

**THE TOWN OF CHURCHILL  
Regular Council Meeting  
November 18, 2010 5:00 p.m. in the Council Chambers**

**PRESENT:** Mayor Michael Spence  
Deputy Mayor Verna Flett  
Councillor Heather Botelho  
Councillor Gerald Azure  
Councillor Jennifer Massan  
Albert Meijering, Chief Administrative Officer  
Roxanne Chan, Chief Financial Officer  
Jennifer Merry, Executive Assistant

**ALSO PRESENT:** Detachment Commander Mike Boychuk, RCMP

**1. CALL TO ORDER**

Mayor Michael Spence called the meeting to order at 5:01pm

**2. ACCEPTANCE OF AGENDA**

**Moved by V. Flett and seconded by H. Botelho**  
**226/10 RESOLVED THAT** the agenda be adopted as read

**CARRIED**

**3. DELEGATIONS-**

**3.1 R.C.M.P Monthly Report**

Detachment Commander Mike Boychuk presented the monthly RCMP report to council. Mike congratulated the newly elected Mayor and Council. He summarized the crime and traffic statistics for the month of October 2010. He stated that there was no court sitting in October the next court date is scheduled for November 22, 2010. He gave Mayor and Council Pamphlet Making a Difference in Manitoba 2010+ Division Year in Review. He also talked about the Project Impact and how well the community buckled up; he stated that 5 tickets were given out. He also stated that the Military were in Churchill talking about the unexploded devices. The R.C.M.P assisted the Military with a grenade that was found out by the Northern Study Centre. He also stated that any time someone mentions a found missile etc. tell the people not to touch it and then call the R.C.M.P and they will follow proper protocol. The Mayor asked why the Military was in Town. Mike stated that they were here doing an exercise as well as taking care of the grenade. It was also stated that it was great to see them at the Remembrance Day service. The Mayor also stated that The Town really appreciated seeing all five R.C.M.P in the red surges. The RCMP also went to a customs call at the airport regarding a private jet on route to Calgary landed here from Amsterdam. He also stated that they had the provincial companion vet here in Churchill regarding an individual and their dogs.

**4. READING OF MINUTES**

**Moved by V. Flett and seconded by H. Botelho**  
**227/10 RESOLVED THAT** the following minutes:

Regular Council Meeting September 23, 2010  
Special Meeting October 14, 2010  
Regular Council Meeting October 21, 2010  
Organizational Meeting November 2, 2010  
Special Meeting November 5, 2010

be taken as amendments, and approved, all statutory requirements have been fulfilled.

**CARRIED**

S

November 4, 2010

Councillor Botelho presented the Complex Operations report. She stated that Danielle Sinclair had started as the Recreation Coordinator on October 12<sup>th</sup>, 2010. The most popular gym activities are floor hockey and volley ball. The statistics are currently not being tracked but she has since gotten the recreation staff to start in November. She is also ensuring that all her staff is up to date in training in first aid and CPR. The First Curling bonspiel is taking place on November 26<sup>th</sup>. There is a brand new stereo system installed in the arena. Tom Hill gave a verbal report, which began the Complex Facility Manager position at the beginning of the month. He stated that the arena light ballasts have been replaced. He also stated that staff meetings with all staff are being held and setting up priorities for all ongoing projects. He also stated that he is ensuring that all his staff is being trained with first aid, CPR and WHIMIS. For 2011 there are projects that are going to be in place which are heating and upgrading, envelope project, arena ice plant, and also the pool will receive a new filter and heating system. The new design for the indoor playground will be coming forward, currently government services is working on 5 designs.

**Moved by H. Botelho and seconded by J. Massan**

**228/10 BE IT RESOLVED THAT** Council approve the purchase of cell phones and service plans for the complex staff **at an initial cost not to exceed \$475.00 and a monthly cost not to exceed \$180.74.**

**CARRIED**

**Moved by H. Botelho and seconded by J. Massan**

**229/10 RESOLVED THAT** the report of the Complex Operations Committee meeting on November 4, 2010 be accepted as presented.

