

THE TOWN OF CHURCHILL
Regular Council Meeting
Thursday, May 28, 2009 at 5:00 p.m. in the Council Chambers

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councilor Louise Lawrie
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

REGRETS: Councilor Terry Stover
Councilor Mike Iwanowsky

ALSO PRESENT: Cpl. Jeff Asmundson, Churchill RCMP

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 5:00p.m.

2. ACCEPTANCE OF AGENDA

Moved by H. Botelho and seconded by L. Lawrie

115/09 RESOLVED THAT the agenda be adopted with deletion as read.

CARRIED

3. DELEGATIONS

3.1 R.C.M.P Monthly Report

Corporal Jeff Asmundson presented the monthly RCMP report to council. He summarized the crime and traffic statistics for the month of April 2009. He noted that overall the month of April was pretty hectic. There were five prisoners removed from the community. The grand opening of the new detachment took place the end of April and there was an excellent turn out. One of the current members will be transferring in the summer to Montreal, and a new member from Falcon Lake will be relocating to Churchill at the same time. They have noticed some traffic violations and have issued a few tickets. They will be placing an advertisement on the local community channel reminding everyone of the speed limits within the town. They want to educate people first that they require their driver's licenses and registrations with them at all times. They will then be aggressively stopping and issuing tickets. The next court dates are June 8th and 9th and there is a full docket. Corporal Asmundson stated that he would like to meet with Mayor and Council to discuss concerns and issues that council would like them to pay close attention to.

There was discussion on whether the RCMP will be doing a bike safety course this year. Corporal Asmundson stated that this is something that is usually done the beginning of June. They do plan on having a bike safety course, but they will be waiting until the weather permits.

ACTION: Administration to arrange a special meeting with the RCMP to discuss the upcoming issues and plans for 2009.

4. READING OF MINUTES

Moved by L. Lawrie and seconded by H. Botelho

116/09 RESOLVED THAT the following minutes:

Special Meeting, April 20, 2009
Special Meeting, April 22, 2009
Special Meeting, April 23, 2009
Regular Meeting, April 23, 2009
Special Meeting, May 5, 2009
Special Meeting, May 6, 2009
Special Meeting, May 11, 2009
Public Hearing, May 12, 2009
Special Meeting, May 13, 2009

be taken as circulated, and approved, all statutory requirements have been fulfilled.

CARRIED

The minutes from the May 1, 2009 Special Meeting were deferred to the next Regular Council Meeting in June of 2009.

5. COMMITTEE REPORTS

5.1 Complex Operations, May 5, 2009

Deputy Mayor Botelho presented the Complex Operations report. She noted that the committee was very pleased with how the meeting went. Things were definitely accomplished and they are moving forward. She stated that the arena was shut down for the season after the ice show on April 16, 2009. The ice was removed very quickly and without problems. The arena is currently closed due to the contractors using the location for storage. The swimming pool continues to see good attendance. The gymnasium is seeing good attendance with badminton continuing to be the most popular. The kinder gym program continues to be very popular on Saturday afternoons. The youth drop in program is going great thanks to the dedicated volunteers every Friday and Saturday nights. There are many exciting things planned for the near future such as a Leisure Mart, T-Ball, Soccer, and National Kids Day. Canada Day planning is underway. The Summer Program Plan is in place and registration will be taking place at the Leisure Mart. There will be a charge for this year's program. It was suggested that an adult be hired to oversee the program. Everything is going well with the complex. Two new Engineer Trainees have been hired. The complex had to be closed down the evening of April 30th for asbestos removal. A quote has been received to have the arena ceiling painted and the theatre painted. Administration is currently actively seeking funding for these projects. The committee and administration are reviewing the current policies that pertain to the complex and recreation.

i) Issue Sheet – 2009 Summer Program

An issue sheet was presented to council to increase the current wage of the Summer Program Coordinator. It was recommended that an adult be hired to oversee the program in order for it to run smoother and more organized. In order to make it worthwhile for an adult to apply, the wage would have to be more competitive.

Moved by H. Botelho and seconded by L. Lawrie

117/09 BE IT RESOLVED THAT Council agree to increase the Summer Program Coordinator wage from \$10.61 per hour to \$12.20 plus remote area allowance per hour.

Moved by H. Botelho and seconded by L. Lawrie

118/09 RESOLVED THAT the report of the Complex Operations Committee meeting of May 5, 2009 be accepted as presented.

