

**TOWN OF CHURCHILL
Special Council Meeting
Wednesday, October 7, 2009 at 12:00 pm in Council Chambers**

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councillor Mike Iwanowsky
Councilor Terry Stover
Councillor Louise Lawrie
Albert Meijering, Chief Administrative Officer
Rebecca Allen, Executive Assistant

REGRETS: Roxanne Chan, Chief Financial Officer

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 12:00 p.m.

2. APPROVAL OF AGENDA

Moved by M. Iwanowsky and seconded by T. Stover

202/09 RESOLVED THAT the agenda for Special Meeting be accepted.

CARRIED

3. BUSINESS OF SPECIAL MEETING

3.1 Airport Support Resolution

The CAO submitted an issue sheet regarding customs at the Churchill Airport. There is interest in the community and a business need for the Churchill Airport to have the ability to receive people and goods from international destinations. This ability would require the Churchill Airport to receive International Airport Status and would require a customs checkpoint in Churchill. In order to move forward, Customs and Transport Canada would like a resolution of support from council to move forward for international status.

There was discussion and council is in agreement to provide support to Customs and Transport Canada in order for them to move forward. They would like more information on the venture and would like to see written documentation. They are not committing to anything but supporting the process. There will be many discussions prior to any changes being done. The CAO stated he has emails and will forward them to council.

ACTION: Administration will make the information regarding Churchill Airport Customs to Mayor and Council upon request.

Moved by M. Iwanowsky and seconded by L. Lawrie

203/09 WHEREAS there is interest in the community and a business need for the Town of Churchill Airport to have the ability to receive goods and people from international destinations;

AND WHEREAS this service would require Churchill to received international status and would require a customs checkpoint in Churchill;

NOW THEREFORE BE IT RESOLVED THAT Council approves moving forward with Transport Canada to have the Churchill Airport designated as an International Airport with Customs support available in Churchill.

CARRIED

3.2 Letter from Jennifer Massan

There was a discussion about the letter received from Jennifer Massan. A community member is unhappy on what transpired with a council member. It was decided that an letter needs to go out to Ms. Massan indicating that Council is currently reviewing policies and procedures and that she will be notified of the outcome. Council will also meet in-camera to discuss the issue further.

ACTION: Administration to draft a letter to Jennifer Massan indicating that Council will be reviewing the current policies and procedures and will notify her of the changes made in order to deal with these types of issues.

ACTION: Administration to arrange a special meeting to discuss the issue further in-camera.

3.3 Issue Sheet – Hugh MacDonald On site interview

The CAO presented an issue sheet to bring Hugh MacDonald, potential candidate for Complex Manager, to Churchill for an on site interview and tour of the community. Hugh MacDonald successfully interviewed over the phone and council felt he would be a good fit for the position. The next step in the interview process is to bring Mr. MacDonald to Churchill for an on site interview. The total cost to bring him here is \$3500.00.

There was discussion as to why the cost was so high to bring the candidate to Churchill. The CAO stated that he is coming from B.C. and the logistics require him to overnight in Winnipeg on the way up and back down.

Moved by H.Botelho and seconded by T. Stover

204/09 WHEREAS the position of Complex Manager was advertised and one applicant was interviewed over the telephone;

AND WHEREAS a positive response was received;

AND WHEREAS the next step would be to do an on-site interview with the applicant;

NOW THEREFORE BE IT RESOLVED THAT Council agree to bring the candidate, Hugh MacDonald to Churchill for an in depth interview on October 20, 2009 **at a cost not to exceed \$3,500.00.**

CARRIED

3.4 CAO Travel to Winnipeg

The CAO presented an issue sheet for him to travel to Winnipeg for business meetings. Over the past while he has had several requests to come to Winnipeg to discuss business items that have come up with several groups. One of the key issues is to be in person to interview perspective Chief Engineer Candidates. There are 5 candidates at the final selection stage and personal interviews need to be conducted. At the same time he will be meeting with the town lawyer, Gerry Bosma from Government Services to finalize the lease agreements, and Frontier School Division for Trades Training final issues and planning. The total cost of the trip will be approximately \$1900.00.

There was discussion on where the budget is in terms of CAO travel. The CAO stated that this is only his 2nd trip out of Churchill for business. There was a request to receive paperwork on the Trades Training Program. There was also discussion on what type of supports are being offered for the Nunavut Students.

Moved by H.Botelho and seconded by M. Iwanowsky

205/09 WHEREAS the CAO has had many requests to travel to Winnipeg to discuss various business items with several groups;

AND WHEREAS the key issues are to interview perspective candidates for the position of Chief Engineer, to meet with the town lawyer, to meet with Gerry Bosma from Government Services to discuss the lease agreements, and Frontier School Division to discuss the final issues and planning of the upcoming trades training;

RESOLVED THAT Council authorizes Albert Meijering, Chief Administrative Officer, to travel to Winnipeg on October 15, 2009 to October 20, 2009 to attend business meetings **at a cost not to exceed \$2000.00.**

CARRIED

3.5 Wind Monitoring Resolution

The CAO presented an issue sheet to move forward with the Wind Monitoring Project. The department of Science, Technology, Energy and Mines has given the Town of Churchill

\$50,000.00 for the development of a Wind Monitoring Site. The project has an estimated cost of \$70,000.00. We have recently secured an additional \$20,000.00 from Manitoba Hydro. The project is now completely funded, all permits have been secured and the monitoring tower is ready to be installed.

Moved by L. Lawrie and seconded by H. Botelho

206/09 BE IT RESOLVED THAT Council approves Genivar to install the wind monitoring tower on the Nav Canada Marine Radio tower site at a cost not to exceed the approved funding of \$70,000.00.

CARRIED

3.6 Issue Sheet – Waiver of Gym Rental

An issue sheet was presented for a Diabetes Support Social. Jeff MacLellan from the Northwest Company is running a marathon in Calgary, Alberta in March of 2010 as a fundraiser for Diabetes research. In order to participate in the marathon, he is expected to raise approximately \$10,000.00 for diabetes research. He is hosting a benefit social in order to raise part of the money and is requesting the town's assistance to waive the \$400.00 rental fee for the gymnasium.

Moved by H. Botelho and seconded by T. Stover

207/09 WHEREAS Jeff MacLellan from the Northwest Company will be hosting a benefit social for diabetes research on October 10, 2009;

AND WHEREAS this benefit social is beneficial to the citizens of Churchill due to the high rate of people in the north that have diabetes;

RESOLVED THAT Council authorizes a grant in the amount of \$420.00 be given to Jeff MacLellan for the benefit of hosting a social on October 10, 2009.

CARRIED

3.6 Date for In-Camera Meeting

There was discussion on a possible date for an in-camera session. It was determined that a lunch meeting would be set up for this meeting.

ACTION: Administration to set up a lunch meeting for an in-camera session.

4. ADJOURNMENT

Moved by L. Lawrie and seconded by H. Botelho

208/09 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 1:05 p.m.

Michael Spence
Mayor

Heather Botelho
Deputy Mayor

Recapitulation

Motions:

Moved by M. Iwanowsky and seconded by T. Stover

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RESOLVED THAT Council authorizes Albert Meijering, Chief Administrative Officer, to travel to Winnipeg on October 15, 2009 to October 20, 2009 to attend business meetings **at a cost not to exceed \$2000.00.**

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