

**COMMUNITY INFRASTRUCTURE**  
**Thursday, April 2, 2009 at 12:00 p.m.**  
**REPORT**

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**PRESENT:** Councilor Louise Lawrie  
Councilor Terry Stover  
Albert Meijering, Chief Administrative Assistant  
Rebecca Allen, Executive Assistant

**ALSO PRESENT:** Edgar Botelho, Public Works Department  
Patricia Kandiurin, Municipal Support Officer  
Roger Knezacek, Fire Chief

**REGRETS:** Dmytri Kandiurin, Utilities Department

**1. CALL TO ORDER**

Councillor Louise Lawrie called the meeting to order at 12:03 p.m.

**2. APPROVAL OF AGENDA**

The agenda was approved as presented with the addition of (5.4) Policies, and (6.3) Zoning By-laws, and the addition of an In-Camera Session.

**3. APPROVAL OF REPORTS**

**3.1 March 9, 2009**

The minutes of the Community Infrastructure Committee meeting of March 09, 2009 were accepted as presented, and the action items were reviewed for updates.

**4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS**

**4.1 Public Works and Utilities Department Report**

In the absence of a Manager of Public Works and Utilities, the Lead hands of each department presented a verbal report and the following items were noted:

- The Public Works Department is removing snow as fast as they can. They have been working overtime and Merv has been helping when he can.
- There have been a few sewer and water problems on Kelsey and Radisson. They have increased the spill on Radisson and Caribou Hall as Radisson depends on a spill to keep the sewer line open. There are not enough large families that live there to keep the sewer open by itself.
- They do not know what has happened on Kelsey and Button. They cannot do anything until the summer when they can dig to see what is wrong. Work Orders have been voided because it is not the people's fault.
- The problem has been fixed on Simpson. There was little repair that could be done until summer when they can dig. They have a

spill to keep the sewer line running. When the ice underneath the house melts, they will pull out the Herman nelson to dry it out. They will help out as much as they can.

- The renovations at the Garage have one week left until completion. They went from a drop ceiling to drywall in the coffee room and bathroom. When they are finally finished, Mayor and Council can come for a tour.
- L5 is overwhelmed with garbage. There are not enough trailer loads going out, and come summertime they need at least 2 per week. Churchill produces 1 ½ trailer loads per week in the off season, and 2 to 2 ½ during bear season.
- Dmytri was away, but sent the message that everything within the Utilities Department is running smoothly.

There was discussion on the cost of snow removal for the town in terms of what gets invoice to the town and what gets invoiced to highways. Councilor Lawrie inquired on clerical support for the Public Works Department. The CAO stated that there is clerical support for the garage. Edgar Botelho stated that he provides the paperwork and administration separates snow removal for the town and highways and it is invoiced accordingly. Edgar stated that every year Merv helps with the removal of snow. He stated that the town has no control as private loaders come and pile snow anywhere they want, including the piles already made by the town, and this makes more work for the Public Works Department. Councilor Lawrie suggested having a meeting and speaking with the private operators and then following up in writing. She feels the situation can be dealt with in a reasonable manner. The CAO stated that any piles a private operator makes should be removed by the one who made it. Councilor Lawrie stated that the town needs to work with the residents, but the residents cannot expect the town to accrue the entire cost. She has requested that an assessment of the entire community be done.

**ACTION: Administration to provide the cost of snow removal for the town to Mayor and Council for information and review.**

**ACTION: Administration to draft letters to the entire private snow removal operator's explaining the proper procedure when removing snow.**

**ACTION: Administration to look into the possibility of creating a by-law with respect to private snow removal.**

#### **4.2 MSO Report**

A written report was submitted by Patricia Kandiurin, the Municipal Support Officer and the following items were noted:

- Two dogs were impounded and never claimed so they were eventually put down.
- There have been complaints of dogs running loose. A letter will be sent out to the owner reminding them of the Animal By-Law.
- The vet clinic went very well with full bookings. The feedback from the vet was very positive and they plan on coming back in October.
- There have been concerns of small children riding on snowmobiles that are too large for them. They can get seriously hurt as they have

difficulty stopping these large machines. For the most part they are wearing their helmets. The MSO is keeping close tabs on the situation.

