

TOWN OF CHURCHILL
Special Council Meeting
Tuesday, January 17, 2012 at 4:30 pm in Council Chambers

PRESENT: Deputy Mayor Verna Flett
Councillor Jennifer Massan
Councillor Gerald Azure
Albert Meijering, Chief Administrative Officer
Gail Hodkin, Chief Financial Officer
Jennifer Merry, Executive Assistant

REGRETS: Mayor Micheal Spence
Councillor Heather Botelho

1. CALL TO ORDER

Deputy Mayor Verna Flett called the meeting to order at 4:34 p.m.

2. APPROVAL OF AGENDA

Moved by G. Azure and seconded by J. Massan

001/12 RESOLVED THAT the agenda for Special Meeting be accepted.

CARRIED

3. BUSINESS OF SPECIAL MEETING

3.1 Issue Sheet –CAO and Mayor Travel

In December 2011, Mayor Spence hosted a visit with Dr. Glen Jiang of Luk Law Education and Investing Co. Dr. Jiang represents private sector business and investment in China. During that meeting in Churchill, it was concluded that Dr. Jiang should be formally introduced to OmniTRAX Canada and that Mayor Spence be present and facilitate the meeting. Along with this initiative, other conference calls have pointed to a need for a meeting with various groups to move along various ideas and proposals including the Sustainable Development Plan release and Summit to move the project to the next step, an invitation the Assiniboine Zoo Polar Bear Exhibit update, meeting with Minister Robinson for an update on issues discussed at the AMM in November and a meeting with Rural Secretariat to discuss summit plans and agenda for the Sustainable Development roll out plan. Meetings have been tentatively arranged to meet the current planning and business development needs. This includes various other meetings for the CAO as well including lawyers, MIT, and consultants. Mayor Spence's travel costs will be covered through another agency.

Moved by J. Massan and seconded by G. Azure

002/12 RESOLVED THAT Council approve travel by Mayor Spence and the CAO to travel to Winnipeg January 23, 2012 to meet with various groups **at a cost not to exceed \$4000.00.**

CARRIED

3.2 Organizational Update & Hiring Resolution

In December 2011, Administration brought forward to Council a need in the organization for the development of controls and the creation of a position to monitor and control inventory and purchasing through the entire organization. There is a need in financial control to have the steps required for purchasing to be validated by an individual and it is fiscally responsible to ensure that we are making the best decisions possible for our purchasing. We would have the ability to control inventory to minimize stock outs and therefore reducing freight, taking advantage of bulk buying and amalgamating purchases to single course vendors to ensure maximum return on our buying dollar. When purchasing is controlled, it is conceivable to recover 10 to 15 percent of the investment spent on inventory. To the Town of Churchill this equates to a \$150,000 to \$200,000 reduction in costs per year. During the 2011 budget process money was set aside for the implementation of this position.

Moved by G. Azure and seconded by J. Massan

003/12 THEREFORE BE IT RESOLVED THAT Council approve administration to create a full time position within the bargaining unit be designated as Public Works/Shop Coordinator/Purchaser.

CARRIED

3.3 Travel for Mayor Spence

Through 2011, Mayor Spence has lead an initiative for the recognition of the Polar Bear Alert Program through the development of a book to tell the story of the people involved and to bring the development of the program into the international spotlight. This program is a model that could be used worldwide to develop wildlife control and educate people on how to co-exist. Manitoba Conservation has put together a workshop to introduce the project to the public as well as the book author and the officers that have been involved in the program. As Mayor Spence has been the driving force behind the project, he has been asked to present during the workshop and bring forward Churchill's dedication to the project.

Moved by J. Massan and seconded by G. Azure

004/12 RESOLVED THAT Council approve travel by Mayor Spence to attend the Polar Bear Alert Book project workshop in Winnipeg on January 18 & 19, 2012 **at a cost not to exceed \$1,000.00**

CARRIED

3.4 Draft 2010 Audited Financial Statements

The draft copy of 2010 Audited Financial Statements were given to Council. They will look over and come back questions.

4. AJOURNMENT

Moved by G. Azure and seconded by J. Massan

005/11 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 5:25 p.m.

Michael Spence
Mayor

Albert Meijering
Chief Administrative Officer

Recapitulation

Motions:

Moved by G. Azure and seconded by J. Massan

001/12 RESOLVED THAT the agenda for Special Meeting be accepted.

CARRIED

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CARRIED

Moved by G. Azure and seconded by J. Massan

005/11 WHEREAS the business of the Special Meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 5:20p.m.