

**COMMUNITY INFRASTRUCTURE**  
**Monday January 12, 2009 at 12:00 p.m.**  
**REPORT**

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**PRESENT:** Councillor Louise Lawrie  
Albert Meijering, Chief Administrative Officer  
Dmytri Kandirun, Chief Engineer – Utilities  
Edgar Botelho, Leadhand – Public Works  
Roger Knezacek, Fire Chief  
Rebecca Allen, Executive Assistant

**REGRETS:** Councillor Terry Stover

**1. CALL TO ORDER**

Councillor Louise Lawrie called the meeting to order at 12:03 pm.

**2. APPROVAL OF AGENDA**

The agenda was approved as presented with the addition of (6.2) Cutting Costs.

**3. APPROVAL OF REPORTS**

**3.1 December 8, 2008**

The minutes of the Community Infrastructure Committee meeting of December 8, 2008 were reviewed and accepted as presented.

**4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS**

**4.1 Public Works and Utilities Department Report**

In the absence of a Manager of Public Works and Utilities, the Chief Engineer of Utilities presented a verbal report and the following items were noted:

- Everything went well through the Christmas season. There were problems with the lift station, but they have now been resolved.
- All is stable with the Utilities Department.
- They are continuing with general maintenance through the winter.

There was discussion on the transfer of the water treatment chemicals. The CAO was to look into having a lift developed to transfer the barrels from the Gardewine trailer into the plant. There was also discussion on whether the fluoride treatment is necessary in the town water supply. Many municipalities are no longer using fluoride in their water supplies.

**ACTION: Administration to follow up on a safe transfer method for the Water Treatment Plant Chemicals.**

**ACTION: Administration to look into whether fluoride is necessary for the town water supply.**

In the absence of a Manager of Public Works and Utilities, the Lead Hand of Public Works presented a verbal report and the following items were noted:

- Everything is going well with the Public Works Department.
- They have been moving and hauling snow with the assistant of Merv's Excavating.
- There were two water and two sewer freeze ups in December. The Bayport Plaza sewer line is also frozen.
- December has been pretty quiet compared to past years. The valves that were replaced in the fall are providing better water circulation and therefore fewer freeze ups.
- L5 is overwhelmed with garbage. Only one trailer was sent out in the last two months. They are hoping the trailer is back by the end of this week so they can send out another load.
- The Pumper Truck is saving a lot of time and money.
- There are problems with the heating system in the town garage.
- The pumps in the town garage are leaking and need to be replaced.
- A new overhead door is required. If the power goes out, the door cannot open as there is no manual override.
- The new outdoor Christmas lights were not put up this year because brackets need to be installed. They plan on installing the brackets this summer and then it will be easy to put up the lights when required.
- There are about four vehicles that need to be put up for tender that are no longer required by the town.

There was discussion on the heavy equipment owned by the town. The committee would like a report on what is working and what needs to be repaired.

**ACTION: Administration and the Leadhand of Public Works to provide a report on the status of the town's heavy equipment.**

#### 4.2 MSO Report

A written report was submitted by Patricia Kandiurin, the Municipal Support Officer and the following items were noted:

- December was pretty quiet with the exception of one dog running loose. The owner was contacted and the dog was immediately tied up. There was a request from parents for the Public Works Department to patrol while the children are waiting for the bus.
- Animal licences are due and notices have been posted reminding the public.
- Bed & Breakfast inspections need to be done prior to licenses being issued. The town electrician will be accompanying the MSO on these inspections.
- Business licenses are also due and letters will be sent to each business reminding them.

**ACTION: MSO will send letters to all businesses reminding them that their licenses are due.**

**ACTION: MSO will be in contact with all Bed and Breakfasts to arrange an inspection.**

**4.3 Fire Department Stats**

The Fire Chief presented a verbal report. The following items were noted:

- There are two new fire fighters. This brings the numbers up to fifteen plus the Fire Chief.
- There was a fire the first week of January at the Flats. They originally thought the occupant was in the building, but it turned out he was not. After investigation, it was determined that the fire was deliberately set.
- They are conducting routine maintenance at the fire hall.
- They will be auditing and determining what type of budget they will need.
- The pages and chargers are not working properly.

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**6.1 Staff Appreciation**

Councillor Iwanosky stated that it would be a good gesture to send out a letter of appreciation to the Utilities and Public Works Departments for their hard work over the Christmas Break. Staff worked during holidays to repair sewer and water lines and as Administration we need to acknowledge and thank them for a job well done.

**ACTION: Administration to draw up a Staff Appreciation notice for Public Works and Utilities Departments.**

**7. NEXT MEETING**

7.1 February 11, 2008

**8. ADJOURNMENT**

The meeting adjourned at 12:21 pm.