

**THE TOWN OF CHURCHILL**  
**Regular Council Meeting**

**Wednesday, September 17, 2008 at 5:00 p.m. in the Council Chambers**

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**PRESENT:** Mayor Michael Spence  
Deputy Mayor Heather Botelho  
Councillor Terry Stover  
Councilor Louise Lawrie  
Councilor Mike Iwanowsky  
Albert Meijering, Chief Administrative Officer  
Roxanne Chan, Chief Financial Officer  
Rebecca Allen, Executive Assistant

**1. CALL TO ORDER**

Mayor Michael Spence called the meeting to order at 5:00 p.m.

**2. ACCEPTANCE OF AGENDA**

**Moved by H. Botelho and seconded by L. Lawrie**

**242/08** RESOLVED THAT the agenda be adopted with revisions as read  
**CARRIED**

**3. DELEGATIONS**

**3.1 R.C.M.P Monthly Report**

There was no representation from the local R.C.M.P detachment.

**3.2 Richard Hunter**

**Re: Proposed Subdivision**

Mr. Hunter was unable to attend the meeting.

**4. READING OF MINUTES**

**4.1** There were revisions from the August 21, 2008 regular council meeting. Amendments will be made prior to finalizing.

**Moved by M. Iwanowsky and seconded by H. Botelho**

**243/08** RESOLVED THAT the following minutes:

Regular Council Meeting, August 21, 2008

be taken as amendments, and approved, all statutory requirements have been fulfilled.

**CARRIED**

**5. COMMITTEE REPORTS**

**5.1 Complex Operations, September 3, 2008**

Deputy Mayor Botelho presented the Complex Operations report. She noted that the arena is scheduled to have ice the first week of October. There was a garage sale held in August to clear away the old equipment that was no longer needed in the recreation program. The recreation department is continuing to research everything that is required to retrofit the bowling alley. The Youth Drop in Program continues to see great attendance and special thanks goes out to the volunteers that supervise the program: Becky Allen, Louise Lawrie, and Bonnie Allen.

There was discussion on the renovations that are scheduled to happen in the Town Centre Complex. The CAO commented and stated that there has been a shuffle of the money and government services will proceed with the planned renovations regardless of over budget this year.

**i) Churchill Minor Hockey – 2008 Hockey School Waiver of Fees**

The Churchill Minor Hockey League submitted a letter requesting the ice rental fees be waived for their 2008 hockey school. There was discussion regarding the registration charged by Minor Hockey to host the school and that if they are making money on the

school, they should be able to pay the rental fees. Council has requested a financial statement from last year's hockey school prior to a decision being made.

**ACTION: Administration to request a financial statement from the Churchill Minor Hockey League 2007 Hockey School.**

**ii) Roberta Wolkes – Town Centre Restaurant**

A letter was submitted by Roberta Wolkes expressing interest in operating the Town Centre Cafeteria. There was discussion that the area needs to be looked at and possibly redesigned prior to leasing. Equipment needs to be purchased and put in as there is no longer any equipment located in the space. Council requested Roberta Wolkes to provide a business plan.

**ACTION: Administration to request a business plan from Roberta Wolkes regarding the Town Centre Cafeteria.**

**Moved by H. Botelho and seconded by L. Lawrie**

**244/08 RESOLVED THAT** the report of the Complex Operations Committee meeting on September 3, 2008 be accepted as presented.

**CARRIED**

**5.2 Community Infrastructure, September 2, 2008**

Councilor Lawrie presented the Community Infrastructure report. She noted that the Public Works Department has been busy fixing leaks around town. There is a problem with six valves that need to be replaced and it has been determined that a company that specializes in this type of repair will need to be contracted out because the area needs to be closed in order to expose the problem. Information from this company is needed as to why there is so much leaking prior to exposing the valves. They will be digging for approximately a month for MHA for new sewer and water lines that need to be installed. There is concern as some of the units need to be lifted at least 1 ½ feet because over the years they have been sinking. This causes problems with the sewer lines. In the winter they are also unthawing MHA lines and this could be prevented. When there are clean outs, the lines are difficult to get to. With reference to the garbage issue, she noted that no one has come forward with their tipping fees. They have to locate them directly. Residents are dumping garbage where they are not supposed to. The CAO has met with Tanya Oakes and it is a requirement by law to have an attendant at all garbage sites. If Churchill had an attendant in place, this would prevent people from dumping their garbage where they are not supposed to and also make sure that any tipping fees were paid. The culverts have arrived. They plan on placing a culvert from Hearne to Hendry to pick up the excess water that traps there. The Utilities Department has been finishing up with the summer maintenance. The boiler inspector will be coming near the end of September to license the boilers. The Buck A Bag program ended as of Friday, August 29, 2008. The most bags were collected by Antonina Kanduirin. The dog concerns have begun to be an issue again.

