

THE TOWN OF CHURCHILL
Regular Council Meeting
Thursday, March 26, 2009 at 5:00 p.m. in the Council Chambers

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councilor Terry Stover
Councillor Louise Lawrie (via teleconference)
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

ALSO PRESENT: Constable Mike Boychuk, Churchill RCMP
Lenore Johnson
Jodi Grosbrink
Cindy Wasykoski
Jennifer Janisch
Irene Duncan
Lance Duncan
Wally Hyska

REGRETS: Councilor Mike Iwanowsky

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 5:00 p.m.

2. ACCEPTANCE OF AGENDA

Moved by H. Botelho and seconded by T. Stover
052/09 RESOLVED THAT the agenda be adopted as read.

CARRIED

3. DELEGATIONS

3.1 R.C.M.P Monthly Report

Constable Mike Boychuk presented the monthly RCMP report to council. He summarized the crime and traffic statistics for the month of February 2009. He noted that the both the occurrences and prisoner file count are down from last year. He stated that court is scheduled for 2 days in April and there is a full docket due to no court in the community since October. They moved into the new RCMP detachment in January, but are still waiting on some furnishings. They still have equipment in the old building as well.

There was discussion on what is due to happen with the old building. Constable Boychuk stated that the radio tower and repeater tower are still located there. Mayor Spence stated that Council received a letter in January inquiring if the town might have a use for the old building. Unfortunately, the town has no use for the building. Constable Boychuk stated there was interest from the Frontier School Division, however, the process is long and the tower will be contingent on the contract. This can slow things down considerably.

There was discussion on the Court Dates in April. Mayor Spence inquired as to how high the docket is. Constable Boychuk stated that it has not been tallied yet, but since the last court date was in October, it will probably be higher than normal.

Councilor Stover inquired on the 3 drug incidents in February, and whether any charges were laid. Constable Boychuk stated that charges have been laid in one case the involved cocaine. The other 2 cases involved transport to another community, which they are unable to act on and the other case was a small amount.

Councilor Stover commented on the new detachment and inquired on the cells. Constable Boychuk stated that the old detachment was creaky, there were heating issues, and it leaked. He stated the new detachment is much better.

4. READING OF MINUTES

Moved by H. Botelho and seconded by T. Stover
053/09 RESOLVED THAT the following minutes:

Special Council Meeting, February 12, 2009

Regular Council Meeting, February 19, 2009
 Special Council Meeting, March 24, 2009

be taken as circulated, and approved, all statutory requirements have been fulfilled.

CARRIED

5. COMMITTEE REPORTS

5.1 Complex Operations, March 5, 2009

Deputy Mayor H. Botelho presented the Complex Operations report. She noted the arena has continued to see good attendance. The swimming pool has been reopened since the middle of February. Swimming Lessons are being completed and the new session will start again in April. All gymnasium programming is going well. Badminton continues to see the best attendance. The curling rink hosted High School Curling Zones and a Ladies Bonspiel. It is open for public use for drop in curling on Tuesday and Thursday evenings. Lunch hour programming for D of M Students is still underway. There were 2 %Make Some Noise+celebrations in the community to kickoff the yearly countdown to the 2010 Olympics.

i) Issue Sheet – Arena Curling Rink Operations Level II Course

An issue sheet was presented to Council for Luke Spence, Arena Attendance/Maintenance Worker for the Town of Churchill to attend the second and final portion of the training required to obtain his Refrigeration Technician certification. This is a budgeted item, and Luke Spence has already completed Level I of the training.

Moved by H.Botelho and seconded by L. Lawrie

054/09 WHEREAS the Arena/Curling Rink Operations Course II is schedule for April 20, 2009 to April 24, 2009.

AND WHEREAS the Arena Attendant is required to obtain the Refrigeration Class Power Engineers Certificate as part of the job requirement;

Expenses

Conference Registration	
(Includes Accommodations)	\$ 720.00
Airfare	\$1106.70
<u>Meals & Incidentals</u>	<u>\$ 275.00</u>
Total	\$2101.70

RESOLVED THAT Council authorizes Luke Spence, Arena Attendant, to attend the Arena/Curling Rink Operation II Course in Winnipeg from April 20, 2009 to April 24, 2009 at a cost not to exceed \$2125.00.