**CARRIED**

## **5.2 Community Infrastructure, November 9, 2010**

Councillor Massan presented the Community Infrastructure report. Public Works gave a verbal report and everything is up to schedule. They have started the Button St. Play ground project but it since has been put on hold until spring due to the weather. The warranty for the garbage truck is in place. The MSO report is fine and no incidents with dogs. The Humane Society will not becoming in, the MSO is looking into getting Dr. Sawka to come to Churchill. Councillor Massan then asked for an update from the CAO. He stated that the vet office has had staffing issues but has since hired local technicians and are looking into coming to Churchill in the third week of December.

The mayor asked for a background of the vehicle purchase and the CAO stated last year when they were working on the budget they set aside \$45,000.00 for the purchase of a vehicle. In going over which would be better leasing or purchasing. The information that was given by the companies was that they would only allow a dry lease which means that the Town would be responsible of all the repairs. He presented five different packages three of which are Ford and two General Motors. These vehicles that were chosen are because the current fleet is all Ford and GMC so it would be best with already stocking parts. Councillor Azure asked about the extended warranty and wanted to know what that included, the CAO stated that it only includes power train. Councillor Azure stated that he does not agree with the extended warranty. Councillor Botelho wanted clarification that it is a budgeted item. The CAO stated that it is budgeted.

**Moved by J. Massan and seconded by G. Azure**

**230/10 Be IT RESOLVED THAT** Council approve the purchase of new 2011 4 x 4 ¾ Ton Vehicle **at cost not to exceed \$40,000.00**

**CARRIED**

Petition was received for the new landfill site, and it was asked by Councillor Massan to give more information. The CAO stated we received the petition and it has been passed to Manitoba Conservation know that it was received. From there MB Conservation will go over the concerns and get KGS to answer the concerns. Then KGS will reply and state what they are doing to make sure that the concerns are handled. The Mayor stated that it is an issue all issues become part of the file. He also stated that in earl January there will be a public

will be presented. For the record this petition will move forward to

Replacement of radio phones, In order to ensure that Town of Churchill staff are accessible to the public as well as the staff in a more efficient and cost effective manner, administration would like to replace current out dated radio phones with cell phones. Radio phones are expensive to maintain with battery pack replacements costing over \$400.00 per phone are not very effective. The cell phone plans are less costly than the radio phone plans and offer better communication solutions. Administration is recommending cell phones.

**Moved by J. Massan and seconded by G. Azure**

**231/10 RESOLVED THAT** Council approve the purchase of 4 cell phones and service plans for the complex staff at an initial cost not to exceed \$475.00 and a monthly cost not to exceed \$180.74.

**CARRIED**

**Moved by J. Massan and seconded by G. Azure**

**232/10 RESOLVED THAT** the report of the Community Infrastructure Services Committee meeting on November 9, 2010 be accepted as presented.

**CARRIED**

### **5.3 Personnel, Finance, Social Development & Administration, November 15, 2010**

Deputy Mayor Verna Flett presented the report. She stated we met on November 15, 2010. The accounts of September & October were reviewed and recommended to Council for approval. One of the cheques that were questioned was for the fire exhaust testing.

**ACTION: Administration to check how much it would cost to certify a staff member to become licensed to test all fire extinguishers and bring back to Council.**

**Moved by V. Flett and seconded by H. Botelho**

**233/10 RESOLVED THAT** the report of the Personal, Finance, Social Development and Administration committee meeting held on November 15, 2010 be accepted as presented.

**CARRIED**

## **6. OTHER REPORTS**

### **6.1 Mayor's Report**

The Mayor gave a verbal report. He stated some sad news that former CAO Rod McKenzie is in Winnipeg on life support and that our prayers are with him and his family members. The Mayor had welcomed council to the four year mandate term, stating that we all have goals and terms to move forward and he is sure that we will achieve those goals. He also thanked council by giving them him an opportunity to take part in the Arctic Gateway Summit that took place on November 8<sup>th</sup> & 9<sup>th</sup>. The conference was to establish an Arctic Gateway with Winnipeg and Churchill corridor which would extend out to Russia and China. There were 150 delegates that were from Russia, China, India and Canada. Presently Canada's national policy on the major transportation corridors is Atlantic region, Asia Pacific region and also the central Ontario Quebec region. The report is now being written by the University and the Province and will be forwarded to everyone who was in attendance. The Arctic summit was covered by National media scope.

