

THE TOWN OF CHURCHILL
Regular Council Meeting

Thursday, November 20, 2008 at 5:00 p.m. in the Council Chambers

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councillor Terry Stover
Councillor Louise Lawrie
Councillor Mike Iwanowsky
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 5:01 p.m.

2. ACCEPTANCE OF AGENDA

Moved by H. Botelho and seconded by T. Stover

289/08 RESOLVED THAT the agenda be adopted as read

CARRIED

3. DELEGATIONS

3.1 R.C.M.P Monthly Report

Constable Jeff Asmundson presented the report. He stated that the DARE program is up and running. There will be three initiatives concentrated on this year: ORV Education and Enforcement, Drugs, and Port Security (mandated by the federal government). In late January and February the RCMP anticipate that Break and Enter crimes will start up again. People seem to be short on cash during this time of year. There will be only three officers during the month of December as Constable Boychuk will be away on holidays. He and Constable Newberry are coaching hockey this year. Court was held on November 17th with 80 to 90 cases on the docket. Court was very productive. There were not many remands. Charges were dealt with. The next scheduled court dates are April 15th and 16th, 2009, and June 8th and 9th, 2009. The RCMP, along with the Town of Churchill Municipal Support Officer will be conducting a snowmobile safety seminar in the school. They will also be riding around the community enforcing the rules and regulations for snowmobile drivers. Constable Asmundson stated that there has been an increase in Apartment disturbances. He stated they are now charging violator's criminally. The prisoner count for October was 14 and the year to date is 112. There were 19 files with alcohol abuse involved with a total of 140 to date for the year.

Mayor Spence commented on the anticipation of Break and Enter Crimes. He stated that it would be a good idea for the RCMP to meet with the Churchill Chamber of Commerce to educate the businesses on a Monitored Alarm System.

ACTION: Administration to arrange a meeting with the RCMP and The Churchill Chamber of Commerce for discussion of a monitored alarm system for all the local businesses.

4. READING OF MINUTES

4.1 Moved by L. Lawrie and seconded by M. Iwanowsky

290/08 RESOLVED THAT the following minutes:

Regular Council Meeting, October 16, 2008
Special Council Meeting, October 23, 2008
Special Council Meeting, November 1, 2008
Special Council Meeting, November 17, 2008

be taken as amendments, and approved, all statutory requirements have been fulfilled.

CARRIED

5. COMMITTEE REPORTS

5.1 Complex Operations, November 4, 2008

Deputy Mayor Botelho presented the Complex Operations report. She noted that the Coordinator of Recreation has introduced Family Skate, Ladies Shiny, and open Figure Skating to the Arena programming. The Swimming Pool numbers have seen a decrease in October. The Coordinator has ordered new life jackets and safety equipment from the grant of \$2500.00 that was approved. Swim lessons are going well. The Coordinator is working with the Wapamek Swim Club to have bronze cross/medallion lessons for adults. This will help have certified adult lifeguards in the community. The gym attendance has been up and down with the most popular sport being volleyball. Judo is now being offered in the gymnasium on Tuesday nights. The curling rink should be ready by the middle of November. The Coordinator has been in touch with the Nashville Predators regarding the price and availability of having Jordin Tootoo come to Churchill. November has been designated cleaning month. A thorough cleaning of the town theater and the carpeted areas in the town center will be done. The Churchill Métis Local has approached the CAO stating they will not be hosting this year's Children's Christmas Party. They are unable to do it themselves due to the financial strain and lack of volunteers. The Town Recreation Department will take over facilitating the event. The town center indoor playground is unsafe. It is over 20 years old and codes have changed over time. A committee has been formed to address these concerns. An inspection needs to be completed and recommendations need to be made on what needs to be upgraded to get the playground to code to date.

i) Issue Sheet - Archery

An issue sheet was brought forward to have archery as a program through the recreation department. There was discussion that this program would be good for the community and the only cost to the town to offer it is the use of the facility one evening a week. Council was in agreement to allow Trevor Collins use of the gymnasium for two hours per week to offer archery to the public.

ACTION: Administration to draft a letter to Trevor Collins advising him of council's decision to waive the rental fee of the gymnasium for the archery program.

ACTION: Coordinator of Recreation to work with Trevor Collins on scheduling of the new Archery Program.

ii) Issue Sheet – Town Centre Cafeteria

An issue sheet was brought forward to regarding the Complex Restaurant Space. There is interest in leasing the space and the suggestion is to lease the space short term while a plan for the area is developed. If the space is leased on a short term basis, the revenue collected during this period could be put towards further development of the area.