CARRIED

ii) Issue Sheet - Bowling Alley Retrofit

An issue sheet was presented to Council to retrofit the town centre bowling alley back into a fully functional bowling alley. Councilor Lawrie stated that the portion of funding from the Churchill Mitigation Trust Fund has been pre approved and now they are just waiting on final approval from the Community Places funding. There was further discussion and it was decided to defer the issue to a special meeting on Friday, March 27, 2009 to give all of council time to completely review the proposal prior to making any decisions.

DEFERRED TO SPECIAL MEETING

iii) Issue Sheet – CHT&S Community Recreation Planning

An issue sheet was presented to Council regarding a planning session being held in Thompson on April 21st and 22nd. The recommendation is for council to authorize a representative from Churchill to attend the session. There was discussion and it was decided to defer the discussion to the Complex Operations Meeting in April as there is still adequate time to make the travel arrangements.

DEFERRED BACK TO COMMITTEE

Moved by H. Botelho and seconded by T. Stover

055/09 RESOLVED THAT the report of the Complex Operations Committee meeting of March 5, 2009 be accepted as presented.

CARRIED

5.2 Community Infrastructure, February 9, 2009

Councillor Lawrie presented the Community Infrastructure report. She noted that both the Public Works and Utilities Departments have been running smoothly. Public Works has continued to be busy moving snow, fixing up the shop, and preparing for Aurora Winter fest and the Hudson Bay Quest. Utilities have not been losing as much water this year as they have in previous years. They have one student under a work experience program through the school and also one trainee under the Power Engineer Training Program. Various Engineering Firms were in Churchill to look at all the equipment and systems of the town infrastructure in order to submit RFPs. The vet clinic is underway and appointments are filling up quickly. B&B inspections are being done with no problems to date. The MSO will continue to patrol the streets to ensure that everyone is abiding by the town by-law and the ORV Act. The Fire Department responded to two calls in February. There are currently 15 volunteers fire fighters on the Churchill Fire Department.

i) Issue Sheet – Building Inspector

An issue sheet was presented to Council recommending approval of a town representative be appointed. The office of the Fire Commissioner has put forward a contract to provide building inspection services for the town. The cost would be \$3.00 per capita (\$2700.00 per year) and all building permit fees. The CAO stated that if the town was to appoint their own inspector, they would be able to keep all permit fees and overall it would be more cost effective for the town to do so. There was discussion and council requested more time to review the issue sheet prior to making any final decisions.

DEFERRED BACK TO COMMITTEE

ii) Issue Sheet – Bailer and Equipment for Waste Transfer Station

An issue sheet was presented to council to purchase a bailer and equipment for the Waste Transfer Station. In order to facilitate the transfer of recyclables, a bailer and material handling equipment is required. There was discussion and council felt that more information was required and more than one quotation was required.

DEFERRED BACK TO COMMITTEE

Moved by L. Lawrie and seconded by T. Stover

056/09 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on March 9, 2009 be accepted as presented.

CARRIED

5.3 Personnel, Finance, Social Development & Administration, March 18, 2009

Councilor Stover presented the Personnel, Finance, Social Development & Administration Committee report. He noted that the accounts for the month of February 2009 were reviewed and there were a few items that were questioned. Once reviewed and discussed they were accepted as presented and recommended to council for approval.

i) Issue Sheet – MMMA Conference, CFO

An issue sheet was presented to council for the Chief Financial Officer to attend the Manitoba Municipal Administrators Association Annual Conference in Brandon. Attendance at this conference is necessary to obtain Professional Development Points that are required to remain a current member of the MMMA and of CGA Manitoba.

Moved by H.Botelho and seconded by T. Stover

057/09 WHEREAS the Manitoba Municipal Administrators Association Annual Conference is April 26 to April 29, 2009;

AND WHEREAS the CFO should attend this conference to keep abreast with current municipal issues and to network with other municipal officials;

Expenses

Conference Registration	\$ 230.00
Airfare	\$1110.00

Hotel Accommodations	\$ 560.00
Meals & Incidentals	\$ 220.00
Total	\$2120.00

NOW THEREFOR IT BE RESOLVED THAT Council authorize the Chief Financial Officer, Roxanne Chan to attend the Manitoba Municipal AdministratorsqAnnual Conference in Brandon on April 26 . 29, 2009 **at a cost not to exceed \$2120.00.**

CARRIED

ii) Issue Sheet – MMMA Conference, CAO

An issue sheet was presented to council for the Chief Administrative Officer to attend the Manitoba Municipal AdministratorsqAssociation Annual Conference in Brandon. Attendance at this conference is necessary to obtain Professional Development Points that are required to remain a current member of the MMMA.

