

**THE TOWN OF CHURCHILL**  
**Regular Council Meeting**  
**Thursday, August 18, 2011 5:00 p.m. in the Council Chambers**

---

**PRESENT:** Mayor Michael Spence  
Councilor Heather Botelho  
Councilor Gerald Azure  
Albert Meijering, Chief Administrative Officer  
Gail Hodkin, Chief Financial Officer  
Rebecca Allen, Executive Assistant

**REGRETS:** Deputy Mayor Verna Flett  
Councilor Jennifer Massan

**ALSO PRESENT:** Constable Eric Robson, RCMP  
Wally Hyska  
John Hrominchuk Jr.  
Louise Lawrie

**1. CALL TO ORDER**

Mayor Spence called the meeting to order at 5:00pm

**2. ACCEPTANCE OF AGENDA**

Moved by H. Botelho and seconded by G. Azure  
163/11 **RESOLVED THAT** the agenda be adopted as read

**CARRIED**

**3. DELEGATIONS**

**3.1 Louise Lawrie – Town Vehicles**

Louise Lawrie came forth to Council to express concerns on the increase of the town's vehicle fleet. She stated that at the Budget Hearing there was discussion that two new vehicles would be purchased with the intent that two old vehicles would be retired. There are now three vehicles that are assigned to the Complex and there was no mention that a new one would be purchased for the Facility Manager at the budget hearing. There is also concern on the size of the vehicles and what the annual cost in fuel will be. She also stated that there appears to be a lot of unnecessary travel, which is an opinion that has been expressed by not only her, but other community members. She requested that cost saving measures be brought into place. These are issues that impact the tax payer and she will be following up a letter to Council.

The CAO stated that two vehicles from the town fleet are being retired; 1979 Ford and 1981 Ford. They are still on the road due to extra work being done for the summer and extra vehicles being needed. They are to be officially retired by the end of summer.

The CAO stated that 4WD vehicles are required by the town in order to continue to move forward. There is quite a bit of large equipment that the town has to move from location to location and this cannot be done with the smaller vehicles. As for the gas consumption, the new vehicles today are as good on gas as the smaller vehicles.

**3.2 R.C.M.P Monthly Report**

Constable Eric Robson presented the Monthly R.C.M.P report to Council. He summarized the crime and traffic statistics for the month of July 2011. He indicated there was court on July 18<sup>th</sup> with 54 charges on the docket; 52 adult, and 2 youth. 50 were remanded, and there were 3 convictions. All were in attendance. He stated that the files involving alcohol have increased from last year, but this appears to be due to more issues related to weekends and out of Towners. He stated that there was a search warrant executed on July 31, 2011. The issue is still under investigation. He stated that Corporal Boychuk and his family were transferred to Brandon, Manitoba. His replacement has not been confirmed yet. Constable Robson will be in charge until July 29th, at which time he will be on holidays. There will be two extra officers in Churchill during the Port Season.

**4. READING OF MINUTES**

Moved by H. Botelho and seconded by G. Azure  
164/11 **RESOLVED THAT** the following minutes:

Regular Council Meeting July 21, 2011  
 Special Council Meeting July 27, 2011  
 Special Council Meeting August 2, 2011  
 Special Council Meeting August 12, 2011

be taken as amendments, and approved, all statutory requirements have been fulfilled.

**CARRIED**

## **5. OTHER REPORTS**

### **5.1 Mayor's Report**

Mayor Spence presented a verbal report. He stated that on August 3<sup>rd</sup>, the first Grain Ship Ceremony was held at the Port of Churchill. Minister Struthers, Bruce Dobbs from the HBRA, Brad Chaise, President of the Canadian Wheat Board, and the CEO of the Port were among the many in attendance. The Premier's Economic Advisory Council was in Churchill the end of July and will be making recommendations to the Premier. The Treasury Board has approved four to five spots to be paved on Highway 636. They have also announced approval of funding for the envelope of the Town Centre Complex.

### **6.2 CAO's Report**

The CAO presented a written report. He welcomed the new Public Works Manager, Ted Laszczak to the community. He indicated that the town is working with Ted to get him up to speed and involved in all of the projects that are currently taking place and introducing him to the key players. He stated that the sewer line replacement has begun and is expected to take approximately 6 weeks to complete. The asphaltting is expected to begin in the next 2 weeks. L5 is undergoing improvements. Garbage pickup will now be twice a week. The Rocket Range cleanup is right on schedule. The closing of the pool has been extended due to cracks found in the base of the pool. The indoor playground is due to be replaced this year. The glass replacement project for the Complex has been approved and is ready for the spring of 2012. The projects on slate for 2012 include new lighting for the arena and curling rink, a new ice plant, new cladding, and boiler separation.

There was discussion on when the pool will officially open and to make sure the public is informed.

There was discussion on the indoor playground. All plans should be shared with the public and open for their input.

