

**THE TOWN OF CHURCHILL
Regular Council Meeting
October 21, 2010 5:00 p.m. in the Council Chambers**

PRESENT: Mayor Michael Spence
Deputy Mayor Heather Botelho
Councillor Terry Stover
Councillor Louise Lawrie
Councillor Mike Iwanowsky
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Jennifer Merry, Executive Assistant

ALSO PRESENT: Detachment Commander Mike Boychuk, RCMP

1. CALL TO ORDER

Mayor Michael Spence called the meeting to order at 5:04 p.m.

2. ACCEPTANCE OF AGENDA

Moved by H. Botelho and seconded by T. Stover

198/10 RESOLVED THAT the agenda be adopted with revisions as read

CARRIED

3. DELEGATIONS

3.1 R.C.M.P Monthly Report

Detachment Commander Mike Boychuk presented the monthly RCMP report to council. He summarized the crime and traffic statistics for the month of September 2010. He explained what mischief charges can be. For the month of September there was no court sitting. The next court date is November 22, 2010. He stated that Project Impact took place in October, and he was impressed how the community reacted and buckled up. He stated what charges were issued during this weekend. It was asked by council if the RCMP will be issuing no seat belt tickets on a regular basis, Mike stated that he would like it to change over a longer period of time. Mike also stated that the Chief Superintendent and colleagues visited Churchill and met with The Town of Churchill, Transport Canada, Calm Air, and The Port of Churchill and were happy with the visit, the overall visit is a forward thinking process and working together with the Organizations. Mike also stated that the Old RCMP building was cleaned up and it is still used for storage. It was asked by Council if the B & # statistic was high, and Mike stated that it was high by it was nothing too extreme it was just extra charges laid per person.

4. READING OF MINUTES

Moved by H. Botelho and seconded by M. Iwanowsky

199/10 RESOLVED THAT the following minutes:

Regular Council Meeting, September 23, 2010
Special Council Meeting, October 5, 2010
Special Council Meeting, October 14, 2010
Special Council Meeting, October 19, 2010

be taken as amendments, and approved, all statutory requirements have been fulfilled.

CARRIED

5. COMMITTEE REPORTS

5.1 Complex Operations, October 5, 2010

Deputy Mayor Botelho presented the Complex Operations report. There was an update when the arena would be completed. It was also stated that Thomas Hill has arrived and started in the Facility Manager position. Becky had advised the New Recreation Coordinator to add Bowling back onto the schedule.

ed by L. Lawrie

ort of the Complex Operations Committee meeting on
October 6, 2010 be accepted as presented.

CARRIED

5.2 Community Infrastructure, October 13, 2010

Councilor Lawrie presented the Community Infrastructure report. It was stated that the new garbage truck is under warranty; a technician may be needed for the computer software. The old truck is being used at present. The structural engineer will be here in November for the storage at Public works building. Manitoba hydro was given the instruction to go ahead with the back lane lighting, as well in front and behind the complex. The bailer is here and an engineer will be setting up and validate the generator. At this time the engineer will also install two way switches for the generator at the lift station. Utilities will also receive a new generator which will fall under the emergency budget. The MSO report stated that the Buck of Bag program was successful. There is an issue with the Vet coming and it may happen in November/December. There was an issue of Dog complaints that were handled. All the required staff received the rabies vaccination. One business license was issued. There was one building demolished and Administration will send out a public notice outlining the required permits needed to demolish a building. There was no fire department report.

Moved by L. Lawrie and seconded by M. Iwanowsky

201/10 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on October 13, 2010 be accepted as presented.

CARRIED

5.3 Personnel, Finance, Social Development & Administration, October 20, 2010

Councilor Iwanowsky presented the Personnel, Finance, Social Development & Administration Committee report. The staff recognition program was discussed and Administration will contact Councilor Botelho to set up a meeting to develop a policy. The accounts were examined by Councilor Iwanowky, Councilor Stover and Councilor Lawrie.

Moved by M. Iwanowsky and seconded by T. Stover

205/10 RESOLVED THAT the report of the Personal, Finance, Social Development and Administration committee meeting held on October 20, 2010 be accepted as presented.