There was discussion on concerns with burning at the metal dump. The CAO stated that this has been looked into and taken care of. There was also discussion on the heavy loads on the highway. This is an ongoing issue and the local contractors and out of town contractors are aware of the rules and regulations about weight restrictions on the highway. There was also discussion regarding derelict vehicles. The MSO will be addressing this issue as soon as she is able. There was discussion on the MTS lease. Why are we paying to lease the transair hangar to store MTS reels at no charge to MTS.? It needs to be addressed and charged out accordingly to MTS. There has been a request by council to have an industrial/larger item cleanup prior to the snowfall. The CAO stated that community members can call the Public Works Department to schedule times for the larger items to be picked up. There was discussion on the policy of town equipment use. The town should be matching what the private contractors charge. With the cost of fuel increasing, the rates need to be looked at again. There was discussion on the wind station project as to who covers the cost. The Department of Energy is paying for this project. There is no cost to the community. There was discussion on the dogs at Mile 5 and the rx road. Mile 5 is not council's responsibility. Council only supports the removal of the dogs at the rx road. There was a letter sent to conservation stating this.

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**245/08** RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on September 2, 2008 be accepted as presented.

**CARRIED**

**5.3 Personnel, Finance, Social Development & Administration, September 16, 2008**

Councilor Iwanowsky presented the Personnel, Finance, and Social Development & Administration Committee report. He noted that the utility expenses are down from last year. All the financial statements are now up to date. The RFP has been posted for an auditor. Advertisements were posted in the Nickel Belt News and the Winnipeg Free Press. They are asking for an interim audit. The costs will likely go up due to new regulations. The tax sale by-law needs to be reviewed. There are currently two tax sales. The notices and sales will be completed in two months.

There was discussion on increase of rent for the Churchill RHA and the Frontier School Division.

**Moved by M.Iwanowsky and seconded by T. Stover**

**246/08** RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on August 19, 2008 be accepted as presented.

**CARRIED**

**6. OTHER REPORTS****6.1 Manitoba Hydro Compensation**

Rod McKenzie submitted a written report. Manitoba Hydro is prepared to come to Churchill to do an open house on what the long term plans are for the marina and weir. Manitoba Hydro is 100% back at the table. All of Rod's work done with Hydro is being paid for by them.

**6.2 Akudlik/Flats Committee**

Mayor Spence gave a brief report. The committee has met twice and are currently in discussions as to how to proceed with the Akudlik and Flats areas. Once ready, the committee will present to council their recommendations on the two locations.

**6.3 Public Sector Accounting Board**

The CFO presented a verbal report. She stated that certain liabilities need to be acted on; environmental, landfills, ect.

**6.4 CAO Report**

Albert Meijering gave a brief report. He stated that this past month has seen a lot of projects begin to develop and take shape.

The Churchill Sustainable Development Committee has now met three times and progress has begun on identifying the issues and working through them. Michael Goodyear and Lorraine Brandson are sharing the responsibilities of chairing the committee. They are working on preparing to meet with the University Committee on October 8, 2008 here in Churchill.

The members of the Akudlik/Flats Committee have been finalized and come forward for two meetings so far. They have been tasked with providing recommendations to the town and council regarding the future vision of these areas. They will work in conjunction with the people in these areas as well as the land owners to develop a viable use plan for these two areas.

The Wind Monitoring Site will be finalized by the end of September. The plan is to have the tower in place and functioning before the end of October.

He stated that he met with Tanya Oakes regarding the town's waste handling. For the most part she indicated that the town is doing well. There were concerns regarding the lagoon and the amount of garbage and recyclables at L5. She was informed and is now included in the town's conversations with Ken Friesen. She stated that as long as the town shows they are moving forward and trying to provide a solution to the garbage problem, we are in compliance with her office. She has asked for water samples to be taken from the back of the lagoon to ensure that it is fulfilling its intended function. A water sample has been taken and sent to her for study.