## **6. Communications**

	<b><u>From</u></b>	<b><u>Subject</u></b>	
6.1	Manitoba Hydro	Notice of Operating Plan . Missi Falls	Info
6.2	Office of the Prime Minister	Acknowledgement	Info
6.3	Assiniboine Park Conservatory	Newsletter	Info
6.4	Parks Canada	Wapusk National Park Consultation	Info
6.5	Hudson Bay Route Association	Re: Future of the CWB	Info/Action
6.6	RCMP	Re: 2010/2011 Year in Review	Info
6.7	Minister of Local Government	Re: 2011 General Assistance Grant	Info
6.8	Manitoba Hydro	Churchill River Diversion Augmented Flow	Info
6.9	Community Futures	Conference	Info/Action
6.10	Diocese of Churchill-Hudson Bay	Re: Exhibit at Nunavut Legislative Assembly	Info/Action
6.11	John Hrominchuk	Re: Concerns	Info

**8. FINANCIAL****8.1 Approval of Accounts for July 2011****Moved by H. Botelho and seconded by G. Azure****165/11 WHEREAS** the accounts of The Town of Churchill for the month of July ending July 31, 2011 have been examined and found to be in order;**NOW THEREFORE BE IT RESOLVED THAT** general cheques in the amount of **\$510,018.94** for July 2011 last cheque #029468 and payroll debits in the amount of **\$324,326.40** be approved.**CARRIED****8.2 Financial Statements for July 2011****Moved by H. Botelho and seconded by G. Azure****166/11 WHEREAS** the financial statements of The Town of Churchill for the months of July 2011 have been examined and found to be in order;**NOW THEREFORE BE IT RESOLVED THAT** the financial statements for the months of July 2011 be approved.**CARRIED****8.3 Tender for Auditor**

The CFO stated that the contract for the town auditor is up the end of this year. We need to begin the tender process for the new contract for audit services beginning in 2011 for a period of three years. She stated that the tender package is a draft only for Mayor and Council to review.

**8.4 Supplementary Taxes****Moved by H. Botelho and seconded by G. Azure****1676/11 WHEREAS** Section 326 of The Municipal Act states that a municipality must correct its tax roll to reflect supplementary property taxes imposed, and any changes in taxes resulting from a revision to an assessment roll under The Municipal Assessment Act;**AND WHEREAS** the Provincial Assessor has issued addition and reduction returns dated January 31, 2011, March 7, 2011, and July 31, 2011;**NOW THEREFORE BE IT RESOLVED THAT** The Town of Churchill add and subtract the amounts set out in the Schedules as noted by the Provincial Assessment Branch dated January 31, 2011, March 7, 2011, and July 31, 2011;**2010**RESIDENTIAL

Net Assessment Change:	25, 900	increase
------------------------	---------	----------

**2011**RESIDENTIAL

Net Assessment Change	68, 100	increase
-----------------------	---------	----------

**CARRIED****8.5 Economic Development Corporation Papers**

The directors for the Community Economic Development Agency need to be changed. Terry Stover and Roxanne Chan need to be removed as directors and replaced with new ones. This is for information only at this time. A decision needs to be made on who will sit on the committee as new directors.

**9. BY-LAWS****9.1 Animal Control By-law**

A draft copy of the Animal Control By-law with proposed changes was presented to Council to review. A special meeting will be arranged to go over the by-laws and finalize any changes prior to passing the by-law.

## **9.2 Kennel By-law**

A draft copy of the Kennel By-law with proposed changes was presented to Council to review. A special meeting will be arranged to go over the by-laws and finalize any changes prior to passing the by-law.

**ACTION: Administration to arrange a special meeting to go over the drafts of the Animal Control By-law and the Kennel By-law prior to proceeding with the changes and passing of the by-laws.**

## **10. UNFINISHED BUSINESS**

### **10.1 Issue Sheet – 2011 Centre for the North Conference**

An issue sheet was presented to Council for Mayor Spence to attend the upcoming Centre for the North Conference in Edmonton. The Centre for the North is a 5 year project that brings together Aboriginal Leaders, governments, businesses, and community leaders to change the conversation about Canada's North. It identifies challenges and opportunities for the northern regions.

**Moved by G. Azure and seconded by H. Botelho**

**168/11 BE IT RESOLVED THAT** Council approves Mayor Spence to attend the Centre for the North Conference in Edmonton, Alberta from October 11<sup>th</sup>, 2011 to October 13, 2011 **at a cost not to exceed \$4,000.00.**

## **11. NEW BUSINESS**

### **11.1 Issue Sheet = Town of Churchill Tokens**

An issue sheet was presented to Council to purchase portfolios as a token to give to the several dignitaries, government officials, and guests that come to Churchill every year. In the past we have gifted a copy of the book *Let the River Flow*, but have since used up our supply.

There was discussion to proceed with purchasing 500 portfolios.

**Moved by H. Botelho and seconded by G. Azure**

**169/11 BE IT RESOLVED THAT** Council authorizes the purchase of 500 embossed portfolios as gifts from the Town of Churchill **at a cost not to exceed \$3200.00.**

**CARRIED**

### **11.2 Issue Sheet – Public Playground Safety Awareness Course**

An issue sheet was presented to Council to send two employees from the Town of Churchill, one from Public Works and one from Recreation, to a course in Thompson, Manitoba to gain the knowledge required to conduct playground inspections.