Moved by H.Botelho and seconded by T. Stover

058/09 WHEREAS the Manitoba Municipal Administratorsq Association Annual Conference is April 26 to April 29, 2009;

AND WHEREAS the CAO should attend this conference to keep abreast with current municipal issues and to network with other municipal officials;

Expenses	
Conference Registration	\$ 230.00
Airfare	\$1110.00
Hotel Accomodations	\$ 560.00
Meals & Incidentals	\$ 220.00
Total	\$2120.00

NOW THEREFOR IT BE RESOLVED THAT Council authorize the Chief Administrative Officer, Albert Meijering to attend the Manitoba Municipal AdministratorsqAnnual Conference in Brandon on April 26 . 29, 2009 **at a cost not to exceed \$2120.00.**

CARRIED

Moved by T. Stover and seconded by H. Botelho

059/09 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee held on March 18, 2009 be accepted as presented.

CARRIED

6. OTHER REPORTS

6.1 Mayor's Report

Mayor Michael Spence presented a verbal report. He stated that a press release was issued regarding a partnership between Churchill Gateway Development Corporation and the Halifax Port Authority. Churchill's Waste Management Plan is still being researched. Council is presently looking at a combination of a transfer station and landfill. The issue right now is finding a suitable location for the landfill. He stated a bailer is critical in handling the overflow of recyclables at L5. Mayor Spence stated that the CAO attended the Bay Line Meeting in Thompson to discuss the ongoing issues regarding Omnitrax's work plan and continual fear of freight trains being cancelled. There have been major changes occurring in Omnitrax's management team. John Fenton and several upper management people are no longer there. There was a press release from BBE regarding transportation of goods. They assemble goods in their warehouse and they deal with the freight carriers. Mayor Spence stated that the Honorable Eric Robinson came to Churchill in support of the Hudson Bay Quest. While he was here, Council updated him on upcoming events and issues in the community, such as the Waste Management Plan, housing issues and the Olympics. The 2010 Olympic Torch Relay will be in Churchill on November 8, 2009 and will be a wonderful opportunity to showcase Churchill and Manitoba. Mayor Spence stated Arctic Net which was developed 4 years ago is continuing the study on climate change in Churchill. Dr. David Barber is interested in an Arctic Marine Facility in Churchill, which would add to the tourism in the area. Mayor Spence stated this is in the very early stages as funding would need to be secured in order to proceed.

There was discussion and Councilor Lawrie inquired about the Churchill Gateway Development Corporation. She wanted to know what the relationship is as a community. Mayor Spence stated that it was an organization developed to promote the Port of Churchill. In 1996 there was a task force developed by Minister Lloyd Axworthy to look at the Port of Churchill. The task force consisted of representatives from Government and Bay Line communities. There were several recommendations made to secure the future of the Port of Churchill and the railway. Councilor Lawrie inquired if that is where the press release regarding the Halifax Port Authority came from. Mayor Spence stated it came from both parties.

6.2 CAO's Report

CAO Albert Meijering presented a verbal report. He stated that town has been busy keeping the streets clean due to all the heavy snowfall in the community. He stated that the town has also been fortunate with very little water breaks and attributes this to the 6 main valves that were replaced last fall. The RFPs have been arriving and some of them are quite innovative. He will be setting up a meeting to go over them with council to decide which firm the town will be contracting. There were three students from the University of Winnipeg with surveys to gather information from the community with regards Administration has met with the Olympic Torch Relay Committee to discuss the upcoming Torch Relay being held in Churchill on November 8, 2009. The Churchill Library Board is down one member and it has been advertised for. The Public Librarian position has also been readvertised.

