

COMMUNITY INFRASTRUCTURE
Monday February 09, 2009 at 12:00 p.m.
REPORT

PRESENT: Councillor Louise Lawrie
Councillor Terry Stover
Albert Meijering, Chief Administrative Officer
Roger Knezacek, Fire Chief
Edgar Botelho, Lead Hand Public Works
Dmytri Kandiurin, Chief Engineer Utilities
Patricia Kandiurin, Municipal Support Officer
Rebecca Allen, Executive Assistant

1. CALL TO ORDER

Councillor Louise Lawrie called the meeting to order at 12:02 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented with the addition of 6.2 Suggestion of reports to be brought to regular council meeting for discussion, and an In-Camera session.

3. APPROVAL OF REPORTS

3.1 January 12, 2009

The minutes of the Community Infrastructure Committee meeting of January 12, 2009 were reviewed and accepted as presented. The action items were reviewed for updates.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Public Works and Utilities Department Report

In the absence of a Manager of Public Works and Utilities, the Chief Engineer of Utilities presented a verbal report and the following items were noted:

- They are now in the middle of the winter season and everything is going quite well
- There have not been too many leaks
- The lift station has been acting up and it is thought that this is due to the old control system. They are fixing it as the problems arise.
- They now have a student worker in the afternoons as part of the high school work experience program.

In the absence of a Manager of Public Works and Utilities, the Lead Hand of Public Works presented a verbal report and the following items were noted:

- Lots of snow is being moved
- The various areas needed for the Aurora Winter fest carnival are being prepared.

- The shop is currently being fixed up and organized during times when the weather forces the crew to stay indoors.
- They are running out of room at the cemetery. The town CFO is looking into applying for a crown land permit to extend the area. Once the permit is secured, they will have the plot areas better planned out.
- There was an accident with the grader and a report has been filed with the RCMP. The report will be presented at the next committee meeting.
- The town sewer and water is running okay.

There was discussion on the agreement that the town has with Merv's Excavating. The lead hand of Public Works stated that the town deals with the small piles and Merv moves the large piles. Any piles that are moved by Merv, are invoiced to highways directly by Merv.

There was discussion on the highway work that is planned for spring. The committee stressed the importance of making sure that good quality material is used.

There was discussion on the snow removal policy. The policy states that any seniors with private homes will have the snow removed by the Town of Churchill. The committee wants to ensure that the seniors of Churchill are looked after. The lead hand of Public Works stated that the seniors are being taken care of.

4.2 **MSO Report**

A written report was submitted by Patricia Kandurin, the Municipal Support Officer and the following items were noted:

- To date 9 business licenses have been issued. Letters have been sent to all local home business reminding them to renew.
- The next vet visit is scheduled for mid-March.
- One B&B inspection has been completed and the license has been issued.
- A notice has been posted stating that the HBQ Dog Yard that has been set up is for out of town musher's only. It can be used one week prior to the race and up to one week after.

There was discussion on who charges out the tipping fees. The lead hand of Public Works has been keeping track and charging accordingly.

4.3 **Fire Department Stats**

The Fire Chief presented a verbal report. The following items were noted:

- There have been no calls.
- The Fire Chief has presented his budget to the CFO.

There was discussion regarding the fire down the flats in December. The fire was deliberately set and neither the Fire Department nor the RCMP was notified. It was done illegally and it put all fire fighters at risk. It was also an expense to the town by calling out loader operators to clear the debris.

ACTION: Administration to invoice all charges from the fire down the flats to the family responsible.

5. OLD BUSINESS

5.1 Snow Removal Plan

This was discussed during the Public Works Report. The committee stated that they would like to see the snow removal route posted for the public in the fall. They also stated that a notice should be posted letting the seniors know if snow needs to be removed from their residence to contact the Public Works Department to make arrangements.

ACTION: Administration to draft a public notice reminding seniors to contact Public Works directly to arrange snow removal.

5.2 Policies

The committee requested that all staff review the existing policies and bring forth suggestions of any changes to the next committee meeting scheduled for March 9, 2009.

6. NEW BUSINESS

6.1 Transfer Station Costs

1) Issue Sheet – Bailer and Equipment for Waster Transfer Station

An issue sheet was brought forward by the Chief Administrative Officer detailing the costs of equipment for the Waster Transfer Station.

There was discussion on the different equipment that is needed for the Waste Transfer Station. It was agreed that a bailer is definitely needed, but the committee would like to see different quotes on bailers in order to decide which one would best suite the needs of the community. The CAO stated that the suggested bailer brought forth was a recommendation from Ken Friesen. The committee requested the Chief Administrative Officer to look into what other municipalities use bailers and what their experience/suggestion is of the best bailer to purchase and use.

ACTION: Administration to contact other Manitoba Municipalities to find out what bailers they are using and their experience/suggestion on which bailer would work best for Churchill's needs.

RECOMMENDED TO COUNCIL FOR APPROVAL

6.2 Suggestion of reports that need to be brought forth to Regular Council

This was not discussed and will be brought forth to the March 9, 2009 committee meeting.

7. IN-CAMERA

7.1 The committee moved into an In-Camera session at 1:03 pm.

7.2 The committee convened the In-Camera session at 1:08 pm.

8. ADJOURNMENT

The meeting adjourned at 1:09 p.m.