

**TOWN OF CHURCHILL**  
**Special Council Meeting**  
**Tuesday, June 2, 2009 at 12:00 pm in Council Chambers**

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**PRESENT:** Mayor Michael Spence  
 Deputy Mayor Heather Botelho  
 Councilor Mike Iwanowsky  
 Councillor Louise Lawrie  
 Councilor Terry Stover (Via teleconference)  
 Albert Meijering, Chief Administrative Officer  
 Roxanne Chan, Chief Financial Officer  
 Rebecca Allen, Executive Assistant

**1. CALL TO ORDER**

Mayor Michael Spence called the meeting to order at 12:04 p.m.

**2. APPROVAL OF AGENDA**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**134/09 RESOLVED THAT** the agenda for Special Meeting be accepted.

**CARRIED**

**3. BUSINESS OF SPECIAL MEETING**

**3.1 Issue Sheet – Hiring of TSC**

The CAO presented an issue sheet to hire Technical Service Consultants to assist in the recruitment of a Public Works Manager, a Facility Manager, and a Chief Engineer. These three positions are currently vacant and need to be filled. TSC would require a \$2,000.00 non refundable retainer in order to proceed. If they are successful in filling the positions the payment schedule to them would be as follows:

Position #1 . 14% of the annual salary  
 Position #2 . 12% of the annual salary  
 Position #3 . 10% of the annual salary.

Based on the salaries of all three positions, the cost for the consultant firm would not exceed \$22,500. All costs to recruit a Facility Manager and a Chief Engineer would be 100% recoverable from Government Services as these 2 positions are a complex cost.

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence	X			
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover				X
Councillor Michael Iwanowsky	X			
Councillor Louise Lawrie	X			

**Moved by T. Stover and seconded by M. Iwanowsky**

**135/09 WHEREAS** Technical Service Consultants has been contacted to assist in the hiring of a Public Works Manager, a Facility Manager, and a Chief Engineer;

**AND WHEREAS** their costs would be based on a grid of 14% of the annual salary of the Public Works Manager, 12% of the annual salary of the Facility Manager, and 10% of the annual salary of the Chief Engineer;

**NOW THEREFORE BE IT RESOLVED THAT** Council authorizes the hiring of Technical Service Consultants to assist in hiring a Public Works Manager, a Facility Manager, and a Chief Engineer **at a cost not to exceed \$22,500.00.**

**CARRIED**

**3.2 Issue Sheet – Public Works Garage Renovations**

The CAO presented an issue sheet for the upgrades to the Public Works Garage. In June of 2008 an inspection was done of the garage and certain improvements and safety issues were addressed. Since that time, renovations have taken place and the safety issues have been addressed and budgeted in the 2009 financial plan. These safety issues

included a second access to the upper level and a collapsed overhead door that no longer functioned.

Councillor Stover requested a recorded vote be taken.

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence	X			
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover			X	
Councillor Michael Iwanowsky	X			
Councillor Louise Lawrie	X			

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**136/09 WHEREAS** in June of 2008 there was an inspection of the Public Works Garage and recommendations for improvements and safety issues were addressed;

**AND WHEREAS** the renovations have taken place and budgeted in the 2009 financial plan;

**NOW THEREFORE BE IT RESOLVED THAT** Council approves the renovations to the Public Works garage **at a cost not to exceed \$36,225.33.**

**CARRIED**

### **3.3 Invitation to 2009 School Graduation**

An invitation to the 2009 School Graduation was received. The school has requested Mayor and Council attend the ceremonies and dinner on June 26, 2009. They have also requested Mayor Spence to address the graduates at the ceremony.

There was discussion and it was determined that the Mayor will address the graduates and there will be representation from Mayor and Council at the dinner.

### **3.4 Via Rail Meeting – Schedule Changes**

The CAO presented an issue sheet regarding a special meeting in Thompson to discuss the VIA Rail train schedule. VIA Rail is changing their passenger schedule from three trains per week to two.

There was discussion and all of council was in agreement that a representative from Churchill should attend.

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**137/09 WHEREAS** Michael Wolke from Via Rail Canada has called a meeting in Thompson, Manitoba on June 4, 2009 to discuss and review the Via Rail Schedule Proposals;

**AND WHEREAS** it is beneficial for a representative to attend the meeting on Churchill's behalf;

**RESOLVED THAT** Council authorizes Mayor Michael Spence to attend the Via Rail Meeting in Thompson, Manitoba on June 4, 2009 **at a cost not to exceed \$850.00**

**CARRIED**

### **3.5 Letter from Carmel Taylor**

The CAO stated that she received a letter from Ms. Taylor in response to the letter she received from the MSO regarding her dog. She stated that a copy of the letter sent to her was cc'd to the MHA office in Winnipeg and she was not aware as it did not show it had been cc'd on her copy of the letter. She feels she has been discriminated on due to her position as the manager of the district housing office in Churchill.

There was discussion and it was determined that there was an oversight on letting Ms. Taylor know the copy of her letter was cc'd to MHA head office. Mayor and Council requested administration to respond to Ms. Taylor in writing.

**ACTION: Administration to draft a letter to Carmel Taylor in response to her complaint about a letter received from the town MSO.**

**4. Adjournment**

**Moved by L. Lawrie and seconded by H. Botelho**

**138/09** WHEREAS the business of the Special Meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 12:35 p.m.

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Michael Spence  
Mayor

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Albert Meijering  
Chief Administrative Officer

**Recapitulation**

**Motions:**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**134/09** RESOLVED THAT the agenda for Special Meeting be accepted.

**CARRIED**

**Moved by T. Stover and seconded by M. Iwanowsky**

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**AND WHEREAS** their costs would be based on a grid of 14% of the annual salary of the Public Works Manager, 12% of the annual salary of the Facility Manager, and 10% of the annual salary of the Chief Engineer;

**NOW THEREFORE BE IT RESOLVED THAT** Council authorizes the hiring of Technical Service Consultants to assist in hiring a Public Works Manager, a Facility Manager, and a Chief Engineer **at a cost not to exceed \$22,500.00.**

**CARRIED**

**Moved by M. Iwanowsky and seconded by L. Lawrie**

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**AND WHEREAS** the renovations have taken place and budgeted in the 2009 financial plan;

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