

TOWN OF CHURCHILL
Special Council Meeting
Thursday, July 30, 2009 at 5:00 pm in Council Chambers

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councillor Mike Iwanowsky
Councillor Louise Lawrie
Councilor Terrance Stover, (via teleconference)
Albert Meijering, Chief Administrative Officer
Rebecca Allen, Executive Assistant

REGRETS: Roxanne Chan, Chief Financial Officer

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 5:03 p.m.

2. APPROVAL OF AGENDA

Moved by M. Iwanowsky and seconded by H. Botelho

157/09 RESOLVED THAT the agenda for Special Meeting be accepted with revisions as read.

CARRIED

3. BUSINESS OF SPECIAL MEETING

3.1 Approval of Accounts for June 2009

The accounts for the Town for period ending June 2009 were reviewed and the following items were noted:

Cheque #028030 Royal Bank Visa

Councilor Lawrie inquired why the town is paying for Government Services travel to Churchill. The CAO stated that the town is being reimbursed by Government Services. This way it shows on their records as complex expenditures.

Councilor Lawrie requested that the town receive this in writing due to the last payment from Government Services being 2 years late.

ACTION: Administration to contact Government Services to have a letter indicating that all expenses covered by the Town of Churchill will be reimbursed by Government Services

Councilor Lawrie inquired if the town has been paid by Manitoba Hydro. The CAO stated the cheque has been released and is in the mail.

Councilor Lawrie requested that the town look into purchasing bulk tickets from Calm Air. It is an initial expense, but there is a saving overall.

ACTION: Administration to research the cost and benefit of purchasing bulk tickets from Calm Air.

Councilor Lawrie inquired about the cost for the web posting for the Town of Churchill Website. The CAO stated that there is a cost to have the town website and the payment of \$453.00 is for three months. Councilor Lawrie requested some background information on what the town is actually being charged for.

ACTION: Administration to provide Mayor and Council with information on the Town of Churchill website costs.

Cheque #028034 Rod McKenzie

Councilor Lawrie inquired why the payments to Rod McKenzie appear to be excessive. The CAO stated there is an email indicating what Manitoba Hydro is willing to pay for Rod McKenzie's services. Mayor Spence stated that background information and clarification is required from Manitoba Hydro

ACTION: Administration to get background information and clarification on Rod McKenzie's services for the negotiations with Manitoba Hydro.

Cheque #28038 MTS

Councilor Lawrie inquired about the lines for Security, Maintenance and Utilities. She stated that the town is being charged for phone rentals and that all additional hardware should be returned to MTS if the town is no longer using the hardware.

ACTION: Administration to inquire which departments still require MTS hardware and if they are no longer using MTS hardware to have the charge removed from the account.

Cheque #28101 Yves Sabourin

Councilor Lawrie inquired as to why the town paid travel expenses for Mr. Sabourin. The CAO stated that he would have to look into this matter.

ACTION: Administration to inquire as to why the Town of Churchill paid travel expenses for Yves Sabourin.

Cheque #28106 Gary Johnson

Councilor Lawrie inquired into qualifying Town Personnel for the Public Works Department to avoid contracting services. Mayor Spence stated this falls under the discretion of the CAO and the town is experiencing a shortage of trained personnel. The CAO stated that Mr. Johnson was contracted to thaw the sewers under the runway.

Councilor Lawrie stated that she was not in favor of approving the accounts for June 2009 as she felt not enough information was given in regards to accounts receivable, accounts payable, and payroll in overtime or time in lieu hours. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Mayor Michael Spence	X		
Deputy Mayor Heather Botelho	X		
Councillor Terry Stover	X		
Councillor Michael Iwanowsky	X		
Councillor Louise Lawrie		X	

Moved by H. Botelho and seconded by M. Iwanowsky

158/09 WHEREAS the accounts of The Town of Churchill for the period ending June 2009 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$228,192.17 for June 2009 last cheque #028111 and payroll debits in the amount of \$92,611.52 be approved.