The town has been working closely with the Churchill Chamber of Commerce, Hudson Bay Rail (OmniTRAX) and Gardewine to resolve freight and food issues in Churchill. The plan is working towards ensuring that for tourist season and beyond, that we will see goods flowing with little disruption. We have coordinated regular teleconferences with all the major people involved in making this happen, looking for alternate ways to bring perishables and food stuff into Churchill. OmniTRAX has committed more crews, engines, and rail cars to ensure our needs are met. They are now willing to run the way freight on grain trains if necessary. Gardewine has committed to ensuring that they have all the rail cars loaded on time and that there are no delays with freight leaving Thompson.

October 8<sup>th</sup> will see a business delegation arrive in Churchill. The delegation is comprised of members from the Winnipeg Chamber of Commerce, Sakku Investment Corporation, and a delegation from Red River Community College. After Graham Starmer's visit to Churchill last month, the town has been working on starting up a trade school in Churchill. To this end, we have invited the Red River delegation to be part of this delegation to Churchill. The town has invited representatives from the communities around Churchill as well as representatives from Frontier School Division, York Factory First Nations and the Provincial and Federal governments to participate in this presentation in the hopes that we can come up with sufficient support and numbers to make the school viable here in Churchill. As this agenda aligns with Churchill's sustainability agreement with the University of Winnipeg, it has also been determined that this would be an excellent opportunity for the two sustainable development committees to meet and discuss this issue as part of sustainable development. With the participation of Frontier School Division, the hope is to begin providing to the students the Introduction to Trades programming. This programming would start as early as grade 9 and would see the students working on credits that can be transferred into the Adult Trades program upon graduation.

October is senior's month and in keeping with this, on October 29<sup>th</sup> the Town of Churchill will host a tea for the elders in the community. The Honourable Kerri Irvin-Ross, Minister for Elders and seniors, has been invited to attend. There will be presentations from the Chamber of Commerce to Myrtle deMeulles congratulating her on the Order of Manitoba, as well as Alfreda Wells, the eldest resident of Churchill.

The next few weeks will see the town and Public Works begin their preparation for polar bears and winter and snow. Notices have been posted on the trailers on CN road for their removal. Mr. Dale deMeulles has offered to move the trailers for free for anyone who contacts him or the town. Trailers that are left as of the end of September will be moved to the old Asphalt Plant for storage. They will be subject to the regular lease fees and be billed out accordingly. Winter preparations will mean looking at items that need to be moved/put away from sidewalks and roads allowing easier access for snow clearing equipment. It will also mean a general cleanup across the community as a whole. Notices will go out to the community to have items removed from roadway easements and subsequent town removal will follow for those who are not in compliance to the notices.

**6.5 Mayor's Report**

The Mayor gave a brief report on his visit to Thompson for the Electoral Boundary Meeting. He indicated his disappointment that he appeared to be the only one there for discussion. He did present Churchill's case and it was evident that Flin Flon was also not interested in having Churchill included in their riding. A letter needs to be written expressing Churchill's position. The decision to officially change the electoral boundary has been tabled to December 31, 2008.

The Mayor continued his report regarding information on the Canadian Wheat Board possibly extending the Port of Churchill's season till the end of November. They have shipped out 460,000 tonnes and will have approximately 25,000 tonnes come in to be stored for the next shipping season.

**7. COMMUNICATIONS**

<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1 Regional Canadian Marine Advisory	Notice of Fall Meeting	Info
7.2 Tina Keeper, M.P.	Brochure	Info
7.3 Manitoba Hydro	Discharges at Missi Falls	Info
7.4 Mr. & Mrs. Donald Ellis	Compliment	Info
7.5 Manitoba Hydro	Water Level Forecast	Info

7.6	University College of the North	Newsletter	Info
7.7	RCMP	2007/2008 Year in Review	Info
7.8	Correctional Services Canada	Restorative Justice Week	Info
7.9	Manitoba Hydro	Response from Darrell Cockerill	Info
7.10	University College of the North	Community Needs Assessment	Info
7.11	Land Titles Transaction	Transfer of Land	Info
7.12	Train A Vapeur	Tourist train project	Info
7.13	Manitoba Trucking Association	Information	Info
7.14	The Property Registry	Homestead Rights & Bankruptcy	Info
7.15	Trade & Commerce	Information	Info
7.16	AMM	News Bulletin	Info