He stated that Martha Stewart was in town brought here by Polar Bears International; George Strombopolos from CBC's The Hour was also present in Churchill which gives the community great National coverage. Also there is a French film crew here working on a piece on Churchill as a community as well as the polar bears.

The annual AMM is happening November 22<sup>nd</sup> to 25<sup>th</sup>. There are several meetings and workshops that Mayor and council will be present at. Including meetings with Minister Ashton regarding the road servicing that will be taking place. Also there is a meeting with Minister Lemieux regarding the Municipal Act and Minister Conservation pertaining landfill plan. There is also a meeting scheduled with Minister Robinson regarding the infrastructure upgrades. Minister Housing will be meeting with us regarding trades training and housing policy. There was a promise made by Honourable Kerri Irvin . Ross that she would come up to Churchill and

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is also stated they are meeting with KGS and Stantec. It was stated that it was a great year for the Hudson Bay Port it was up highest since OmniTrax took over. It was stated by the Mayor on the terms of the Churchill sustainable in-term report the University of Winnipeg was commissioned to do a study on the community in setting a new direction of the community and the importance of it, which was funded by OmniTrax. One of the main importances of the interim report was the Churchill River Flats. This area needs to be published and recognized as a Historical Aboriginal Culture Site. It was asked by Councillor Botelho if after this report is recognized will there be a plaque or something on the site that recognizes its significance. The Mayor stated that it was a great idea and this is where the community will have input.

## 6.2 CAO's Report

Public works is now seeing a lot of freeze ups more frequently but are working hard in fixing them as the issues arise.

The security staff will be in provincially mandated training all next week, they will all become certified security guards. During the day next week there will be no security only on the night shift. The facility will now become licensed to run there own private security.

Also Respectful Workplace training took place, for all staff and management.

We are currently now waiting for a representative from the province to come to Churchill to conduct health safety training.

In the office we are in the process of doing an email change. Emails will be changed to Churchill.ca rather than mts.net. The website is currently having problems but it is being looked at and it will be back at Churchill.ca domain name.

As the Mayor mentioned we are working on the preliminary 2011 budget, all the departments are looking into what needs to be budgeted for the year 2011. In meeting with Stantec and KGS we will look at the Capital costs will be as they lay out the plans.

As the military exercise concluded they came to talk to the CAO and on February 7<sup>th</sup> we will see 150 Royal Winnipeg Rifles back up in Churchill to start their annual patrol up to Arviat.

The Garbage Truck is back up and running and The Town of Churchill would like to send a big thank you out to Frontiers North for providing a free flight for the technician.

It was asked by Councillor Botelho what the status of the possible paving of the road from the Fire Hall to Airport. The Province came forward and asked if we would like it done, and Mayor and Council will be meeting with the Minister while at the AMM. It will be three organizations helping with the funding. It will be 9km of road that they want to re-ash vault.

It was asked by Councillor Botelho regarding the back lane lighting, and the CAO stated that Manitoba Hydro is having issues with their transformers but is anticipating that it will be done this year.

It was asked if the notice for the fluoride has gone out to the community and CAO stated that by the end of January is when the fluoride will be coming to a near end of supply and that is when the notice will go out.

## 7. Communications

	<u>From</u>	<u>Subject</u>	
7.1	Canadian Board Diversity Council	2010 Annual Report Card	Info
7.2	Association of Manitoba Municipalities	Congratulations & AMM Info	Info
7.3	Churchill Parent Child Coalition	Donation Request	Action
7.4	Minister Local Government	Congratulation letter	Info
7.5	Manitoba Hydro	Discharges at Miss Falls	Info

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	Government	Policy review request	Action
		Arena sound to bowling alley	Action
		2010 Support Grant	Info
7.9	Manitoba Crime Stoppers	Donation request	Action
7.10	Commercial Aquatic Supplies	Newsletter	Info
7.11	Doug Dobrowolski	Support re-election AMM Pres.	Info
7.12	Minister Public Safety	Congratulations Letter	Info
7.13	CRHA	Requesting Letter of Support	Action
7.14	CRHA	Christmas party donation	Action
7.15	Manitoba Legislative Assembly	Congratulations Letter	Info
7.16	Eileen Clarke	Urban Vice Pres. Support AMM	Info
7.17	Google	Request to become customer	Info
7.18	Resolve	Newsletter	Info
7.19	Frontier School Division	Newsletter	Info
7.20	Niki Ashton	Newsletter	Info
7.21	Petition	Use scarred land for landfill	Action

**7.3 Moved by H. Botelho and seconded by J. Massan**

**234/10 RESOLVED THAT** the Council approve the waiving of rental fees for the Annual Children's Christmas party for the Churchill Parent Child Coalition.