CARRIED

3.2 Approval of Statements for April 2009, May 2009 and June 2009

Councilor Lawrie stated that she was not in favor of approving the statements for April 2009, May 2009, and June 2009 as she felt that the statements should be up to date. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence	X			
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover	X			
Councillor Michael Iwanowsky	X			
Councillor Louise Lawrie		X		

Moved by T. Stover and seconded by H. Botelho

159/09 WHEREAS the financial statements for The Town of Churchill for the month of April 2009, May 2009 and June 2009 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the month of April 2009, May 2009, and June 2009 be approved.

CARRIED

3.3 Renewal of Hudson Bay Route Association Membership

Moved by L. Lawrie and seconded by M. Iwanowsky

160/09 BE IT RESOLVED THAT Council authorizes the membership renewal of the Hudson Bay Route Association at a cost not to exceed \$200.00.

CARRIED

3.4 Issue Sheet – Tundra Inn Application for Variance

A letter was received from the Tundra Inn to make an application for a variance on the property that they occupy. In order to proceed with the variance, a public hearing needs to be scheduled and all residents within 100 metres need to be contacted.

ACTION: Administration to draft a public notice for a public hearing August 17th, 2009 at 7:00 p.m. in the Council Chambers.

3.5 Issue Sheet – Churchill RHA Advisory Committee

An issue sheet was presented to have a member of council sit on the Churchill RHA Advisory Committee. Deputy Mayor Heather Botelho would like to be the member on behalf of council.

Moved by L. Lawrie and seconded by M. Iwanowsky

161/09 BE IT RESOLVED THAT Council authorizes Deputy Mayor Heather Botelho to represent the Town of Churchill on the Churchill RHA Advisory Committee.

CARRIED

3.6 Community Petition – Quality and cost of groceries in Churchill

A copy of a petition was presented to council regarding the current food situation in Churchill. Many community members are dissatisfied with the quality and cost of groceries in Churchill. The community is requesting support from the Town of Churchill to investigate the food situation in Churchill and to provide a solution to the issue.

ACTION: Administration to draft a letter to the Minister of Northern and Aboriginal Affairs to arrange a meeting with the Northwest Company, Gardewine, and the Town of Churchill.

3.7 Aurora Winterfest – Unauthorized charges

Councilor Louise Lawrie stated that the Aurora Winterfest Committee was told that the Town of Churchill could build the boxes for the snow sculpturing at no cost due to the recycled material from the Northwest Company. She stated that Churchill Home Hardware built the boxes last year at no charge to the Committee because they reused the material for shipping items on the barge. The CAO stated that the boxes will no longer have to be rebuilt year after year as they can be reused. Councilor Lawrie also stated that the committee was told by the town that the banner would be hung up on the town centre complex. There was no mention of rope required in order to hang the banner. The CAO stated that in order to have the banner hung money had to be spent.

There was discussion and it was determined that there needs to be better organization. The CAO stated the town will strive to tighten up for next year. The festival needs to run more smoothly for everyone involved.

3.8 Mark Reynolds – replacement of water line in September 2007

A letter was received for Mr. Reynolds regarding the replacement of his water line in September 2007. He was out of town when the work was performed and he is unhappy with the result. He stated that the water line did not follow the logical path of the old water line which was underground and into the basement. The new water line has been installed above ground through the wall then makes a right hand turn through an unheated garage, through another wall to finally arrive in the basement. There was a garage added in the past with a poured cement pad which is why the water line was rerouted. Mr. Reynolds wants the water line to be rerouted through the basement as the one that is above ground requires repairs and upgrading as it is unprotected. The CAO stated that there have been no major problems with Mr. Reynolds water line.

ACTION: Administration to contact Mr. Reynolds to discuss the issue he has with his current water line.

3.9 Issue Sheet – Centennial Air Rally

An issue sheet was brought forward for the Town of Churchill to host the Governor General's Cup Cross Canada Centennial Flight on August 4, 2009. This is a rally to celebrate 100 years of aviation in Canada. The Churchill Chamber of Commerce has agreed to partner with the Town to host the flyers. The total cost to host would be \$4,140.00. The Town's portion would be \$2,070.00.