CARRIED

i) Issue Sheet – Cell phone purchase

Administration brought forward an issue sheet regarding the purchase of 4 Black Berry\$ for the Town Management staff. The phones\$ themselves would be free after a 2 year contract. There was discussion regarding the CFO and Facility Manager whether they needed the cell phone. It was stated that the CFO works in the office full time. The CFO stated that she does travel and does receive calls when away. It was also stated because there is twenty-four hour security would the facility manager need the phone. It was said that the Mayor received a call and forwarded onto the CAO.

Moved by M. Iwanowsky and seconded by T. Stover

202/10 THEREFORE BE IT RESOLVED THAT Council approve the purchase of 4 cell phones and service plans for the management team **at a cost not to exceed \$3,000.00 per year.**

CARRIED

ii) Issue Sheet – HR

An issue sheet was presented to contract HRDownloads.com to audit and make changes to our current policies and procedures so that it is kept current and reflect what the labor standards are, and what is done in other municipalities. As well as maintain a yearly contract for support at a one time cost \$2,500.00 and a continued yearly cost after the preliminary review and audit of \$1,300.00 yearly. This is an internet based company that can assist in the development and standardization of our policies, as well as offer assistance in review and changes to our current Polices and Procedures. We would receive unlimited support in all Human Resource functions from disciplinary letters to letters of offer. This company would be pro-active if a small community in Manitoba created a policy they would come to us and ask if we needed a policy like theirs. It was stated that it could be done locally on a contract basis. It was stated this company is knowledgeable with the Municipal Act and Municipal Law.

Seconded by L. Lawrie

Council authorizes the hiring of HRDownloads.com to review and audit current policies and procedures for a cost not to exceed \$2,500.00 and provide year round support for Human Resources needs at a yearly cost not to exceed \$1,300.00.

CARRIED

iii) Issue Sheet – Closure of office October 27th, 2010 for Elections

An issue sheet was presented to close the office for Elections on October 27th, 2010, the office staff will have to work as no suitable candidate came forward.

Moved by M. Iwanowsky and seconded by T. Stover

179/10 RESOLVED THAT Council approve the Town office to be closed October 27, 2010 for the elections, the office staff will have to work the polls as no suitable candidate came forward.

CARRIED

6. OTHER REPORTS

6.1 Mayor's Report

Mayor Spence presented a verbal report. He stated that he travelled to Rankin Inlet for the meeting of Premier Eva Ariak on October 1st, 2010. This was to build relationships; going back to 1990 IWUS were signed and it was agreed that there should be one MOU. One of the more important issues that were discussed was providing health services. The issue was on the agenda because the mayor wanted to make sure that there is a willingness and understanding that Churchill Regional Health Centre can provide Health services. The Mayor stated that the meeting went very well and their seemed to be interest in developing more services. It was asked if the local CRHA would be meeting with them as well, it was stated that they came down in July and would be going up there again soon.

Mayor Spence was invited to the annual University of Winnipeg Transport Institution meeting which faced the challenges and opportunities of the north. The mayor was asked to sit on the panel with Mayor John Hicke to give their prospective of the challenges that we face in the north. The Mayor's presentation talked about The Port of Churchill and the rail line. The Mayor talked about the expanding the re-supply and the opportunities in terms of the climate change. They talked about visioning in the challenges, and one of the topics was the lack of commitment in the present ownership. A different model was talked about and the Mayor extended a helping hand in the future.