- There have been a few calls regarding snowmobiles speeding. The community is aware of a 30km/hr speed limit, but the MSO is unsure of how to enforce it. She has been telling people to report it to the local RCMP.
- The MSO will be sending out letters regarding the Buck-A-Bag Program requesting donations for bicycles again. She would like to kick off the program with the town cleanup and barbecue. She is hoping that there will be more children involved this year. There is still money from donations from last year which will enable the program to purchase 2 bicycles to begin the program.

There was discussion on this issue of speeding of off road vehicles in the community. The CAO stated that the RCMP is reluctant to get involved. They can only issue warnings. There is the possibility of doing a campaign in conjunction with the RCMP such as ~~%~~Speed Kills+. Councilor Lawrie suggested that a reminder notice be sent to the public.

**ACTION: Administration to draft a public notice to the community regarding the speed limit of odd road vehicles within the town limits.**

#### **4.3 Fire Department Stats**

The Fire Chief presented a verbal report. The following items were noted:

- There were 2 calls in March.
- One call was regarding a kid pulling an alarm at the Seal Apartment Block.
- The other call was regarding condensation in the Caribou Apartment Block.

Councilor Lawrie inquired if the Fire Department has any plans to fix up the Fire Hall. The Fire Chief stated there are things that they will do come summertime, but he is still waiting on a final budget.

### **5. OLD BUSINESS**

#### **5.1 Issue Sheet – Building Inspector**

The CAO presented the issue sheet regarding a Building Inspector for the town. He stated the Office of the Fire Commissioner has put forward a contract of \$3.00 per capita per year; however, they keep all the fees for any permits that would be issued. He stated by having our own local Building Inspector, we are able to control work that is being done and collect all fees involved and would recoup the cost of having to pay an inspector monthly.

### **RECOMMENDED TO COUNCIL FOR APPROVAL**

#### **5.2 Development of Hudson Square**

The CAO stated that this was a proposal that needs to be put on hold until we can meet with the Olympic Torch Relay Committee, but it needs to be completed

by November. Councilor Stover stated he does not understand why it needs to be put on hold until then and why the project is be held up.

#### **RECOMMENDED TO COUNCIL FOR DISCUSSION**

##### **5.3 Recycling – Prices for Bobcats**

The CAO stated he wants direction on how to proceed with this issue. The prices may be more expensive than other suppliers, but are pretty comparable. There is no pricing in line with Bobcat. Councilor Stover stated that he is recommending that this move forward to council with additional information.

#### **RECOMMENDED TO COUNCIL FOR DISCUSSION**

##### **5.4 Policies**

Councilor Stover stated he has had a chance to read over the current policies pertaining to Community Infrastructure and he has nothing to contribute at this time. Any changes or concerns regarding policies, it has been suggested be emailed back and forth to come to any decisions on changes which can then be brought to council.

#### **DEFERRED TO NEXT COMMITTEE MEETING**

## **6. NEW BUSINESS**

### **6.1 2010 Olympic Torch Relay Committee**

The CAO stated that a committee needs to be formed to plan the Olympic Torch Relay event being held in Churchill on November 8, 2009. Councilor Stover stated that he understood that all of Council, a representative from the Royal Bank and other representatives in the community would sit on the committee.

**ACTION: Administration to arrange a special meeting with Mayor and Council to discuss the Olympic Torch Relay Committee that needs to be formed.**

### **6.2 Spring/Summer Plan**

The CAO stated that a plan needs to be developed for what needs to be done this coming spring and summer. (Playgrounds, what needs to be put out for summer). Councilor Stover stated that administration needs to set a plan and bring it forward to council for review.

**ACTION: Administration to develop a spring/summer plan to bring forward to council for review.**

### **6.3 Zoning By-Laws**

Councilor Lawrie stated there are concerns about parking space in the community. The CAO stated there is a by-law in place and he will have the MSO review and make sure all are in compliance.

**ACTION: MSO to review the current zoning by-law to make sure that all are in compliance with the by-law.**

**7. IN CAMERA**

**7.1 The committee moved to an In-Camera session at 1:10 p.m.**

**7.2 The committee convened the In-Camera session at 1:20 p.m.**

**8. NEXT MEETING**

**8.1 May 11, 2009**

**8. ADJOURNMENT**

The meeting adjourned at 1:21 p.m.