7. COMMUNICATIONS

	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1	Minister of Intergovernmental Affairs	2009 Manitoba Planning Excellence Awards	Info
7.2	Frontier School Division	Board Meeting Highlights	Info
7.3	Manitoba North National Historic Sites	Prince of Wales Fort NHSC Management Plan	Info
7.4	Manitoba Centre for Health Policy	Newsletter	Info
7.5	Manitoba Operator Training Program	Water and Wastewater Courses	Action
7.6	Genivar	Newletter	Info
7.7	Manitoba Health & Healthy Living	Arena Operating Guidelines	Action
7.8	Koenders Windmills Inc.	Information of windmill technology	Info
7.9	Natural Resources Canada	Survey Invitation	Action
7.10	Manitoba Hydro	Quarterly Report	Info
7.11	Minister of Intergovernmental Affairs	Manitoba Regulation 48/97	Info
7.12	Manitoba Hydro	Discharges at Missi Falls	Info
7.13	Nunavut Tunngavik Incorporated	Churchill Vocational School Reunion	Action
7.14	Manitoba Water Stewardship	2008 Annual Audit	Info
7.15	University College of the North	Brochures	Info
7.16	Land Titles	Tamarack Rentals	Info
7.17	Churchill Resource Centre	Request for Office Space	Action
7.18	HED	Loss Prevention Bulletin	Info
7.19	Manitoba Pork	2009 Annual General Meeting	Info
7.20	Manitoba Tobacco Reduction Alliance Inc.	%Quit Happens+	Info
7.21	Manitoba Building Officials Association	Annual Spring Seminar	Info
7.22	2009 Manitoba Tourism Conference	Registration	Info
7.23	International Awards for Liveable Communities	Nomination form	Info
7.24	Diocese of Keewatin	Survey request	Action
7.25	HED Municipal Insurance Programs	April 1, 2009 Renewal Certificate	Info
7.26	MTS	Lease Increase	Info
7.27	Commercial Pool & Recreational Products	Pool-Spa Operator Course	Info
7.28	Norman Regional Development	39 th Annual General Meeting	Info
7.29	Halifax Gateway Council	News Release	Info

There was discussion on the increase in the school tax mill rate. There is not a lot that can be done in terms of school tax increase; however, the school board should give the public the opportunity to view the financial plan for Churchill.

ACTION: Administration to draft a letter to the Frontier School Division School Committee requesting the opportunity for the public to view their financial plan.

8. FINANCIAL

8.1 Approval of accounts for February 2009

Councilor Lawrie stated that she was not in favor of approving the accounts for February 2009 as she felt not enough information was given in regards to payroll in overtime or time in lieu hours. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence	X			
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover	X			
Councillor Michael Iwanowsky				X
Councillor Louise Lawrie		X		

Moved by H. Botelho and seconded by T. Stover

060/09 WHEREAS the accounts of The Town of Churchill for the balance of the period ending February 2009 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$1,113,911.99 for February 2009 last cheque #026728 and payroll debits in the amount of \$99,561.93 be approved.

CARRIED

8.2 Approval of Statements for December 2008

The CFO stated that the General Fund has a surplus of \$43,231.00, and Utilities has a surplus of \$1756.00. There were fewer leaks this year, therefore less water used.

Councilor Lawrie stated that she was not in favor of approving the statements for December 2008 as she felt that the statements should be up to date as of February 2009. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence	X			
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover	X			
Councillor Michael Iwanowsky				X
Councillor Louise Lawrie		X		

Moved by H. Botelho and seconded by T. Stover

061/09 WHEREAS the financial statements for The Town of Churchill for the month of December 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the month of December 2008 be approved.

CARRIED

9. BY-LAWS

10. UNFINISHED BUSINESS

11. NEW BUSINESS

11.1 Olympic Torch Relay Tax Force Members

The CAO stated that a committee needs to be formed to plan events for the Olympic Torch Relay that will be taking place in Churchill November 8, 2009. It is through this committee that a budget will need to be determined.

There was discussion and it was determined that all of Mayor and Council, a representative from the Royal Bank of Canada, a representative from the Chamber of Commerce and administration should be on this committee. A meeting needs to be held to begin the process of planning this large event.

Action: Administration to arrange a special meeting to discuss representation on the Olympic Torch Relay Committee.

11.2 Appointment of Senior Election Official

The CFO stated that each municipality must appoint a Senior Election Officer who will be responsible to conduct all aspects of municipal elections. This is one of the duties of the Chief Administrative Officer.