## 8. FINANCIAL

### 8.1 Approval of accounts for June 2008 & July 2008

Councillor Lawrie stated that she was not in favor of approving the accounts for August 2008 as she felt not enough information was given in regards to accounts receivable, accounts payable, and payroll in overtime or time in lieu hours. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>
Mayor Michael Spence	X		
Deputy Mayor Heather Botelho	X		
Councillor Terry Stover	X		
Councillor Michael Iwanowsky	X		
Councillor Louise Lawrie		X	

### Moved by M. Iwanowsky and seconded by H. Botelho

**247/08** WHEREAS the accounts of The Town of Churchill for the period ending August 2008 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** general cheques in the amount of \$151,295.23 for August 2008 last cheque #0262217 and payroll debits in the amount of \$130,661.34 be approved.

**CARRIED**

### 8.2 Financial Statements for January, February, & March 2008

Councillor Lawrie stated that she was not in favor of approving the financial statements for April, May, June, & July 2008 as she felt not enough information was given. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>
Mayor Michael Spence	X		
Deputy Mayor Heather Botelho	X		
Councillor Terry Stover	X		
Councillor Michael Iwanowsky	X		
Councillor Louise Lawrie		X	

### Moved by M. Iwanowsky and seconded by H. Botelho

**248/07** WHEREAS the financial statements of The Town of Churchill for the months of April, May, June, & July 2008 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** the financial statements for the months of April, May, June & July 2008 be approved.

**CARRIED**

### 8.3 Supplementary Audit Report

The provincial assessor has issued addition and reduction returns dated January 14, 2008 and March 31, 2008.

**Moved by T. Stover and seconded by L. Lawrie**

**249/07 WHEREAS** Section 300(6) (a) and (b) of The Municipal Act states that a municipality must correct its tax roll to reflect supplementary property taxes imposed; and any change in taxes resulting from a revision to an assessment roll under The Municipal Assessment Act;

**AND WHEREAS** the Provincial Assessor has issued addition and reduction returns dated January 14, 2008 and March 31, 2008;

**NOW THEREFORE BE IT RESOLVED THAT** The Town of Churchill add and subtract the amounts set out in the Schedules as noted by the Provincial Assessment Branch dated January 14, 2008, and March 31, 2008;

**2008**

Residential

Net Assessment Change: 8,000 increase

Commercial

Net Assessment Change: 13,000 increase

**CARRIED**

### 8.4 Town Borrowing Resolution

This is just a formality to obtain funds ahead of time in order to operate the town within the current year.

**Moved by T. Stover and seconded by M. Iwanowsky**

**250/07 WHEREAS** Section 173(1) of The Municipal Act authorizes a council to borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants-in-lieu of taxes in the previous fiscal year;

**AND WHEREAS** The Town of Churchill wishes to borrow for current operating expenses;

**NOW THEREFORE BE IT RESOLVED THAT** The Town of Churchill authorizes current borrowing not to exceed \$3,134,133.00 during the 2008 fiscal period.

**CARRIED**

## 9. BY-LAWS

### 10. UNFINISHED BUSINESS

#### 10.1 Proposed Wind Farm Site

There are three new proposed sites for the wind farm. The tower will be in place by the end of October 2008.

#### 10.2 RFP – Desmond Raymond

Once Desmond is back in Churchill, Mayor and Council will be meeting with him to discuss the RFP. There are certain areas that need to be answered by the town. The proposals should be within the \$90,000 range. This work needs to be done and the town needs to move forward once proposals are received.

**ACTION: Administration to arrange special meeting with Desmond Raymond to discuss the terms of the RFP.**

#### 10.3 Alcom Electronics – price and equipment for CRHA E911

This is a budgeted item. The system cannot work with the old pagers; therefore new pagers had to be ordered.

**11. NEW BUSINESS****11.1 Trevor Collins – Archery Club Rental Waiver**

Trevor Collins has submitted a letter requesting the rental fees of the gymnasium be waived for 2 hours per week to have an archery club. He is not planning on charging the community to participate in archery.

There was discussion that there needs to be consistency with all the local organizations in terms of what fees can or cannot be waived.