October 12th . 15th Mayor Spence was invited to the Annual Kivalliq Mayors Meeting. They wanted our prospective on what challenges Churchill faces. Again the Mayor talked about the Port of Churchill, rail line and the current re-supply. They discussed how we can find a way to help them, one of the things that indicated is that even they are operating in Churchill MB, and it shows a bad light on our community. It was discussed how to further our relationships with the communities. The CRHA was discussed and the importance in how to expand our services. The regional long table was discussed and how we can get back and move forward with it, rather than having different jurisdiction. They indicated that they would take a serious look at it. Mayor John Hicke talked highly of Churchill Manitoba and the Mayor Spence that was very well done. There were a lot of presentations done at the annual general meeting, some of which were done by Calm Air, Kivalliq Air. Mayor Spence was quite surprised with what Kivalliq air is doing in the future. It was stated that they have an air medivac five year contract to service the Baffin Region to Ottawa. They are investing in large hanger in Iqaluit and also a 30 suite apartment block, another leer jet. They are also bring back the founder of Kivalliq air Bob May. He will be heading up the new office in Iqaluit. First Air was also present and the president was there and Mayor Spence is impressed as to where they are going in the future. They showed of a map of where they are travelling to and also discussed of the new aircrafts they are bringing on. It was stated that First Air is looking into other areas. NTCL introduced their new president Bill Duffy who has 33 years of marine service. The president did apologize for the inconvenience of service and they are embarrassed by not having their tug boat Keewatin Certified. The Mayor stated that the vision of the company sounds good.

Mayor Spence did a T.V interview with a Toronto Media Company on October 17th, the whole interview was focused on climate change and how the Town of Churchill. The challenges and opportunities of the Port of Churchill were discussed. The North West Passage was discussed as well.

Churchill went through a very difficult time with the recent community but the community was very strong and very

The Mayor has kept up with The Port of Churchill and to date 650,000+ tons. Which consisted of 40,000 tons of Canola, 14,000 tons of edible peas, there will be only 2 boat loads of non-board products.

The Mayor stated that the last four years went by fast and that there is an election coming up and he wanted to say thank you to the Council and staff.

It was asked by Councilor Lawrie what the current situation is with the re-supply here, what companies are currently at the Port of Churchill. The Mayor stated that NTCL, Gagnon Shipping which is a part of Nunavut Series and Supplies Inc. who has a re-supply vessel anchored who is partnered with Arctic Co-operatives. It was asked if they rent the space off the Port of Churchill. The Mayor explained the marshalling part of the Port which is receiving, packaging and loading, which is done by a company called EDDE which replace Kivalliq Marine. BBE is part of NTCL family and Canadian North.

6.2 CAO's Report

The CAO presented a verbal report. He stated that a Facility Manager and Chief Engineer were hired, and they are already working hard to make improvements in the organization. They both are becoming involved in MIT with the issues that have arisen; organizational plans are being worked into place.

Public works is working on the winter work plan, they are re-tasking existing vehicles the first one is using the old recycling van into a public works van so that the employees have all the equipment they need to complete jobs on site. The public works van will be re-tasked into an animal control van. The sewer digs are completed; this includes the repairs to the line on Button Street.

Bob from Highways was up and the roads out to CR30 and the Launch road re-graded. Bob spent some time with the equipment operators giving them tips on how to best re-grade the roads which worked out great. When he left he was looking into a plan for the ash vault next summer. The province is looking into working on the highway from Kelsey Blvd. to Airport.

ACTION: Administration should send a letter to the Province of Manitoba regarding the ash-vaulting commitment.

There have been issues with getting the ice in the curling rink and the arena. They are back on track and the lines and circles just went into the curling rink ice. They anticipate that the curling rink ice will be completed by next week. The arena sound system has arrived and we are currently asking permission to hang the speaker themselves so that it does not delay the process of making ice.

It was stated that the elections are on October 27th and we are looking into November 2nd be the date for the organizational meeting, for the swear in process.

The CAO stated that the library board has not met since the summer so there is no update with them.

THE CAO spoke briefly with Micheal Dudley about sustainable development. They indicated that the final draft will be finished soon.

In speaking with the provincial vet they are looking into some of our animal control issues, they have extended a letter of offer for an animal control officer to deal with the treatment of animals. It was asked by Councilor Iwanowsky if it would be a permanent position, and it was stated that it is a local person, it would be a contract basis.

The Mayor asked when Stantec is coming up and it was stated that they would be here approximately November 27th to give their mid- report on sewer and water. He also stated that Mr. Bowkowsky was up last week to do more work on the metal dump issue. They had gone out to the metal area and they used GPS. From the Mayor's prospective it sounded like we can go ahead and move on it. It was asked to the CAO if he had followed up on it. The CAO stated that yes; the land titles have been put together.

