

COMMUNITY INFRASTRUCTURE
Tuesday, October 13, 2009 at 12:00 p.m.
REPORT

PRESENT: Councilor Louise Lawrie
Councilor Terry Stover
Albert Meijering, Chief Administrative Officer
Rebecca Allen, Executive Assistant

ALSO PRESENT: Edgar Botelho, Public Works Department
Dymtri Kandiurin, Utilities Department
Patricia Kandiurin, Municipal Support Officer

REGRETS: Roger Knezacek, Fire Chief

1. CALL TO ORDER

Councillor Louise Lawrie called the meeting to order at 12:03 p.m.

2. APPROVAL OF AGENDA

The agenda was reviewed as presented. There were the additions of (5.1) Plastic Bags, (5.2) Computer Disposal, (5.3) Munck Park, (6.1) Christmas Lights on Kelsey, (6.2) Snow Removal Route, and (6.3) Budget.

3. APPROVAL OF REPORTS

3.1 September 8, 2009

The minutes of the Community Infrastructure Committee meeting of June 11, 2009 were reviewed and the action items reviewed for updates.

Councilor Lawrie inquired about the sludge removal at the Lagoon. Dmytri Kandiurin stated that they are waiting for the truck to be fixed. It has been down for two months and requires a new engine. It will take approximately two weeks to put the new engine in.

There was discussion on staffing. Edgar stated that he has had problems with staff. Councilor Lawrie stated that we cannot have a winter like last year. Edgar stated he has a new guy starting October. 26, 2009.

There was discussion on keeping the garbage truck closed during bear season. Edgar stated that they have been keeping it shut at all times.

There was discussion on the old post office. The CAO stated it has now become a legal issue between Frontier and Doug Robinson.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Utilities Report

In the absence of a Manager of Public Works and Utilities, Dmytri Kandiurin of the Utilities department presented a verbal report. The following items were noted:

- The department is ready for winter.
- All inspections have passed.
- They have not begun heating the town water yet.
- The Drinking Officer was in town.
- They will be pumping the lift station once the truck is fixed.
- Stantec was in town and they have been working with them on their report.

There was discussion on whether there is any outstanding electrical work to be done for the Utilities Department. Dmytri stated there is a lot of work to be done.

There was discussion on whether all certification has been received. Dmytri stated that the tester was up in September and they all wrote about 7 tests. The 2 year course requires a 70% passing grade, 65% will give a conditional license for 5 years. \$20,000.00 is budgeted for training and to date they have only spent \$5,000.00. The savings is due to not having to go out for training. Bringing the instructor up saves a lot of money.

There was discussion on lifting the drums. Dmytri stated that every three months they lift about 60 drums. Councilor Lawrie questioned if there is an inexpensive solution to lifting the drums so that it is not hard on people's backs. Dmytri stated that it has been brought up at the Work Place Health and Safety meeting and they are still trying to come up with an idea to be able to maneuver the drums.

Public Works Department Report

In the absence of a Manager of Public Works and Utilities, Edgar Botelho of the Public Works Department presented a verbal report and the following items were noted:

- The department has a few more jobs to be completed in preparation for winter. He has had to contract Merv due to shortage of staff.
- There is 100' of culverts left to install on Hearne Street and another 100' to be installed on Radisson Street.
- They have closed one basin on Radisson Street near Janice Shultz's house and they have one basin to close on Hearne Street.
- They need more catch basins on Hendry Street.
- They have been keeping up with the garbage being shipped out. One trailer per week is sent out and this has given more space at L5. They do not dump cardboard inside anymore. There are still signs to be installed at the metal dump reminding people to not dump their garbage there.
- A bear was trapped inside L5. Manitoba Conservation was called, but their policy states that they cannot tranquilize a bear inside.
- They have been working on culverts by Camp Nanuq. It will have to be done by professionals next year.
- The bottom of the stage is complete. He is busy working on the sides and roof and it will be done in time for the Olympic Torch. He has a budget of \$5500.00 and he will stay within that budget. He has been told by Tundra Buggy Tours that there may be funding from them if it is needed.

- Cox Construction, the company who did Parks Canada's sewer line, is providing a quote to change the sewer line on Hendry. It needs to be fixed prior to paving.

There was discussion on the gazebo material. Edgar stated that it is in cold storage.

There was discussion on the playground upkeep. They need to be natural looking and kept clean. Due to shortage of staff in the summer they were not kept up. Next year we need to hire at least two people through the Green Team Funding.

