

**PERSONNEL, FINANCE, SOCIAL DEVELOPMENT & ADMINISTRATION
WEDNESDAY March 18, 2009 at 12:00 p.m.
REPORT**

PRESENT: Deputy Mayor Heather Botelho
Councillor Mike Iwanowsky
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

ALSO PRESENT: Councillor Louise Lawrie
Rose Preteau

1. CALL TO ORDER

Deputy Mayor Botelho called the meeting to order at 12:03 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. APPROVAL OF REPORTS

3.1 February 18, 2009

The minutes of the committee meeting of February 18, 2009 were reviewed and accepted as presented.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Approval of the accounts for the month ending February 2009

The accounts for the Town for period ending February 2009 were reviewed and the following items were noted:

Cheque #026728	Koenders Manufacturing	Portable Toilets
Cheque #026671	Specified Technical Sales Ltd.	Manuals

RECOMMENDED TO COUNCIL FOR APPROVAL

The CFO stated that the cost of the portable toilets will be billed back to the Churchill Mitigation Trust Fund as they are for the development of the Hudson Square which was approved by them.

The CAO stated that the manuals purchased were for the Public Works Garage. One of the manuals is health and safety, and the other manual is hazardous materials.

The CAO provided the committee with the outstanding account balances. He stated that \$161,000 of the \$318,000 that is outstanding is from last year. \$173,000 of the total outstanding balances is government. He also stated that when he met with Jerry Bosma of Government Services and the \$800,000 still outstanding from them will be coming to the town shortly.

There was discussion on adding the outstanding balances to residents taxes. The CFO stated that this is done once per year by by-law. The CAO stated that residents with outstanding balances get put on credit hold. They are not entitled to any extra services from the town.

5. NEW BUSINESS

5.1 Issue Sheet – MMAA Conference – Roxanne Chan

An issue sheet was presented for the CFO, Roxanne Chan, to attend the upcoming MMAA Conference in Brandon. The conference keeps the CFO informed on current municipal issues and provides the opportunity to network with other municipal officials. Attendance is also necessary to obtain professional development points that are required to remain a current member of the MMAA and CGA Manitoba.

RECOMMENDED TO COUNCIL FOR APPROVAL

5.2 Issue Sheet – MMAA Conference – Albert Meijering

An issue sheet was presented for the CAO, Albert Meijering, to attend the upcoming MMAA Conference in Brandon. The conference keeps the CAO informed on current municipal issues and provides the opportunity to network with other municipal officials. Attendance is also necessary to obtain professional development points that are required to remain a current member of the MMAA.

RECOMMENDED TO COUNCIL FOR APPROVAL

There was discussion on whether the conference would be beneficial for one. The CFO stated that it is equally beneficial for both herself and the CAO to attend. Connections are made at conferences like this and meeting people in person is far more valuable than over the phone.

6. OLD BUSINESS

7. IN CAMERA

7.1 The committee went into an in-camera session at 12:11 p.m.

7.2 The committee came out of the in-camera session at 12:59 p.m.

8. NEXT MEETING

8.1 April 15, 2009

9. ADJOURNMENT

The meeting adjourned at 1:00 p.m.