...w up with Mr. Bowkowsky on the land titles for the

ACTION: Administration should send a letter to Manitoba Housing regarding the ongoing renovations.

It was asked by Councilor Lawrie what is the update on the back lane lighting. The Mayor stated that he did see Manitoba Hydro out working and asked for an update as well. The CAO stated that Parker and Ed are going to push the paperwork through and they anticipate the back lane lights will be done within a month. It was asked by Councilor Lawrie regarding the time clock and security strips, the parts have been on order and once they are in we can set up a time. It also is not a one time thing he would like to put together security proposal for the cameras and doors and also finish all the security issue that the province still owes us.

7. Communications

	<u>From</u>	<u>Subject</u>	
7.1	The Premier of N.W.T	Acknowledgement Letter	Info (Reading file)
7.2	Frontier School Division	Frontier School Division	Info (Reading file)
7.3	Manitoba Hydro	Monthly Bulletin	Info (Reading file)
7.4	GMAC	Account Settlement letter	Info (Reading file)
7.5	Touchdown Manitoba	Donation Letter	Action
7.6	Maria Correia	Requesting work Hendry St.	Action
7.7	Lakeview Inns & Suites	Loyalty Program	Info (Reading file)
7.8	Minister of Environment	Member Wapusk National Park	Info (Reading file)
7.9	Minister of Environment	Member Wapusk National Park	Info (Reading file)
7.10	Frontier School Division	Board Meeting Minutes	Info (Reading file)
7.11	FCM	Request for membership	Action

There was a discussion regarding Maria Correia's letter.

ACTION: Administration to take more images from side view and also get an engineer to give an un-biased opinion.

Moved by H.Botelho and seconded by T.Stover

208/10 RESOLVED THAT Council approve the purchase if membership with Federation of Canadian Municipalities **at a cost not to exceed \$203.00 per year.**

CARRIED

8. FINANCIAL

8.1 Approval of accounts for September & October 2010

Moved by M. Iwanowsky and seconded by T. Stover

207/10 WHEREAS the accounts of The Town of Churchill for the period ending September & October 2010 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$363,779.06 for September & October 2010 last cheque #027405 and payroll debits in the amount of \$93,427.24 be approved.

CARRIED

8.2 Approval of Statements for September & October 2010

Moved by T. Stover and seconded by M. Iwanowsky

206/10 WHEREAS the financial statements for The Town of Churchill for the month of September & October 2010 and have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the months of September & October 2010 be approved.

CARRIED

9. BY-LAWS

10. UNFINISHED BUSINESS

10.1 Fluoride

There was a discussion regarding the elimination of fluoride. It was decided that a public hearing to be scheduled with 5 months of fluoride left. A motion was made to arrange a public hearing and let the community know that the Town of Churchill is considering discontinuing the use of fluoride and anyone with objections should attend the hearing.

by L. Lawrie.

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Town of Churchill is considering discontinuing the use of fluoride and anyone with objections
should attend the hearing.

CARRIED

10.2 Landfill

There was a discussion regarding the landfill and having a public hearing discussing the location of
the landfill and informing the community what the management plan will be.

10.3 Councillor Interference

There was discussion regarding a letter presented by Councillor Botelho to Councillor Lawrie as to
removing her from the Complex Operations Committee because of her giving direction to staff and
unauthorized sale of community property. Councillor Lawrie had requested for concrete proof and
would like the letter to be withdrawn and a letter of apology. Councillor Botelho stated that she
could not step back and withdraw the letter because she would feel that she is turning her back on
the staff. The community property that was sold did not go thru a council and no resolution was
passed, once the Mayor and Council had known about this they tried to get the property back. It
was stated by Councillor Stover that Councillor Lawrie would not even take a donation of an old
carpet with out a Council resolution, so she understood the process. A motion was made by
Councillor T. Stover and seconded by H. Botelho that this situation be brought to the consultant.