CARRIED

5.2 Community Infrastructure, May 12, 2008

Councillor Lawrie presented the Community Infrastructure report. She noted that the Utilities Department is stable and keeping up with the water. They are currently preparing for summer maintenance. They will be using the pump truck to pump sludge from the lagoon. In 2010 their operator certification expires. Four licenses will be required for all the operator at the plant. Utilities did manage to reduce their heating costs for 2008. This was due to improvements made as well as low hydro rates. The department stayed with hydro and did not switch over to propane. There is discussion about switching to a UV water treatment system to reduce chlorine in the water. This is an issue that is going to be addressed in Stantec's review of the town's sewer and water systems. Councillor Lawrie noted that the Public Works Department has been moving a lot of snow. They are waiting for the summer to bring out the steamer to thaw the storm sewers. They have removed quite a bit of cardboard from L5 to the metal dump to be burned. They have made fifty crosses for the churches. They have been dealing with the deteriorating road on James Street. They are looking into putting a temporary gravel road until they can fix all of the sewer and water problems in that area. There is currently a vacancy for a Heavy Equipment Officer. Administration posted the position and should be filling it soon. The MSO was busy enforcing the Off Road Vehicle By-Law. She has received donations for the Buck a Bag Program and plans on the Community Clean Up for June 12th, weather permitting. She has issued a

Corporate Challenge to all the businesses during the clean up and the business with the most garbage collected will receive a certificate and their name engraved on a plaque.

i) Issue Sheet – Upgrade to Public Works Garage

An issue sheet was presented to council with respect to the upgrades done at the Public Works Garage. An inspection was completed in June of 2008 of the garage and there were recommendations for improvements and safety issues. The renovations have taken place and the safety issues have been addressed and budgeted in the 2009 Financial Plan. The safety issues addressed included a second access to the upper level and a collapsed overhead door that no longer functioned.

There was discussion that no expenditures should take place without approval from council first. It is good to see the improvements done and the safety issues addressed. It was determined that this issue needs to be discussed with all of council prior to a resolution being passed.

DEFERRED TO SPECIAL MEETING

Moved by L. Lawrie and seconded by h. Botelho

119/09 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on May 11, 2009 be accepted as presented.

CARRIED

**5.3 Personnel, Finance, Social Development & Administration,
May 14, 2008**

Deputy Mayor Botelho presented the Personnel, Finance, Social Development & Administration Committee report. She noted that there were some payments that were questioned, such as the cheque issued to Hudson Bay Mechanical and Wintergreen. The cheque to Hudson Bay Mechanical was for services at the airport and the cheque to Wintergreen was for kinder gym equipment. Both of these payments are recoverable from outside agencies. There was discussion on changing the security personnel from four full time positions and two part time positions. The request was denied by the union and it was decided to remain with the four full time and have only one part time. This change is to compliment the transition from 12 hour shifts to 8 hour shifts.

There was discussion about the security personnel. The CAO stated that the change in hours will make it safer and easier to schedule the security shifts. There needs to be an overall assessment on where staff is needed and what time they are needed at.

i) Issue Sheet – Olympic Torch Relay Banners

An issue sheet was presented to council to purchase banners to display on Kelsey Boulevard to boost excitement for the upcoming Torch Relay Celebration in Churchill on November 8, 2009. There are 12 posts along Kelsey; therefore 12 banners would be required to be purchased.

Moved by L. Lawrie and seconded by H. Botelho

120/09 WHEREAS the 2010 Olympic Games begin in Vancouver in February 2010;

AND WHEREAS the Olympic Torch will be traveling across Canada for a relay in November of 2009;

AND WHEREAS in order to promote the Olympic Torch Relay in Churchill, banners need to be purchased and displayed down Kelsey Boulevard prior to the event day. The cost of the banners would be \$60.00 per banner with 12 banners being purchased;

THEREFORE BE IT RESOLVED THAT Council authorizes the purchase of 12 Olympic Torch Banners to be purchased for Kelsey Boulevard at a cost not to exceed \$800.00.

CARRIED

ii) Issue Sheet – D of M School Prom Committee – Request for Gym Rental Waiver

A letter was received from the D of M School Prom Committee requesting the fee to rent the gymnasium be waived for the Prom they are hosting on Saturday, May 13, 2009.

Moved by H. Botelho and seconded by L. Lawrie

121/09 WHEREAS the Duke of Marlborough School will be having the 2009 Prom on June 13, 2009;

AND WHEREAS this is beneficial to the to the youth of Churchill;

RESOLVED THAT Council authorizes the waiver of the Gymnasium rental fees on June 13, 2009.

CARRIED

iii) Issue Sheet – Renewal of Municipal World Magazine Subscription

An issue sheet was presented to renew the subscription for Municipal World Magazine. The recommendation that only one copy be renewed and made accessible in the Council reading file.