There was discussion that the development plan needs to be done prior to anyone leasing the space. Council did not feel that with current condition of the space that it should be leased out.

iii) Issue Sheet – Letter from Minor Hockey – request for waiver of overpass rental

A letter was received from the Churchill Minor Hockey Club requesting council waive the fee of renting the overpass for the organization to host weekly hotdog sales every Friday during the hockey season.

There was discussion that this would be a very good event for the community and council was in agreement that the fee to use the overpass should be waived.

ACTION: Administration to draft a letter to the Churchill Minor Hockey Club advising them that the fee to use the overpass every Friday would be waived during the hockey season for hotdog sales.

iv) Bowling Alley

The committee wanted clarification on the procedure to allow the first phase of the bowling alley to be completed. There was a resolution passed in the past stating the bowling alley would be renovated into a meeting space. The committee wanted to

know if that resolution needed to be rescinded prior to quotes being obtained to retrofit the bowling alley.

There was discussion that council at a past meeting had agreed to allow the committee to explore the option of redoing the bowling alley. At this time no resolution needs to be rescinded because council needs to see the figures and decide if it is in the best interest of the community to proceed with the refurbishing of the bowling alley.

Moved by H. Botelho and seconded by L. Lawrie

291/08 RESOLVED THAT the report of the Complex Operations Committee meeting on November 4, 2008 be accepted as presented.

CARRIED

5.2 Community Infrastructure, November 10, 2008

Councilor Lawrie presented the Community Infrastructure report. She noted that the Utilities Department has begun heating water from CR30 to the lake. They hadn't begun heating the water in town yet because it was still warm enough. They are still waiting on the boiler inspector to come and do the annual inspection. Half of a well was lost due to the time of year and the consumption of too much water. There are fewer spills this year, and all is currently going well. She stated that everything is good with the Public Works Department. There are no plugs or leaks with the sewer and water lines. They are busy trying to keep up with the snow removal around town. The garbage truck left with a full load. There have been problems with bears breaking in at L5. Councilor Lawrie stated that the MSO has been busy reminding the public of the speed limits and helmet requirements for snowmobiles. The MSO has contacted all the B & B's reminding them they need licenses as well as inspections to ensure they are all in compliance with the by-law. A notice was sent to the public reminding them that all derelict vehicles must be licensed or removed from their properties. She will be going around town tagging those vehicles. Another notice regarding property on the road allowances was sent out to the public. If the public complies with this notice, it would eliminate claims sent to the town for reimbursement of damages.

Councilor Lawrie commented on the purchase of new Christmas Lights for Kelsey Boulevard. A proposal by the Chamber of Commerce has been submitted to the Churchill Mitigation Trust Fund. The Acting Public Works Manager felt the current lights the town has would be fine as long as more garland and lights were added to fill in any gaps.

There were concerns on the snow removal. This will be addressed in the CAO report.

Moved by L. Lawrie and seconded by M. Iwanowsky

292/08 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on November 10, 2008 be accepted as presented.

CARRIED

5.3 Personnel, Finance, Social Development & Administration, November 19, 2008

Councilor Iwanowsky presented the Personnel, Finance, and Social Development & Administration Committee report. He stated that the accounts were examined, and the statements for September 2008 would be presented at the regular council meeting. There was an application for revision of an assessment roll received for the 2009 tax roll from the Manitoba Housing Authority for the unit that burnt down in 2006. The 2007 reduction has been completed and the 2008 reduction has been approved. He stated two letters were received from Mr. Bruce Martin with reference to his current tax rate for both his personal and business property. Mr. Martin felt the assessed value on his properties were too high. Residents have the opportunity to appeal their tax rolls during the time of the Board of Revisions.

There was discussion on the payables for October 2008. A cheque made payable to Button Bay Blasting was discussed. This was for the blasting of rocks on the highway. The CFO stated that all expenses incurred for this are charged back to the highways department. There was also discussion on a

cheque made payable to the Arctic Trading Company. This was to repair flags for the town.

Moved by M.Iwanowsky and seconded by T. Stover

293/08 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on November 19, 2008 be accepted as presented.