Moved by T. Stover seconded by H. Botelho

208/10 Whereas the councillor interference situation should be brought to consultant.

CARRIED

11. NEW BUSINESS

12. IN CAMERA

Moved by H. Botelho and seconded by T. Stover

209/10 RESOLVED THAT the Council for The Town of Churchill convene into an
In Camera session.

CARRIED

Moved by M. Iwanowsky and seconded by L. Lawrie

210/10 RESOLVED THAT the In-Camera session of the Council for The Town of Churchill has been
adjourned. Council agrees that all information discussed in the In-Camera session shall remain
confidential until released for public knowledge by Council as a whole.

CARRIED

13. ADJOURNMENT

Moved by M. Iwanowsky and seconded by T. Stover

211/10 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED

The meeting concluded at 8:25 p.m.

Michael Spence
Mayor

Albert Meijering
Chief Administrative Officer

Recapitulation

Moved by H. Botelho and seconded by T. Stover

198/10 RESOLVED THAT the agenda be adopted with revisions as read

CARRIED

Moved by H. Botelho and seconded by M. Iwanowsky

199/10 RESOLVED THAT the following minutes:

Regular Council Meeting, September 23, 2010
Special Council Meeting, October 5, 2010
Special Council Meeting, October 14, 2010
Special Council Meeting, October 19, 2010

be taken as amendments, and approved, all statutory requirements have been fulfilled.

CARRIED

Moved by H. Botelho and seconded by L. Lawrie

200/10 RESOLVED THAT the report of the Complex Operations Committee meeting on October 5, 2010 be accepted as presented.

CARRIED

Moved by L. Lawrie and seconded by M. Iwanowsky

201/10 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on October 13, 2010 be accepted as presented.

CARRIED

Moved by M. Iwanowsky and seconded by T. Stover

205/10 RESOLVED THAT the report of the Personal, Finance, Social Development and Administration committee meeting held on October 20, 2010 be accepted as presented.

CARRIED

Moved by M. Iwanowsky and seconded by T. Stover

202/10 THEREFORE BE IT RESOLVED THAT Council approve the purchase of 4 cell phones and service plans for the management team **at a cost not to exceed \$3,000.00 per year.**

CARRIED

Moved by M. Iwanowsky and seconded by L. Lawrie

Council authorizes the hiring of HRDownloads.com to provide your town support for Human Resources needs at a yearly cost not to exceed \$1,300.00 and procedures for a cost not to exceed \$2,500.00

CARRIED

Moved by M. Iwanowsky and seconded by T. Stover

179/10 RESOLVED THAT Council approve the Town office to be closed October 27, 2010 for the elections, the office staff will have to work the polls as no suitable candidate came forward.

CARRIED

Moved by H. Botelho and seconded by T. Stover

208/10 RESOLVED THAT Council approve the purchase if membership with Federation of Canadian Municipalities at a cost not to exceed \$203.00 per year.

CARRIED

Moved by M. Iwanowsky and seconded by T. Stover

207/10 WHEREAS the accounts of The Town of Churchill for the period ending September & October 2010 have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT general cheques in the amount of \$363,779.06 for September & October 2010 last cheque #027405 and payroll debits in the amount of \$93,427.24 be approved.

CARRIED

Moved by T. Stover and seconded by M. Iwanowsky

206/10 WHEREAS the financial statements for The Town of Churchill for the month of September & October 2010 and have been examined and found to be in order;

NOW THEREFORE BE IT RESOLVED THAT the financial statements for the months of September & October 2010 be approved.

CARRIED

Moved by H. Botelho and seconded by T. Stover

209/10 RESOLVED THAT the Council for The Town of Churchill convene into an In Camera session.

CARRIED

Moved by M. Iwanowsky and seconded by L. Lawrie

210/10 RESOLVED THAT the In-Camera session of the Council for The Town of Churchill has been adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

CARRIED

Moved by M. Iwanowsky and seconded by T. Stover

211/10 WHEREAS the business of this meeting has now been completed;

BE IT RESOLVED THAT Council do now adjourn.

CARRIED