There was discussion on the baseball fence. It is still at the Churchill Marine Tank Farm and should be moved to Public Works. Edgar stated that it is fine where it is for now and that there needs to be commitment of help to put it in. When the funding was approved, there was a commitment to assisting to put it in. There needs to be that commitment again.

There was discussion on how many picnic tables the town owns. Edgar stated there are 31 minus 3 that were used as firewood behind the complex.

There was discussion on the Cat Mechanic and what arrangements were made for him to use the shop. The CAO stated that they were charged the shop rate.

There was discussion on the road work at the flats. Edgar stated that they have done the work for years. The CAO stated we do collect taxes and therefore we are obligated to do those types of jobs. There was further discussion that jobs in town take priority. Edgar stated that nothing gets neglected.

There was discussion on open work orders. There needs to be a better way to keep track of time. Overtime is not being billed out properly.

There was discussion on the problems with the sewer lines on Kelsey. The department will be pumping out the tank at Hudson Bay Helicopters and they will need a new line next year. The circulation line works good and they want to get away from digging. There are not enough people on Kelsey to keep the line open. Something needs to be done. The water table is too high.

There was discussion on whether all the basins have been cleaned out. Edgar stated that they have been cleaned out and are checked weekly.

There was discussion on the staffing of the department. Edgar stated that the sewer and water position has been filled and they are still waiting on a Heavy Equipment Operator. He currently has 2 casuals as he needs to have 2 guys on the garbage truck during bear season.

There was discussion on whether it is possible to get a cost on the heated and treated water. Dmytri stated that the Stantec report will explain it.

4.2 **MSO Report**

A written report was submitted by Patricia Kandiurin, the Municipal Support Officer and the following items were noted:

- The vet has come and gone. The clinic was well attended with many last minute bookings. They will return in March 2010 for their spring visit.
- There have been people registering their derelict vehicles with Hyska's Insurance to have storage coverage on them. There have been a few people interested in purchasing a derelict vehicle license from the town.
- There was one building permit issued for the construction of a shed.
- There have been a few more business licenses issued. A reminder letter has been sent out to the local musher's that provide and charge for dog sleds during polar bear season.
- Kelly Turcotte is still set up near the Lake Pump House and does not appear to be moving anywhere. This should be followed up on as he has not shown us any permits from Conservation of the Government. Diane Bellerive from Transport Canada has been contacted and it is believed that he is sitting right on the edge of their land which he requires a lease for. She stated that he does not have a lease.
- There have been a couple of Brian Ladoon's dogs running loose and coming into town. They run away from anyone trying to catch them. There is concern of these dogs passing on diseases to other pets, as it is unsure of if they are vaccinated.
- The tipping fees for garbage is \$760.00 since August.

There was discussion on the amount of time the MSO is providing clerical support for the Public Works Department. Patricia stated that whenever they give her paperwork she does it. She is still learning how to do it.

4.3 Fire Department Stats

There was no Fire Department report.

5. OLD BUSINESS

5.1 Plastic Bags

Councilor Lawrie inquired about the use of plastic bags. She would like this issue to be discussed at the next regular council meeting.

DEFERRED TO REGULAR COUNCIL MEETING

5.2 Computer Disposal

Councilor Lawrie inquired about the disposal of old computers. There are companies that will take old computers for a cost. She would like this issue to be discussed at the next regular council meeting.

DEFERRED TO REGULAR COUNCIL MEETING

5.3 Munck Park

Councilor Lawrie stated that a letter from the town is required indicating the value of the work done to date.

ACTION: Administration to draft a letter for the Churchill Ladies Club indicating the value of the work done to date on Munck Park.

6. NEW BUSINESS**6.1 Christmas Lights on Kelsey**

Councilor Lawrie stated that the Christmas Lights need to be put up down Kelsey Boulevard.

ACTION: Administration to arrange with the Public Works Department to have the Christmas Lights put up down Kelsey Boulevard.

6.2 Snow Removal Route

Councilor Lawrie stated that the snow removal route needs to be looked over and provided to the public. She would like this issue to be discussed at the next regular council meeting.

DEFERRED TO REGULAR COUNCIL MEETING**6.3 Budget**

Councilor Lawrie stated that she would like to have the budget available on a monthly basis.

ACTION: Administration to look at the feasibility of having the budget available at every committee meeting.

7. IN CAMERA**8. NEXT MEETING**

8.1 November 9, 2009

8. ADJOURNMENT

The meeting adjourned at 1:35 p.m.