Moved by H. Botelho and seconded by L. Lawrie

122/09 BE IT RESOLVED THAT Council authorizes the subscription renewal of Municipal World Magazine **at a cost not to exceed \$60.00.**

CARRIED

iv) Issue Sheet – Churchill Arts Council – Request for 2008 Grant

A letter was received from the Churchill Arts Council requesting their annual grant for 2008. A copy of their 2008 Financial Statement was submitted.

Moved by H. Botelho and seconded by L. Lawrie

123/09 WHEREAS the Churchill Arts Council has submitted their request for their annual 2008 grant;

AND WHEREAS Resolution 341/93 generally states that the Town will give the Churchill Arts Council a matching grant up to a maximum of \$2307.50 (population 923 x \$2.50);

BE IT RESOLVED THAT Council authorize payment of the annual grant for 2008 to the Churchill Arts Council **at a cost not to exceed \$2307.50.**

CARRIED

v) Issue Sheet – TSC Consulting

An issue sheet was presented to council to hire TSC Consultant to assist with finding a Public Works Manager, a Facility Manager, and a Chief Engineer.

The CAO stated that Brandt Consulting has not been successful in finding any suitable candidates for these positions. He stated that a new approach needs to be found. The cost for two of the three positions would be completely recoverable from Government Services as they are staff that is required to maintain the complex. There was discussion and council felt they needed all of council available to discuss the hiring of TSC Consulting.

DEFERRED TO SPECIAL MEETING

Moved by H. Botelho and seconded by L. Lawrie

124/09 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on May 27, 2009 be accepted as presented.

CARRIED

6. OTHER REPORTS

6.1 Mayor's Report

Mayor Spence gave a verbal report. He stated that May has been a very bust moth for the town, especially with the preparation and delivery of the 2009 Financial Plan. He extended thanks on behalf of himself and council to management on a job well done and all of their hard work. He stated that he and Deputy Mayor Botelho met with Hydro and they are proceeding with the work plan for the Weir. Manitoba Hydro has agreed to appoint an engineer to evaluate the Weir. They are also looking into getting a special order from the government to change the criteria in how Manitoba Conservation gives out cottage development lots. The gazebo will be put up by the end of June, and dock repairs will begin the middle of June, weather permitting. They are looking at hiring a summer student to do clean up at the marina site.

Mayor Spence stated that he was part of a mini traded mission between Manitoba and Nunavut in the middle of May. There was discussion about Churchill becoming the center point between Southern Manitoba and Nunavut. The thought is that Churchill is not viable. Major companies, such as Agnico Eagle, will only ship through Montreal due to too much damage to their goods. The mini trade mission is looking to restart the Northern Regional Round Table. Minister Kusugak and Minister Swan want to restart it. Churchill is very important in talks of trade with Nunavut.

Mayor Spence stated that he and the CAO met with Transport Canada and discussed the greater marketing use of the airport. They discussed sharing the responsibility jointly with other organizations such as Destination Churchill, and possibly an Inland Port. There are requirements to land international flights in Churchill and this is the first discussion to proceed to meeting the requirements.

Mayor Spence stated that he and the CAO met with Nav Canada. They want to reduce flight services from 24 hours per day to 16 hours per day. They stated that 24 hours was not warranted as there is not enough activity in the air. They made it clear they would be speaking with Transport Canada and will have a consultation plan by the end of September.

Mayor Spence stated that he and the Manitoba Chamber of Commerce President, Graham Starmer, met with the Northwest Company to discuss warehousing at the airport. The Northwest Company was not interested in this project. They already have three distribution centers in Canada; Edmonton, Winnipeg, and Toronto.

Mayor Spence stated that there will be a Via Rail Meeting with the Bay line communities in the second week of June regarding the 2009 summer schedule. He stated that Churchill needs to be prepared. Via is discussing going from three passenger trains per week to two. If we decide to support this change, what are we giving up? This would be a huge impact on the tourism of Churchill.

Mayor Spence stated there will be a foreign ambassador visit in June and Churchill will be their last stop. Forty delegates will be attending and they have requested the town to host a reception. They will be touring the Town Centre Complex and the Churchill RHA while they are here.

6.2 CAO Report

The CAO, Albert Meijering, gave a verbal report. He stated that May has been very busy. The Public Works staff is keeping on top of the snow removal. Steaming has started. There were problems with the Complex Renovations and the work on the Library stalled. The renovation project is currently \$180,000 over budget. The Library is the top priority to be finished. He stated that he attended the Churchill Sustainable Plan Committee Meeting. They will be hosting an open house by the end of summer. At the last Library Board Meeting, the board expressed great appreciation to the town for sending the librarian to the Manitoba Library Conference in Winnipeg. The CAO stated that an Olympic Torch Relay Committee has been established and plans for the November 8, 2009 celebration are underway.