There was discussion and Council would like to explore this possibility at a later date.

### **11.3 Issue Sheet – Request for Information**

An issue sheet was presented to Council to approve the request for information from a taxpayer of the community.

There was discussion and Council will discuss this issue in-camera.

### **11.4 Issue Sheet – Facility Management Conference**

An issue sheet was presented to Council to authorize the Facility Manager, Tom Hill, to attend the upcoming Facility Management Conference in Gimli. This is an annual conference that past managers have attended. The province covers all cost with the exception of the airfare.

**Moved by H. Botelho and seconded by G. Azure**

**170/11 BE IT RESOLVED THAT** Council authorizes Tom Hill, Facility Manager, to attend the 2011 Facility Management Conference in Gimli, Manitoba from September 27<sup>th</sup> to 29<sup>th</sup>, 2011 at a cost not to exceed \$2,100.00.

**CARRIED**

**12. IN CAMERA**

**12.1 Council convened into an in camera session at 6:15 p.m.**

**Moved by G. Azure and seconded by H. Botelho**

**171/11 RESOLVED THAT** the Council for The Town of Churchill convene into an In Camera session.

**CARRIED**

**Council adjourned the in camera session at 6:45 p.m.**

**Moved by H. Botelho and seconded by G. Azure**

**172/11 RESOLVED THAT** the In-Camera session of the Council for The Town of Churchill has been adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

**13. ADJOURNMENT**

**Moved by H. Botelho and seconded by G. Azure**

**173/11 WHEREAS** the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 6:46 pm.

---

Michael Spence  
Mayor

---

Albert Meijering  
Chief Administrative Officer

Recapitulation

Moved by H. Botelho and seconded by G. Azure

163/11 RESOLVED THAT the agenda be adopted as read

CARRIED

Moved by H. Botelho and seconded by G. Azure

164/11 RESOLVED THAT the following minutes:

Regular Council Meeting July 21, 2011  
 Special Council Meeting July 27, 2011  
 Special Council Meeting August 2, 2011  
 Special Council Meeting August 12, 2011

be taken as amendments, and approved, all statutory requirements have been fulfilled.

CARRIED

Moved by H. Botelho and seconded by G. Azure

165/11 WHEREAS the accounts of The Town of Churchill for the month of July ending July 31, 2011 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$510,018.94 for July 2011 last cheque #029468 and payroll debits in the amount of \$324,326.40 be approved.

CARRIED

Moved by H. Botelho and seconded by G. Azure

166/11 WHEREAS the financial statements of The Town of Churchill for the months of July 2011 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the months of July 2011 be approved.

CARRIED

Moved by H. Botelho and seconded by G. Azure

1676/11 WHEREAS Section 326 of The Municipal Act states that a municipality must correct its tax roll to reflect supplementary property taxes imposed, and any changes in taxes resulting from a revision to an assessment roll under The Municipal Assessment Act;

AND WHEREAS the Provincial Assessor has issued addition and reduction returns dated January 31, 2011, March 7, 2011, and July 31, 2011;

NOW THEREFORE BE IT RESOLVED THAT The Town of Churchill add and subtract the amounts set out in the Schedules as noted by the Provincial Assessment Branch dated January 31, 2011, March 7, 2011, and July 31, 2011;

**2010**

RESIDENTIAL

Net Assessment Change:	25, 900	increase
------------------------	---------	----------

**2011**

RESIDENTIAL

Net Assessment Change	68, 100	increase
-----------------------	---------	----------

CARRIED

Moved by G. Azure and seconded by H. Botelho

168/11 BE IT RESOLVED THAT Council approves Mayor Spence to attend the Centre for the North Conference in Edmonton, Alberta from October 11<sup>th</sup>, 2011 to October 13, 2011 at a cost not to exceed \$4,000.00.

**Moved by H. Botelho and seconded by G. Azure**

**169/11 BE IT RESOLVED THAT** Council authorizes the purchase of 500 embossed portfolios as gifts from the Town of Churchill **at a cost not to exceed \$3200.00.**

**CARRIED**

**Moved by H. Botelho and seconded by G. Azure**

**170/11 BE IT RESOLVED THAT** Council authorizes Tom Hill, Facility Manager, to attend the 2011 Facility Management Conference in Gimli, Manitoba from September 27<sup>th</sup> to 29<sup>th</sup>, 2011 at a cost not to exceed \$2,100.00.

**CARRIED**

**Moved by G. Azure and seconded by H. Botelho**

**171/11 RESOLVED THAT** the Council for The Town of Churchill convene into an In Camera session.

**CARRIED**

**Moved by H. Botelho and seconded by G. Azure**

**172/11 RESOLVED THAT** the In-Camera session of the Council for The Town of Churchill has been adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

**Moved by H. Botelho and seconded by G. Azure**

**173/11 WHEREAS** the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 6:46 pm.