CARRIED

6. OTHER REPORTS

6.1 Mayor's Report

Mayor Spence presented a report. He stated that Bear Season has come to an end. He commented that the community did well at hosting this year. He also stated that the Public Works Department should be recognized for their excellent work in keeping the streets clear of snow. He stated that the Honourable Eric Robinson was in Churchill for a presentation from Polar Bear International recognizing Ian Stirling's dedication to their organization. He commented that during the AMM Convention in Winnipeg Mayor and Council, along with the CAO, will be meeting with Minister Robinson to discuss outstanding issues. They will also be meeting with Ken Friesen for an update regarding a landfill location.

6.2 CAO Report

The CAO presented a verbal report. He stated that the senior's Tea that was hosted in October was a success. He commented on his trip to Winnipeg for discussion of a Trades School in Churchill. The Trades School will begin in September of 2009 with five trades and 2 academics being offered. The services held at the Royal Canadian Legion on November 11, 2008 were well attended by the community. He stated that there is a snow removal plan for the Town of Churchill and it will be followed with the addition of including all seniors and residents with disabilities in the plan. He stated that the Town of Churchill will clear the snow in business parking lots if it is an emergency, but other than that the business owners would need to arrange their own snow removal. He stated that there will be a firmer stance with employees clearing their own yards. They will have to contact one of the private businesses to clear their yards just like members of the community. North Star Tours donated funds to have a trailer load of recyclables moved from the community. The trailer was dropped off at L5 and will be loaded by the staff of North Star Tours. He stated that the website is up and running. The snowmobile by-law will be enforced this year. Last year it was not, but an incident where someone backed into the complex and broke a window is a good indication that it needs to be enforced. The current union contract expires December 31, 2008. The management team has reviewed the list of amendments and additions that the union has requested for the new collective bargaining agreement and it is quite reasonable and not extensive.

There was discussion that the new union contract will have budgetary implications. It was requested that a comparison be done with other communities.

ACTION: Administration to research positions and wages in other communities to compare to the wages of the Town of Churchill.

6.3 CFO Report – Community Futures North Central Development Board Meeting

The CFO presented a written report. She stated she attended the CFNCD Board Meetings that was held in Thompson, Manitoba November 15, 2008. She stated that this was the annual fall meeting. They also had their Business Development Committee Meeting on November 14, 2008. She commented that since the organization formed in 1997, they have approved 254 loans totalling \$3,549,327.00. Churchill has received 5 loans totalling \$187,067.10. Almost all of the loans given to Churchill did not work out. 4 out of 5 went bankrupt. A new addition this year was a Bankers Luncheon. All of the loaning agencies were invited to a luncheon to network. Lending policies were discussed. There was also a presentation on best practices in Festivals. The CFO provided a copy to be forwarded to the Aurora Winter fest Committee. There were 2 new policies discussed at the meeting: Establishment of a loan standby fee, this is a standard practice by banks and credit institutions; and Provision of lending support, business support and loan administrative advice on a fee from service basis to local

community Development Corporations and their clients. This is a recommendation only and will be determined at a later date. There remains concern regarding the VIA schedule and the lack of accountability between service providers. CFNCD will continue to be involved with the meetings to look out for all the communities' interests.

7. Communications

	From	Subject	
7.1	Minister of Competitiveness Training Trade	Re: Trades School in Churchill – Response	Info
7.2	Travel Manitoba	Tourism Growth in Manitoba	Info
7.3	AMM	Candidate for Vice President	Info
7.4	University of Manitoba	Manitoba Child Health Update	Info
7.5	Manitoba Egg Producers	Recent Developments	Info
7.6	Manitoba Intergovernmental Affairs	Financial Reporting Requirements for Water/Sewer	Info
7.7	People First HR Service	Recruitment Services	Info
7.8	Minister of Intergovernmental Affairs	Federal Gas Tax Funding	Info
7.9	Manitoba Hydro	Churchill River Diversion	Info
7.10	Community Futures	Meeting/Agenda Briefing Note	Info
7.11	4 th Canadian Ranger Patrol Group	Military Visit to Churchill	Action
7.12	Minister of Intergovernmental Affairs	2008 General Support Grant	Info
7.13	AMM	Resolution Categories at 2008 AMM Conventions	Info
7.14	Touchdown Manitoba	Thank you	Info
7.15	Manitoba Hydro	Discharges at Missi Falls	Info
7.16	Frontier School Division	Board Meeting Highlights	Info
7.17	TMAC	Home Insurance Plan	Info
7.18	University College of the North	Newsletter	Info
7.19	AMM	News Bulletin	Info
7.20	Manitoba Ombudsman	Fatality Inquiries Act	Info
7.21	MCIE	Benefits of International Education	Info
7.22	Manitoba Water Stewardship	Thank you	Info
7.23	Wapusk News	Newsletter	Info
7.24	Port of Churchill	Thank you	Info
7.25	Manitoba Hydro	Churchill Open House	Info
7.26	Ralph P. Klein	Western Premiers Conference	Info

