

PERSONNEL, FINANCE, SOCIAL DEVELOPMENT & ADMINISTRATION
Wednesday, December 17, 2008 @ 12:00 pm
REPORT

PRESENT: Deputy Mayor Heather Botelho
 Councilor Terry Stover
 Albert Meijering, Chief Administrative Officer
 Rebecca Allen, Executive Assistant

ALSO PRESENT: Councilor Louise Lawrie

REGRETS: Roxanne Chan, Chief Financial Officer

1. CALL TO ORDER

Councilor Terry Stover called the meeting to order at 12:03 pm.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. APPROVAL OF REPORTS

3.1 November 19, 2008

The minutes of the committee meeting of November 19, 2008 were reviewed and accepted as presented.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 2009 Final Assessment Summary – Information Only

DEFFERRED TO COUNCIL

5. NEW BUSINESS

5.1 Approval of Accounts for the month ending November 2008.

The accounts for the Town for period ending November 2008 were reviewed and the following items were noted:

Cheque #026412	LGD of Mystery Lake	Tipping Fees
Cheque #026445	Merv's Excavating	Material for Public Works Dept.
Cheque #026448	Gypsy Bakery	Meals
Cheque #026449	Brentaag	Chemicals for Water Treatment Plant
Cheque #026455	Anachema Science	Water Sample Testing
Cheque #026479	Terry Stover	Expense Claim and per diem
Cheque #026482	Rod McKenzie	Work with Manitoba Hydro

All work is being charged back to Manitoba Hydro. The CAO stated that an administration fee of 20% is being charged on all invoices that Manitoba Hydro is paying for.

Cheque #0264645	Heather Botelho	Expense Claim and per diem
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Deputy Mayor Heather Botelho stated that the parking that was invoiced to the Town will be reimbursed by herself.

There was discussion on the action items from the last meeting. Administration will be forwarding a letter to Mr. Bruce Martin to let him know the appeal procedure regarding his tax roll.

6. OLD BUSINESS

7. IN CAMERA

8. NEXT MEETING

8.1 November 19, 2008

9. ADJOURNMENT

9.1 The meeting adjourned at 1:20 p.m.