Moved by T. Stover and seconded by L. Lawrie

062/09 WHEREAS Section 10(1) of The Municipal Councils and School Boards Election Act requires each municipality to appoint a Senior Election Official (SEO) who will be responsible to manage and conduct all aspects of municipal elections;

NOW THEREFORE IT BE RESOLVED THAT Chief Administrative Officer, Albert Meijering, be named the Senior Election Official for the Town of Churchill.

CARRIED

12. IN CAMERA

13. ADJOURNMENT

Moved by L. Lawrie and seconded by T. Stover

063/09 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 7:53 p.m.

Michael Spence
Mayor

Albert Meijering
Chief Administrative Officer

Recapitulation

Moved by H. Botelho and seconded by T. Stover

052/09 RESOLVED THAT the agenda be adopted as read.

CARRIED

Moved by H. Botelho and seconded by T. Stover

053/09 RESOLVED THAT the following minutes:

Special Council Meeting, February 12, 2009
Regular Council Meeting, February 19, 2009
Special Council Meeting, March 24, 2009

be taken as circulated, and approved, all statutory requirements have been fulfilled.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

054/09 WHEREAS the Arena/Curling Rink Operations Course II is schedule for April 20, 2009 to April 24, 2009.

AND WHEREAS the Arena Attendant is required to obtain the Refrigeration Class Power Engineers Certificate as part of the job requirement;

Expenses

Conference Registration (Includes Accommodations)	\$ 720.00
Airfare	\$1106.70
<u>Meals & Incidentals</u>	<u>\$ 275.00</u>
Total	\$2101.70

RESOLVED THAT Council authorizes Luke Spence, Arena Attendant, to attend the Arena/Curling Rink Operation II Course in Winnipeg from April 20, 2009 to April 24, 2009 at a cost not to exceed **\$2125.00**.

CARRIED

055/09 RESOLVED THAT the report of the Complex Operations Committee meeting of March 5, 2009 be accepted as presented.

CARRIED

Moved by L. Lawrie and seconded by T. Stover

056/09 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on March 9, 2009 be accepted as presented.

CARRIED

Moved by H.Botelho and seconded by T. Stover

057/09 WHEREAS the Manitoba Municipal Administrators Association Annual Conference is April 26 to April 29, 2009;

AND WHEREAS the CFO should attend this conference to keep abreast with current municipal issues and to network with other municipal officials;

Expenses

Conference Registration	\$ 230.00
Airfare	\$1110.00
Hotel Accommodations	\$ 560.00
<u>Meals & Incidentals</u>	<u>\$ 220.00</u>
Total	\$2120.00

NOW THEREFOR IT BE RESOLVED THAT Council authorize the Chief Financial Officer, Roxanne Chan to attend the Manitoba Municipal Administrators Annual Conference in Brandon on April 26 . 29, 2009 **at a cost not to exceed \$2120.00.**

CARRIED

Moved by H.Botelho and seconded by T. Stover

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NOW THEREFOR IT BE RESOLVED THAT Council authorize the Chief Administrative Officer, Albert Meijering to attend the Manitoba Municipal Administrators Annual Conference in Brandon on April 26 . 29, 2009 **at a cost not to exceed \$2120.00.**

CARRIED

Moved by T. Stover and seconded by H. Botelho

059/09 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee held on March 18, 2009 be accepted as presented.

CARRIED

Moved by H. Botelho and seconded by T. Stover

060/09 WHEREAS the accounts of The Town of Churchill for the balance of the period ending February 2009 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$1,113,911.99 for February 2009 last cheque #026728 and payroll debits in the amount of \$99,561.93 be approved.

CARRIED

Moved by H. Botelho and seconded by T. Stover

061/09 WHEREAS the financial statements for The Town of Churchill for the month of December 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the month of December 2008 be approved.

CARRIED

Moved by T. Stover and seconded by L. Lawrie

062/09 WHEREAS Section 10(1) of The Municipal Councils and School Boards Election Act requires each municipality to appoint a Senior Election Official (SEO) who will be responsible to manage and conduct all aspects of municipal elections;

NOW THEREFORE IT BE RESOLVED THAT Chief Administrative Officer, Albert Meijering, be named the Senior Election Official for the Town of Churchill.

CARRIED

Moved by L. Lawrie and seconded by T. Stover

063/09 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 7:53 p.m.