

**COMMUNITY INFRASTRUCTURE
Monday, December 8, 2008 @ 1:30pm
REPORT**

PRESENT: Councilor Louise Lawrie
 Councilor Terry Stover
 Albert Meijering, Chief Administrative Officer
 Rebecca Allen, Executive Assistant

ALSO PRESENT: Edgar Botelho, Public Works Department
 Dymtri Kandiurin, Utilities Department
 Patricia Kandiurin, Municipal Support Office
 Roger Knezacek, Fire Chief

1. CALL TO ORDER

Councillor Louise Lawrie called the meeting to order at 1:30p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented with the addition of Old Business items; 5.1 Policy Review, 5.2 Snow Removal Plan, 5.3 Update on Desmond Raymond's RFP, and an In-Camera item.

3. APPROVAL OF REPORTS

3.1 November 10, 2008

The minutes of the Community Infrastructure Committee meeting of November 10, 2008 were reviewed and accepted as presented.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Utilities Department Report

In the absence of a Manager of Public Works and Utilities, Dmytri Kandiurin of the Utilities department presented a verbal report and the following items were noted:

- They have begun heating water in Town.
- The Boiler Inspector was in town and everything is all okay. The technician will be coming back to fine tune everything.
- The department has been cleaning and painting in the plant.
- The lifts need to be cleaned out as there is grease built up.

There was discussion that each department develops a calendar of preventative maintenance items that need to be done within the year.

ACTION: Administration to work with the various departments to develop a preventative maintenance calendar for the year.

Public Works Department Report

In the absence of a Manager of Public Works and Utilities, Edgar Botelho of the Public Works department presented a verbal report and the following items were noted:

- There was a freeze up with a Manitoba Housing Authority unit.
- There was a water break at A Block.
- The water main was shut off to repair a leak at Robert deMeulles home.
- Two recycle trailers were shipped to Thompson. They were loaded by the Public Works Department and paid for by North Star Tours and Natural Habitat.
- One Gondola Car of tires was shipped to Thompson.
- L5 is overwhelmed with garbage and cardboard.
- Over the next few months, the Public Works Department will need money to buy materials for projects like building picnic tables and frames for banners.
- The shop needs work done on overhead doors as they have been acting up since last year.

4.2 4.2 MSO Report

A written report was submitted by Patricia Kandiurin, the Municipal Support Officer and the following items were noted:

- During the month of November it was fairly quiet with the exception of a snowmobile smashing through one of the windows at the Indoor Playground. It is unknown who broke the window.
- The MSO, along with the RCMP, went into the school to discuss Snowmobile Safety, The Town of Churchill By-law, and the Highway Traffic Act. She also went out in the community to patrol the streets to observe snowmobilers. During that time all helmets were worn, drivers were doing their shoulder checks and the speed was down.
- One pup was impounded and after no response was received, it ended up being put down. There were a couple of animal licenses issued and vaccinations sold.
- There were complaints of dogs running loose. The MSO got in touch with the owners and they were immediately tied up.
- There was a verbal complaint of people smoking just outside of the main doors of the Complex. The MSO went and spoke with the culprits and stated they must find an alternative place to smoke. The MSO will be monitoring this.

4.3 Fire Department Report

The Fire Chief presented a verbal report. The following items were noted:

- The department responded to various calls. One to the Metal Dump for a mysterious fire, one at O'Connor Block, and also a call to assist the ambulance at a residence on Bernier.
- Everything has been going pretty good. They have two applications that they will be reviewing at their next fire hall meeting.
- The Fire Chief has finalized all his supplies that he has a budget for. They are ordered and should be arriving shortly.

5. OLD BUSINESS

5.1 Policy Review

The committee has requested that all policies pertaining to the departments be provided at the next committee meeting for review. They have requested that all staff members have a chance to review and provide input into the policies.

ACTION: Administration to provide copies of all policies pertaining to Community Infrastructure to the committee and staff members of the various departments.

5.2 Snow Removal Plan

The committee requested that a detailed snow removal plan be presented to the next committee meeting that is scheduled in January.

ACTION: Administration to provide a copy of the Snow Removal Plan to the next committee meeting.

5.3 Update on Desmond Raymond's RFP

The committee would like an update to the RFP that Desmond Raymond has been working on.

ACTION: Administration to provide an update to Desmond Raymond's RFP to the next committee meeting.

6. NEW BUSINESS

7. IN CAMERA

7.1 The committee moved into an In-Camera session at 2:05 pm.

7.2 The committee convened the In-Camera session at 2:15 pm.

8. NEXT MEETING

8.1 January 12, 2009

8. ADJOURNMENT

The meeting adjourned at 2:20 p.m.