**CARRIED**

**7.6 ACTION: Administration to send a letter to Churchill Arts Council asking what the requests are regarding the policy review.**

**7.7 ACTION: Administration to move forward with the moving of the old sound system from the arena to the bowling alley.**

**7.8 ACTION: Administration to move forward with the support grant because it is a budgeted item.**

**7.9 ACTION: Administration to forward to the Churchill Chamber of Commerce.**

**7.14 ACTION: Administration to forward on the Let the River Flow book.**

**7.21 ACTION: Administration to move the petition forward to the Province.**

**8. FINANCIAL**

**Moved by H. Botelho and seconded by V. Flett**

**235/10 WHEREAS** the accounts of The Town of Churchill for the month of October ending October 29, 2010 have been examined and found to be in order.

**Now Therefore Be It Resolved that** general cheques in the amount of \$307,991.92 for October 2010 last cheque # 027525 and payroll debits in the amount of \$99,980.71 be approved.

**CARRIED**

**9. BY-LAWS**

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

**12. IN CAMERA**

Council to convene in camera at 6:35pm.

**Moved by V. Flett and seconded by G. Azure**

**236/10 RESOLVED THAT** the Council for The Town of Churchill convene into an In Camera session.

**CARRIED**

**Moved by H. Botelho and seconded by G. Azure**

**237/10 RESOLVED THAT** the In-Camera session of the Council for The Town of Churchill has been adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

Camera at 6:40pm

Council observed that the items were not on the agenda when agenda was adopted:

8.2 Approval of financial statements for September 2010

11.2 Food Mail Program

These items will be delivered to next special meeting scheduled November 19<sup>th</sup>, 2010.

### 13. ADJOURNMENT

**Moved by V. Flett and seconded by H. Botelho**

**238/10** WHEREAS the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 6:45pm.

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Michael Spence  
Mayor

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Albert Meijering  
Chief Administrative Officer

### Recapitulation

**Moved by V. Flett and seconded by H. Botelho**

**226/10** RESOLVED THAT the agenda be adopted as read

**CARRIED**

**Moved by V. Flett and seconded by H. Botelho**

**227/10** RESOLVED THAT the following minutes:

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be taken as amendments, and approved, all statutory requirements have been fulfilled.

**CARRIED**

seconded by J. Massan

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not to exceed \$180.74.

**CARRIED**

**Moved by H. Botelho and seconded by J. Massan**

**229/10 RESOLVED THAT** the report of the Complex Operations Committee meeting on November 4, 2010 be accepted as presented.

**CARRIED**

**Moved by J. Massan and seconded by G. Azure**

**230/10 Be IT RESOLVED THAT** Council approve the purchase of new 2011 Ford-F250 4x4 ¾ Ton Vehicle at cost not to exceed \$40,000.00

**CARRIED**

**Moved by J. Massan and seconded by G. Azure**

**231/10 RESOLVED THAT** Council approve the purchase of 4 cell phones and service plans for the complex staff at an initial cost not to exceed \$475.00 and a monthly cost not to exceed \$180.74.

**CARRIED**

**Moved by J. Massan and seconded by G. Azure**

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**CARRIED**

**Moved by V. Flett and seconded by G. Azure**

**236/10 RESOLVED THAT** the Council for The Town of Churchill convene into an In Camera session.

**CARRIED**

**Moved by H. Botelho and seconded by G. Azure**

**237/10 RESOLVED THAT** the In-Camera session of the Council for The Town of Churchill has been adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

**Moved by V. Flett and seconded by H. Botelho**

**238/10 WHEREAS** the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**