**ACTION: Administration to set up a meeting with Trevor Collins to discuss an Archery Club in Churchill.**

**11.2 Churchill Ladies Club – approval of grant**

A letter was received from the Churchill Ladies Club stating that they have been approved by Manitoba Community Services for a grant in the amount of \$10,000.00 for new appliances for the gym kitchen. They would like to know the status of the renovations prior to ordering the appliances.

**ACTION: Administration to contact Stan Rhoda with Government Services for an update to the status of the gym kitchen renovations.**

**11.3 Issue Sheet – Water Access Point at Goose Creek**

The residents of Goose Creek would like to have a water access point established. They are willing to pay the appropriate fees for this service. There was discussion that Goose Creek is out of the town boundary and that in order for the town to provide this service and charge the appropriate fees, there would need to be a metered system in place. Council would like more information prior to making a decision.

**ACTION: Administration to arrange a special meeting to discuss a water access point at Goose Creek.**

**12. In Camera**

12.1 Council moved into an In-Camera session at 6:40 pm

**Moved by H. Botelho and seconded by T. Stover**

**251/07 RESOLVED THAT** the Council for The Town of Churchill convene into an In-Camera session.

**CARRIED**

12.2 Council convened the In-Camera session at 7:05 pm

**Moved H. Botelho and seconded T. Stover**

**252/08 RESOLVED THAT** the In-Camera session of the Council for the Town of Churchill be adjourned.

**CARRIED**

**13. ADJOURNMENT**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**253/08 WHEREAS** the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 7:07p.m.

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Michael Spence  
Mayor

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Rod McKenzie  
Chief Administrative Officer

**Recapitulation**

**Moved by H. Botelho and seconded by L. Lawrie**

**242/08** RESOLVED THAT the agenda be adopted with revisions as read

**CARRIED**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**243/08** RESOLVED THAT the following minutes:

Regular Council Meeting, August 21, 2008

be taken as amendments, and approved, all statutory requirements have been fulfilled.

**CARRIED**

**Moved by H. Botelho and seconded by L. Lawrie**

**244/08** RESOLVED THAT the report of the Complex Operations Committee meeting on September 3, 2008 be accepted as presented.

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**245/08** RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on September 2, 2008 be accepted as presented.

**CARRIED**

**Moved by M. Iwanowsky and seconded by T. Stover**

**246/08** RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on August 19, 2008 be accepted as presented.

**CARRIED**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**247/08** WHEREAS the accounts of The Town of Churchill for the period ending August 2008 have been examined and found to be in order;

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**CARRIED**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**248/07** WHEREAS the financial statements of The Town of Churchill for the months of April, May, June, & July 2008 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** the financial statements for the months of April, May, June & July 2008 be approved.

**CARRIED**

**Moved by T. Stover and seconded by L. Lawrie**

**249/07** WHEREAS Section 300(6) (a) and (b) of The Municipal Act states that a municipality must correct its tax roll to reflect supplementary property taxes imposed; and any change in taxes resulting from a revision to an assessment roll under The Municipal Assessment Act;

**AND WHEREAS** the Provincial Assessor has issued addition and reduction returns dated January 14, 2008 and March 31, 2008;

**NOW THEREFORE BE IT RESOLVED THAT** The Town of Churchill add and subtract the amounts set out in the Schedules as noted by the Provincial Assessment Branch dated January 14, 2008, and March 31, 2008;

**2008**

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Net Assessment Change: 13,000 increase

**CARRIED**

**Moved by T. Stover and seconded by M. Iwanowsky**

**250/07** WHEREAS Section 173(1) of The Municipal Act authorizes a council to borrow money for operating expenses during a fiscal year, but the amount borrowed must not exceed the amount collected in taxes and grants-in-lieu of taxes in the previous fiscal year;

**AND WHEREAS** The Town of Churchill wishes to borrow for current operating expenses;

**NOW THEREFORE BE IT RESOLVED THAT** The Town of Churchill authorizes current borrowing not to exceed \$3,134,133.00 during the 2008 fiscal period.

**CARRIED**

**Moved by H. Botelho and seconded by T. Stover**

**251/07** RESOLVED THAT the Council for The Town of Churchill convene into an In-Camera session.

**CARRIED**

**Moved H. Botelho and seconded T. Stover**

**252/08** RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned.

**CARRIED**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**253/08** WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

**CARRIED**