6.3 MMMA Conference Report – Roxanne Chan

The CFO, Roxanne Chan, presented a written report. She attended the Manitoba Municipal Administrators Annual Conference in Brandon April 25, 2009 to April 29, 2009. She stated this conference was an excellent with lots of useful networking. While at the conference, the CFO was able to meet with Yves Sabourin regarding the town's tangible capital assets under the new PSAB rules. She stated there was a big focus this year on Workplace Health and Safety. The discussion focused around having a proper safety program in place with documented safety procedures. There was discussion that the northern communities get together at the northern district meeting in Lynn Lake to brainstorm to come up with ways to address this problem whether it is sharing procedures, lobbying the MMMA and AMM to join COR (Certificate of Recognition - a safety program). There was also a presentation by Ron Well, supervisor of Municipal Accounting, and Don Reid (Our MSO) highlighting new accounting issues. All Municipalities must now file a T2 income tax return or Revenue Canada will withhold GST and Gas Tax Cheques. The Canadian Institute of Chartered Accountants has issued new audit standards that require auditors to consider fraud by using a risk management approach to address public interest and provide assurance. As a result, audit fees are increasing. The shortages of CAOs were mentioned again. Over 50 members are eligible to retire tomorrow and 38% within the next 5 years.

6.4 Community Recreation Program Planning – Becky Allen

Becky Allen presented a written report. She attended the Community Recreation Planning Workshop in Thompson, Manitoba on April 21st and 22nd. She stated this was a very good workshop with lots of useful information and a great way to meet stakeholders in the Northern Recreation Commission. The planning resource is a guide that was developed to assist Manitoba communities with planning recreation programming. The tool demonstrates what community planning is and how a community can benefit from using the resource. The guide is good because it keeps anyone involved in planning on track by giving the process of planning in a step by step format.

7. COMMUNICATIONS

<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1 Workers Compensation Board	WCB Research & Workplace Innovation Program 2009	Info
7.2 Town of Virden	FCM 3 rd Vice President Election	Info
7.3 Canada . Manitoba Infrastructure Programs	Application Intake	Action
7.4 Northern Manitoba Round Table	April 8/09 meeting minutes	Info
7.5 Minister of Culture, Heritage, Tourism & Sport	Recreation Opportunities Grant	Info
7.6 Minister of Agriculture, Food & Rural & Initiatives	Feasibility Funding	Action
7.7 Minister of Conservation	Acknowledgement	Info
7.8 Nestle Waters	Information	Info
7.9 Manitoba Infrastructure & Transportation	Re: MIT Bldg #101316	Info
7.10 Association of Manitoba Municipalities	Thank you	Info
7.11 City of Thompson	Request for support	Info
7.12 Les J Hauser	%Undoing of Bobbie Bloom+	Info
7.13 Caribou News	Newsletter	Info
7.14 Association of Manitoba Municipalities	Manitoba Age-Friendly Initiative	Action
7.15 4 th Class Ranger Patrol Group	Thank you	Info
7.16 Manitoba Hydro	May 2009 Water Lever Forecast	Info
7.17 Human Resources Canada	Therese Casgrain Volunteer Award	Info
7.18 Manitoba Pork Producers	Swine Influenza	Info
7.19 Manitoba Hydro	Discharges at Missi Falls	Info
7.20 Manitoba Deputy Minister of Conservation	WRAP Program	Action
7.21 Apprenticeship Trades	Changes to Mature Student Definition	Info
7.22 Apprenticeship Trades	Changes to Designated Trainer Provision	Info
7.23 Apprenticeship Trades	Changes to Senior Years Apprenticeship	Info
7.24 Manitoba Competitiveness, Training & Trade	Changes to the Senior Years Apprenticeship	Info
7.25 Manitoba Hydro	Churchill River Diversion Water Power Act License	Info
7.26 Labour Market Information	Labour Market Bulletin	Info
7.27 FCM	Notice of 2009 Annual General Meeting	Info
7.28 Manitoba Council on Aging	Nomination Forms	Info
7.29 Long Term & Continuing Care Association	News Release	Action
7.30 Norman Regional Development Corporation	Invitation	Action
7.31 Association of Manitoba Municipalities	Elections for AMM Board of Directors	Action
7.32 Minister of Culture, Heritage, Tourism & Sport	Community Places Grant Approval	Info
7.33 Elections Manitoba	Request for information	Action
7.34 Minister of Intergovernmental Affairs	Federal Gas Tax Funding	Info
7.35 Aurora Winter fest	Thank you	Info

8. FINANCIAL

8.1 Approval of accounts for April 2008

Councillor Lawrie stated that she was not in favor of approving the accounts for April 2009 as she felt not enough information was given in regards to accounts receivable, accounts payable, and payroll in overtime or time in lieu hours. Due to no quorum, the approval of accounts had to be differed to a special meeting.