Moved by H. Botelho and seconded by L. Lawrie

162/09 WHEREAS the Governor General's Cup Cross Canada Centennial Flight is a flight across Canada to commemorate 100 years of aviation in Canada;

AND WHEREAS Churchill has been asked to participate in hosting the flyers for one day as they complete a leg of their race in Churchill;

AND WHEREAS the Churchill Chamber of Commerce has agreed to partner with the Town of Churchill in hosting the flyers;

THEREFORE BE IS RESOLVED that Council approve hosting of the Governor General's Cup Cross Canada Centennial Flight arriving in Churchill on August 4, 2009 **at a cost not to exceed \$2100.00.**

CARRIED**3.10 Issue Sheet – Churchill Business Mission**

An issue sheet was presented regarding the upcoming Churchill Business Mission. On August 13, 2009 there will be approximately 70 people arriving into Churchill to participate in the mission. The Town of Churchill has been requested to host a dinner while everyone is in town. Five choices have been offered by the Seaport Hotel at a cost of \$29.95 per person and wine with dinner is approximately \$30.00 per bottle. The total cost would not exceed \$3500.00.

Moved by H. Botelho and seconded by L. Lawrie

163/09 BE IT RESOLVED THAT Council authorizes the hosting of a dinner for the Churchill Business Mission on August 13, 2009 **at a cost not to exceed \$3,500.00.**

CARRIED**3.11 All Weather Road**

Mayor Spence stated that the route for the All Weather Road has been selected. The route is favouring Nunavut to Gillam. The communities involved need to move forward and support the route.

ACTION: Administration to draft a letter the Premier of Manitoba supporting the All Weather Road from Nunavut to Gillam.

4.	Communications From	Subject	
4.1	Manitoba Health	West Nile Virus Brochures	INFO
4.2	HED	Newsletter	INFO
4.3	Manitoba Intergovernmental Affairs	Land Transfer	INFO
4.4	Canada Fitness & Lifestyle Research	Information	ACTION
4.5	Manitoba Hydro	Discharges at Missi Falls	ACTION
4.6	CNSC	Newsletter	INFO
4.7	Manitoba Hydro	July 2009 Water Level Forecast	ACTION
4.8	Manitoba Hydro	Churchill River Diversion	INFO
4.9	Frontier School Division	Newsletter	INFO
4.10	Canadian Union of Postal Workers	Information	INFO
4.11	University of Manitoba	Information	INFO
4.12	Manitoba Hydro	Discharges at Missi Falls	ACTION
4.13	Tire Stewardship	Information	INFO
4.14	Manitoba Hydro	Churchill River Diversion	INFO
4.15	Minister of Intergovernmental Affairs	VLT Revenue Distribution	INFO
4.16	Hudson Bay Port Company	Letter of Support	INFO
4.17	Minister of Culture, Heritage, Tourism & Sport	Recreation Opportunities Grant	INFO
4.18	TAXervice	2009 Tax Sale	INFO
4.19	Manitoba Hydro	Lower Churchill River - 2009 Spring Breakup	INFO
4.20	Manitoba Hydro	Discharges at Missi Falls	ACTION
4.21	Flag Outlet Ltd.	Information	INFO
4.22	UCN	Program Courses	INFO
4.23	Whispering Pines	Newsletter	INFO

4.24	WCB	Newsletter	INFO
4.25	CNSC	Information of renovations	INFO
4.26	Minister of Intergovernmental Affairs	Status of Livestock Operations	INFO
4.27	Derrick Hilliker	Request for Support	INFO

5. Unfinished Business

5.1 Issue Sheet – Wind Monitoring System

An issue sheet was presented regarding the wind monitoring system. Manitoba Science, Technology, Energy and Mines have approved a \$50,000.00 grant for the purpose of erecting a wind tower to monitor the wind resource in the Churchill Area. Genivar Corporation has been contacted for this work. The cost has come in at \$70,000.00. The \$50,000.00 has been received and the additional \$20,000.00 can be taken from the New Initiatives Budget.

There was discussion about location. The CAO stated that Mile 4 by the golf course is the location. The CAO stated that \$8,000.00 of the \$50,000.00 received has been spent on consultant fees and location. There is a \$60,000.00 savings putting a boom on the existing tower. Once we have the data it is ours. There was further discussion and it was determined more information is needed. The CAO stated a decision has to be made quickly as it is approximately 4 weeks to have a boom built and time is short. The tower must be installed by September.

