

**PERSONNEL, FINANCE, SOCIAL DEVELOPMENT & ADMINISTRATION
WEDNESDAY January 13, 2009 at 4:00 p.m.
REPORT**

PRESENT: Deputy Mayor Heather Botelho
Councillor Mike Iwanowsky
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

ALSO PRESENT: Councillor Louise Lawrie

1. CALL TO ORDER

Deputy Mayor Heather Botelho called the meeting to order at 4:02 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. APPROVAL OF REPORTS

3.1 December 17, 2008

The minutes of the committee meeting of December 17, 2008 were reviewed and accepted as presented.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Approval of the accounts for the month ending December 2008

The accounts for the Town for period ending December 2008 were reviewed and the following items were noted:

Cheque #026520	R. Nichols Distributing	Security clothing & boots
Cheque #026513	R.G. Sales	Parts for Utilities
Cheque #026540	Big Sky Enterprises	Gymnasium Floor Finish
Cheque# 026549	Calm Air International	Freight Charged in error to Be reimbursed by Peter Anderson
Cheque# 026503	Manitoba Hydro	Electricity for Jockville Stn (Storage for radios for fire & fleet)

There was discussion on the when the year end final figures are available.

5. OLD BUSINESS

6. NEW BUSINESS

6.1 Issue Sheet ng Cost

The committee reviewed the quote given by Hoyt's Moving and Storage in Miramichi, New Brunswick. It was determined that the quote was reasonable. The new CAO will be starting February 4, 2008.

RECOMMENDED TO COUNCIL FOR APPROVAL

7. IN CAMARA

7.1

**THE CHAIR PERSON OF THE COMMITTEE WILL
REPORT TO COUNCIL**

8. NEXT MEETING

8.1 Wednesday February 20, 2008

9. ADJOURNMENT

The meeting adjourned at 4:40 p.m.