7.27	Churchill Arts Council	Thank you	Info
7.28	Churchill Christmas Cheer Board	Request for Information	Action
7.29	Stittco Energy	Increase in Propane Prices	Info
7.30	Canadian Coast Guard	Additional Information	Info
7.23	Minister of Intergovernmental Affairs	VLТ Revenue Distribution	Info

8. FINANCIAL

8.1 Approval of accounts for October 2008

Councillor Lawrie stated that she was not in favor of approving the accounts for October 2008 as she felt not enough information was given in regards to accounts receivable, accounts payable, and payroll in overtime or time in lieu hours. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>
Mayor Michael Spence	X		
Deputy Mayor Heather Botelho	X		
Councillor Terry Stover	X		
Councillor Michael Iwanowsky	X		
Councillor Louise Lawrie		X	

Moved by M. Iwanowsky and seconded by L. Lawrie

294/08 WHEREAS the accounts of The Town of Churchill for the period ending October 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$85,268.43 for September 2008 and \$393,631.59 for October 2008 for the total amount of \$478,900.02, last cheque #026389 and payroll debits in the amount of \$89,994.61 be approved.

CARRIED

8.2 Financial Statements for September 2008

Councillor Lawrie stated that she was not in favor of approving the financial statements for September 2008 as she felt not enough information was given. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>
Mayor Michael Spence	X		
Deputy Mayor Heather Botelho	X		
Councillor Terry Stover	X		
Councillor Michael Iwanowsky	X		
Councillor Louise Lawrie		X	

Moved by M. Iwanowsky and seconded by H. Botelho

295/08 WHEREAS the financial statements of The Town of Churchill for the month of September 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the months of September 2008 be approved.

CARRIED

8.3 Application for Revision for 2009 Tax Roll

This is strictly procedural. Manitoba Housing Authority had a building burn down in 2006, therefore decreasing the building value on the property. They have been granted the reduction for 2007 and have been approved the reduction for 2008, they are now applying for a reduction for 2009.

Moved by T. Stover an seconded by H. Botelho

296/08 WHEREAS Section 300(6) (a) and (b) of The Municipal Act states that a municipality must correct its tax roll to reflect supplementary property taxes imposed; and any changes in taxes resulting from a revision to an assessment roll under The Municipal Assessment Act;

AND WHEREAS the Provincial Assessor has issued addition and reduction returns dated October 7, 2008;

NOW THEREFORE BE IT RESOLVED THAT The Town of Churchill add and subtract the amounts set out in the Schedules as noted by the Provincial Assessment Branch dated October 7, 2008;

2008

<u>Commercial</u>		
Net Assessment Change:	-69,900	decrease

CARRIED

Councilor Stover excused himself from the Council Chambers at 6:15pm.

8.4 Tax Sale Agreement – Carl Johnson

Carl Johnson's property is now eligible for tax sale. He has appealed to council with a payment option to clear off the outstanding taxes owed and to get himself out of the tax sale status. The Town of Churchill's legal counsel has drawn up a legally binding contract detailing the payment plan the Mr. Johnson would follow and the penalty should he default on any payments.

There was discussion on whether this type of arrangement would be made for everyone who is eligible for tax sale. It was stated that Mr. Johnson is the only tax payer with arrears that has come forward to make arrangements to pay. It was determined by council that they treat this type of situation on a case by case basis. There was discussion that Mr. Johnson is a long term resident of the community and is doing what he can to secure his property. Council agrees to enter into the payment agreement with Mr. Johnson.

Moved by M. Iwanowsky and seconded by H. Botelho

297/08 WHEREAS the property described as Lot 20, Block 5, Plan 602 (Roll 3200) is currently eligible for tax sale ('the Property');

AND WHEREAS Carl Sigurmundur Johnson is the registered owner of the Property;

AND WHEREAS Carl Sigurmundur Johnson desires to enter into an agreement with The Town of Churchill to pay the outstanding taxes and avoid having the Property sold at the Tax Sale;

BE IT RESOLVED THAT The Town of Churchill enter into an agreement with Carl Johnson for the payment of the outstanding taxes on the Property in the form attached to this resolution as Schedule A. The Town's signing officers are authorized to execute the agreement on the Town of Churchill's behalf.