DEFERRED TO SPECIAL MEETING

8.2 Approval of January 2009 Statements

Councilor Lawrie stated that she was not in favor of approving the January 2009 statements as she felt not enough information was given in regards to accounts receivable, accounts payable, and payroll in overtime or time in lieu hours. Due to no quorum, the approval of the statements had to be deferred to a special meeting.

DEFERRED TO SPECIAL MEETING

9. BY-LAWS**10. UNFINISHED BUSINESS****11. NEW BUSINESS****12. IN CAMERA**

Moved by H. Botelho and seconded by L. Lawrie

125/09 RESOLVED THAT the Council for the Town of Churchill convene into an In-Camera session.

CARRIED

Moved L. Lawrie and seconded H. Botelho

126/09 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

13. ADJOURNMENT

Moved by H. Botelho and seconded by L. Lawrie

127/09 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 7:30 p.m.

Michael Spence
Mayor

Roxanne Chan
Acting Chief Administrative Officer

Recapitulation

Motions:

Moved by H. Botelho and seconded by L. Lawrie

115/09 RESOLVED THAT the agenda be adopted with deletion as read.

CARRIED

Moved by L. Lawrie and seconded by H. Botelho

116/09 RESOLVED THAT the following minutes:

- Special Meeting, April 20, 2009
- Special Meeting, April 22, 2009
- Special Meeting, April 23, 2009
- Regular Meeting, April 23, 2009
- Special Meeting, May 5, 2009
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- Special Meeting, May 11, 2009
- Public Hearing, May 12, 2009
- Special Meeting, May 13, 2009

be taken as circulated, and approved, all statutory requirements have been fulfilled.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

117/09 BE IT RESOLVED THAT Council agree to increase the Summer Program Coordinator wage from \$10.61 per hour to \$12.20 plus remote area allowance per hour.

Moved by H. Botelho and seconded by L. Lawrie

118/09 RESOLVED THAT the report of the Complex Operations Committee meeting of May 5, 2009 be accepted as presented.

CARRIED

Moved by L. Lawrie and seconded by h. Botelho

119/09 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on May 11, 2009 be accepted as presented.

CARRIED

Moved by L. Lawrie and seconded by H. Botelho

120/09 WHEREAS the 2010 Olympic Games begin in Vancouver in February 2010;

AND WHEREAS the Olympic Torch will be traveling across Canada for a relay in November of 2009;

AND WHEREAS in order to promote the Olympic Torch Relay in Churchill, banners need to be purchased and displayed down Kelsey Boulevard prior to the event day. The cost of the banners would be \$60.00 per banner with 12 banners being purchased;

THEREFORE BE IT RESOLVED THAT Council authorizes the purchase of 12 Olympic Torch Banners to be purchased for Kelsey Boulevard **at a cost not to exceed \$800.00.**

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

121/09 WHEREAS the Duke of Marlborough School will be having the 2009 Prom on June 13, 2009;

AND WHEREAS this is beneficial to the to the youth of Churchill;

RESOLVED THAT Council authorizes the waiver of the Gymnasium rental fees on June 13, 2009.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

122/09 BE IT RESOLVED THAT Council authorizes the subscription renewal of Municipal World Magazine **at a cost not to exceed \$60.00.**

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

123/09 WHEREAS the Churchill Arts Council has submitted their request for their annual 2008 grant;

AND WHEREAS Resolution 341/93 generally states that the Town will give the Churchill Arts Council a matching grant up to a maximum of \$2307.50 (population 923 x \$2.50);

BE IT RESOLVED THAT Council authorize payment of the annual grant for 2008 to the Churchill Arts Council **at a cost not to exceed \$2307.50.**

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

124/09 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on May 27, 2009 be accepted as presented.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

125/09 RESOLVED THAT the Council for the Town of Churchill convene into an In-Camera session.

CARRIED

Moved L. Lawrie and seconded H. Botelho

126/09 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

13. ADJOURNMENT

Moved by H. Botelho and seconded by L. Lawrie

127/09 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 7:30 p.m.