

**PERSONNEL, FINANCE, SOCIAL DEVELOPMENT & ADMINISTRATION
WEDNESDAY, November 18, 2009 at 12:00 p.m.
REPORT**

PRESENT: Mayor Michael Spence
Councilor Terry Stover
Albert Meijering, Chief Administrative Officer
Rebecca Allen, Executive Assistant
Diane Howell, Financial Assistant

ALSO PRESENT: Councilor Louise Lawrie

1. CALL TO ORDER

Councillor Terry Stover called the meeting to order at 12:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. APPROVAL OF REPORTS

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Approval of the accounts for the month ending October 2009

The accounts for the Town for period ending October 2009 were reviewed and the following items were noted:

Cheque #028404	Gardewine North	Freight for bowling supplies
Cheque #028405	Maxim Truck Rental	Engine
Cheque #028398	Everything's Electric	Gym Kitchen Renovations
Cheque #028401	JD Bowling	Bowling Equipment
Cheque #028380	Jesse Oddan	Mileage
Cheque #028443	Grand & Toy	Power point projector
Cheque #028452	Cox Construction	Contract Work
Cheque #028449	Four Points Sheraton	Hotel Accommodations

There was discussion on the payment to Gardewine North for bowling supplies. This is fully recoverable through the bowling alley retrofit grant money.

There was discussion on the payment to Maxim Truck Rental for an engine. This is required to fix the Unijet Truck.

There was discussion the payment to Everything's Electric. This was work for the electrical in the Gym Kitchen and is completely recoverable from Government Services.

There was discussion on the payment to JD Bowling. This is the final payment for there portion of the bowling alley retrofit and is completely recoverable through the grant money.

There was discussion on the payment to Jesse Oddan. This was for his mileage to get to Churchill for the Olympic Torch Relay as he was part of the entertainment. This is completely recoverable through the grant money the town was allocated.

There was discussion on the payment to Grand & Toy for a new projector. When the University of Winnipeg was in Churchill for discussion on the Sustainable Plan, they borrowed the town's power point projector and it was dropped. The projector could not be repaired and therefore the University of Winnipeg told us to purchase a new one and bill the charges back to them.

There was discussion on the payment to Cox Construction. They were contracted by the town to assist with the installation of the replacement valve on James Street.

There was discussion on the payment to the Four Points Sheraton. This is for 3 separate stays; one for the CAO, and 2 separate stays for Hugh MacDonald.

RECOMMENDED TO COUNCIL FOR APPROVAL

5. NEW BUSINESS

5.1 Issue Sheet - Roles & Responsibilities Meeting

An issue sheet was presented for a meeting with Municipal Services. There has been some confusion regarding the area of responsibility with Council and Administration. With the changes to the Municipal Act in regards to code of conduct and ethics, Municipal Support Services have offered to come to Churchill and outline the changes and address any concerns or questions that Council may have in regards to the changes and areas of responsibility. Municipal Services requires a letter from Council stating that they would like to have a representative come to Churchill. There is no cost to the Town of Churchill.

RECOMMENDED TO COUNCIL FOR APPROVAL

6. OLD BUSINESS

6.1 Issue Sheet . 3% Increase for Salaried Employees

An issue sheet was presented for non unionized employees to receive a salary increase of 3% to match the increase that the unionized employees received at the signing of the new contract. When budgeting for 2009, the increases for both unionized and non-unionized were taken into account.

RECOMMENDED TO COUNCIL FOR DISCUSSION

7. IN CAMERA

- 7.1 The committee went into an in camera discussion at 12:10 p.m.
The committee finished the in camera discussion at 12:40 p.m.

8. NEXT MEETING

- 8.1 December 16, 2009

9. ADJOURNMENT

The meeting adjourned at 12:41 p.m.