BE IT FURTHER RESOLVED THAT upon entering into the agreement, the Property shall be removed from the tax sale in accordance with the terms of the agreement.

CARRIED

9. BY-LAWS

10. UNFINISHED BUSINESS

11. New Business

12. In Camera

12.1 Council moved into an In-Camera session at 6:29 pm

Moved by H. Botelho and seconded by L. Lawrie

298/08 RESOLVED THAT the Council for The Town of Churchill convene into an In-Camera session.

CARRIED

12.2 Council convened the In-Camera session at 6:35 pm

Moved H. Botelho and seconded L. Lawrie

299/08 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned.

CARRIED

13. ADJOURNMENT

Moved by H. Botelho and seconded by L. Lawrie

300/08 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 6:36p.m.

Michael Spence
Mayor

Albert Meijering
Chief Administrative Officer

Recapitulation

Moved by H. Botelho and seconded by T. Stover

289/08 RESOLVED THAT the agenda be adopted as read

CARRIED

4.1 Moved by L. Lawrie and seconded by M. Iwanowsky

290/08 RESOLVED THAT the following minutes:

Regular Council Meeting, October 16, 2008
Special Council Meeting, October 23, 2008
Special Council Meeting, November 1, 2008

Special Council Meeting, November 17, 2008

be taken as amendments, and approved, all statutory requirements have been fulfilled.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

291/08 RESOLVED THAT the report of the Complex Operations Committee meeting on November 4, 2008 be accepted as presented.

CARRIED

Moved by L. Lawrie and seconded by M. Iwanowsky

292/08 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on November 10, 2008 be accepted as presented.

CARRIED

Moved by M.Iwanowsky and seconded by T. Stover

293/08 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on November 19, 2008 be accepted as presented.

CARRIED

Moved by M. Iwanowsky and seconded by L.Lawrie

294/08 WHEREAS the accounts of The Town of Churchill for the period ending October 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$85,268.43 for September 2008 and \$393,631.59 for October 2008 for the total amount of \$478,900.02, last cheque #026389 and payroll debits in the amount of \$89,994.61 be approved.

CARRIED

Moved by M. Iwanowsky and seconded by H. Botelho

295/08 WHEREAS the financial statements of The Town of Churchill for the month of September 2008 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the months of September 2008 be approved.

CARRIED

Moved by T. Stover an seconded by H. Botelho

296/08 WHEREAS Section 300(6) (a) and (b) of The Municipal Act states that a municipality must correct its tax roll to reflect supplementary property taxes imposed; and any changes in taxes resulting from a revision to an assessment roll under The Municipal Assessment Act;

AND WHEREAS the Provincial Assessor has issued addition and reduction returns dated October 7, 2008;

NOW THEREFORE BE IT RESOLVED THAT The Town of Churchill add and subtract the amounts set out in the Schedules as noted by the Provincial Assessment Branch dated October 7, 2008;

2008

Commercial

Net Assessment Change: -69,900 decrease

CARRIED

Moved by M. Iwanowsky and seconded by H. Botelho

297/08 WHEREAS the property described as Lot 20, Block 5, Plan 602 (Roll 3200) is currently eligible for tax sale ('the Property');

AND WHEREAS Carl Sigurmundur Johnson is the registered owner of the Property;

AND WHEREAS Carl Sigurmundur Johnson desires to enter into an agreement with The Town of Churchill to pay the outstanding taxes and avoid having the Property sold at the Tax Sale;

BE IT RESOLVED THAT The Town of Churchill enter into an agreement with Carl Johnson for the payment of the outstanding taxes on the Property in the form attached to this resolution as Schedule A. The Town's signing officers are authorized to execute the agreement on the Town of Churchill's behalf.

BE IT FURTHER RESOLVED THAT upon entering into the agreement, the Property shall be removed from the tax sale in accordance with the terms of the agreement.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

298/08 RESOLVED THAT the Council for The Town of Churchill convene into an In-Camera session.

CARRIED

Moved H. Botelho and seconded L. Lawrie

299/08 RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

300/08 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 6:36p.m.