

**TOWN OF CHURCHILL
Special Council Meeting
Tuesday, May 5, 2009 at 4:30 pm in Council Chambers**

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councilor Terry Stover
Councilor Mike Iwanowsky
Councilor Louise Lawrie
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 4:32 p.m.

2. APPROVAL OF AGENDA

Moved by M. Iwanowsky seconded by H. Botelho

099/09 RESOLVED THAT the agenda for Special Meeting be accepted.

CARRIED

3. BUSINESS OF SPECIAL MEETING

3.1 Sewer and Water RFP

Councilor Iwanowsky opened up the discussion stating that the RFP for the town sewer and water systems were received approximately two weeks ago. Four proposals in total were submitted. With the assistance of Desmond Raymond, Councilor Iwanowsky and the Chief Administrative Officer, Albert Meijering reviewed the proposals. The proposals were rated by points with Stantec having the best. Stantec is already familiar with the town systems and with having the best points out of the point system, Councilor Iwanowsky stated that the recommendation is to award the contract to them. The proposals are available for all of Council to review. Desmond Raymond is no longer with Parks Canada. He is now with Transport Canada. He is continuing to offer his assistance to the town.

Mayor Spence inquired as to when the final report would be ready. Councilor Iwanowsky stated that the schedule has been pushed back. The CAO stated that we should have the final report back in September, but the high priorities by the end of July. Construction should begin as soon as next year.

Moved by M. Iwanowsky and seconded by L. Lawrie

100/09 RESOLVED THAT Council authorizes the contract for the town sewer and water systems assessment to Stantec Engineering **at a cost not to exceed \$90,000.00.**

CARRIED

3.2 Landfill RFP

The CAO stated that he has spoken with Roy Bukowski to provide the same assistance with the Landfill RFP as Desmond Raymond provided with the Sewer and Water RFP. The next step required for licensing is an engineering report. The CAO was in touch with the Churchill Northern Studies Centre for environmental output, but they have declined to become involved due to lack of staff. The town would save money by hiring Roy Bukowski as he has great knowledge of the area and would be a great reference for whichever engineering firm the town decides to hire for this project.

There was discussion and funding takes time. There are things that can be done in the meantime such as recycling, and cleaning up L5. The RFP needs to be very concise as to what we require the engineering firm to do. The firm will need to determine whichever site is chosen if that site is okay to place our landfill. The CAO stated that the site has to be located within the area we told Manitoba Conservation that we were looking to place the landfill. It was determined that the next step is to contact Roy Bukowski to see if he is interested in consulting on this project and what his services to do so would cost and also finalizing the RFP.

ACTION: Administration to contact Mr. Roy Bukowski to see if he is interested in managing the new Landfill Project and what his cost would be to do so.

3.3 Federation of Canadian Municipalities Conference in Whistler, AB

The CAO stated that administration needs confirmation on which members of council are attending this years FCM Conference. There was discussion and Mayor Spence and Councilor Lawrie are still looking into it. It was determined that administration proceeds with booking hotel rooms and await confirmation to book the flights.

ACTION: Administration to secure hotel rooms for the upcoming FCM Conference.

3.4 Hudson Bay Helicopters

Tony Bembridge from Hudson Bay Helicopters is requesting compensation for having to relocate from his residence to a hotel due to damage from his water line. He was promised a solution to the problem regarding his water line. The CAO stated that the Municipal Act clearly states that the municipality is not responsible for sewer and water infrastructure. He stated that the town has provided assistance in the past and now it is expected and has become the town's problem. The CAO stated that when the town staff was providing assistance, the water line was damaged and the town is replacing it at no cost to Hudson Bay Helicopters. He stated that we are offering as much support as we can. There are existing problems with the town's infrastructure and administration is taking the necessary steps to rectify the situation. There was discussion and it was agreed to arrange another meeting with Tony Bembridge to discuss what the town is willing to do to fix the problem.

ACTION: Administration to arrange a meeting with Hudson Bay Helicopters to discuss a solution to their water line problems.

3.5 2009 Budget

The Chief Financial Officer presented the first draft of the budget to Mayor and Council. She detailed out several options of mill rate increases and the amount of funds that would need to be cut to meet those mill rate increases. There was discussion and administration felt a 3% increase in the mill rate is justified as there has not been any increase in the last two years. In order to only have a 3% mill rate increase; \$91,000 needs to be cut from the budget. Mayor and Council instructed administration to proceed with the necessary cuts to meet the 3% mill rate increase.

ACTION: Administration to cut \$91,000 from the 2009 Budget and represent to Mayor and Council at a special meeting on May 11, 2009.

4. In Camera

4.1 Council moved into an In-Camera session at 5:50 p.m.

Moved by M. Iwanowsky and seconded by L. Lawrie

101/09 RESOLVED THAT the Council for The Town of Churchill convene into an In-Camera session.

CARRIED

4.2 Council adjourned the In-Camera session at 6:15 p.m.

Moved by T. Stover and seconded by M. Iwanowsky

102/09 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

5. Adjournment

Moved by L. Lawrie and seconded by H. Botelho

103/09 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 6:16 p.m.

Michael Spence
Mayor

Albert Meijering
Chief Administrative Officer

Recapitulation

Motions:

Moved by M. Iwanowsky seconded by H. Botelho

099/09 RESOLVED THAT the agenda for Special Meeting be accepted.

CARRIED

Moved by M. Iwanowsky and seconded by L. Lawrie

100/09 RESOLVED THAT Council authorizes the contract for the town sewer and water systems assessment to Stantec Engineering **at a cost not to exceed \$90,000.00.**

CARRIED

Moved by M. Iwanowsky and seconded by L. Lawrie

101/09 RESOLVED THAT the Council for The Town of Churchill convene into an In-Camera session.

CARRIED

Moved by T. Stover and seconded by M. Iwanowsky

102/09 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

Moved by L. Lawrie and seconded by H. Botelho

103/09 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 6:16 p.m.