DEFERRED TO SPECIAL MEETING

5.2 Stantec

The CAO stated that Stantec would like to come and meet with Council and a date needs to be set. Councilor Iwanowsky stated that Desmond Raymond will be in Churchill on August 10, 2009 and Everett has his contact information.

Action: Administration to arrange a date for Stantec to come to Churchill to meet with Mayor and Council.

5.3 Update on Public Works and Complex Work Plans

The CAO stated everyone has been busy with work plans this summer. The Marina will be finished by the end of July and August is dig month. The Public Works Department is waiting on culvert material. There are 2 gondola cars of asphalt coming.

The Complex staff has been busy making sure all areas are clean and touched up where required. The renovations are supposed to be completed in 3 weeks.

There was discussion on the library and who is responsible to complete the painting in there. The CAO stated the painters are coming. There was also discussion on the gym kitchen and it not being completed yet.

5.4 Staffing

The CAO stated that the resumes for the Public Works Manager and Facility Manager have been reviewed and interviews arranged. The interview committee will consist of Albert Meijering, Chief Administrative Office, Deputy Mayor Heather Botelho, Councilor Mike Iwanowsky, and Councilor Louise Lawrie.

5.5 Back lane Lighting

There are issues with lighting of the back lanes. There was discussion that the dark spots need to be identified and Manitoba Hydro needs to be contacted to have the lights replaced and additional ones installed if required.

ACTION: Administration to identify dark areas and contact Manitoba Hydro to replace and add lighting where required.

6. In Camera

Moved M. Iwanowsky and seconded H. Botelho

164/09 RESOLVED THAT the Council for the Town of Churchill convene into an In-Camera session.

CARRIED

Moved M. Iwanowsky and seconded L. Lawrie

165/09 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

7. ADJOURNMENT

Moved by M. Iwanowsky and seconded by L. Lawrie

166/09 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 7:05 p.m.

Michael Spence
Mayor

Albert Meijering
Chief Administrative Officer

Recapitulation

Motions:

Moved by M. Iwanowsky and seconded by H. Botelho

157/09 RESOLVED THAT the agenda for Special Meeting be accepted with revisions as read.

CARRIED

Moved by H. Botelho and seconded by M. Iwanowsky

158/09 WHEREAS the accounts of The Town of Churchill for the period ending June 2009 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$228,192.17 for June 2009 last cheque #028111 and payroll debits in the amount of \$92,611.52 be approved.

CARRIED

Moved by T. Stover and seconded by H. Botelho

159/09 WHEREAS the financial statements for The Town of Churchill for the month of April 2009, May 2009 and June 2009 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the month of April 2009, May 2009, and June 2009 be approved.

CARRIED

Moved by L. Lawrie and seconded by M. Iwanowsky

160/09 BE IT RESOLVED THAT Council authorizes the membership renewal of the Hudson Bay Route Association **at a cost not to exceed \$200.00.**

CARRIED

Moved by L. Lawrie and seconded by M. Iwanowsky

161/09 BE IT RESOLVED THAT Council authorizes Deputy Mayor Heather Botelho to represent the Town of Churchill on the Churchill RHA Advisory Committee.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

162/09 WHEREAS the Governor General's Cup Cross Canada Centennial Flight is a flight across Canada to commemorate 100 years of aviation in Canada;

AND WHEREAS Churchill has been asked to participate in hosting the flyers for one day as they complete a leg of their race in Churchill;

AND WHEREAS the Churchill Chamber of Commerce has agreed to partner with the Town of Churchill in hosting the flyers;

THEREFORE BE IS RESOLVED that Council approve hosting of the Governor General's Cup Cross Canada Centennial Flight arriving in Churchill on August 4, 2009 **at a cost not to exceed \$2100.00.**

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

163/09 BE IT RESOLVED THAT Council authorizes the hosting of a dinner for the Churchill Business Mission on August 13, 2009 **at a cost not to exceed \$3,500.00.**

CARRIED

Moved M. Iwanowsky and seconded H. Botelho

164/09 RESOLVED THAT the Council for the Town of Churchill convene into an In-Camera session.

CARRIED

Moved M. Iwanowsky and seconded L. Lawrie

165/09 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

Moved by M. Iwanowsky and seconded by L. Lawrie

166/09 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 7:05 p.m.