

**THE TOWN OF CHURCHILL  
Regular Council Meeting  
May 25, 2010 at 5:00 p.m. in the Council Chambers**

**PRESENT:** Mayor Michael Spence  
Deputy Mayor Heather Botelho  
Councilor Louise Lawrie  
Councilor Mike Iwanowsky  
Albert Meijering, Chief Administrative Officer  
Roxanne Chan, Chief Financial Officer

**REGRETS:** Councilor Terry Stover  
Rebecca Allen, Executive Assistant

**ALSO PRESENT:** Acting Corporal Mike Boychuk, Churchill RCMP  
Vera Gould

**1. CALL TO ORDER**

Mayor Michael Spence called the meeting to order at 5:00p.m.

**2. ACCEPTANCE OF AGENDA**

A letter was received from Vera Gould requesting to appear as a delegate. It was agreed to add the letter to communications and have Ms. Gould speak at that time.

**Moved by H. Botelho and seconded by L. Lawrie**

**083/10 RESOLVED THAT** the agenda be adopted with revisions as read.

**CARRIED**

**3. DELEGATIONS**

**3.1 R.C.M.P Monthly Report**

Acting Corporal Mike Boychuk presented the monthly RCMP report to council. He summarized the crime and traffic statistics for the month of April 2010. He noted that the file count for April is up from last year as well as the prisoner count. He stated that Constable McNevin will be having an ORV Safety presentation the beginning of June for the school and the public. Constable Morrisette is currently on paternity leave. Constable Brennan Woodcock and his family will be moving to Churchill in June. He stated that the next scheduled court dates will be August 16<sup>th</sup> and November 22<sup>nd</sup>.

**ACTION: Administration to meet with Vera Gould to resolve the ongoing issue of her house located at 87 Hearne Street flooding.**

**4. READING OF MINUTES**

**Moved by H. Botelho and seconded by M. Iwanowsky**

**084/10 RESOLVED THAT** the following minutes:

Special Meeting, May 5, 2010  
Public Hearing, May 13, 2010  
Special Meeting, May 14, 2010  
Regular Meeting, April 22, 2010

be taken as circulated, and approved, all statutory requirements have been fulfilled.

**CARRIED**

**5. COMMITTEE REPORTS**

**5.1 Complex Operations, May 4, 2010**

Deputy Mayor Botelho presented the Complex Operations report. She noted that there was one issue sheet requesting a donation of facility rental times to raffle with all proceeds going towards the 2010 Children's Christmas Party. All facilities are doing

ing forward with the issues within the town centre. The pool  
complete and will reopen the first week of June.

**i) Issue Sheet – Annual Children’s Christmas Party Request for donation**

An issue sheet was presented to council requesting a 2 hour rental for the swimming pool and a 2 hour rental for the bowling alley to raffle off with all proceeds going towards the 2010 Children’s Christmas Party.

**Moved by H. Botelho and seconded by L. Lawrie**

**085/10** WHEREAS the Children’s Christmas Party Committee is having a raffle to raise funds for the 2010 Children’s Christmas Party;

**AND WHEREAS** this event is beneficial to the children of Churchill;

**AND WHEREAS** they are requesting a two hour swimming pool rental and a two hour bowling alley rental to include in their raffle;

**RESOLVED THAT** Council authorizes a two hour swimming pool rental and a two hour bowling alley rental **at an amount not to exceed \$120.00.**

**CARRIED**

**Moved by H. Botelho and seconded by L. Lawrie**

**086118/09** RESOLVED THAT the report of the Complex Operations Committee meeting of May 5, 2009 be accepted as presented.

**CARRIED**

**5.2 Community Infrastructure, May 12, 2008**

Councilor Lawrie presented the Community Infrastructure report. She noted there are five issue sheets from the committee.

**i) Issue Sheet – Munck Park In Kind Donation**

An issue sheet was presented to council to complete the Medicine Wheel in Munck Park. They are requesting the assistance of the town for materials and labor to assist with the completion of the project. The project will require three loads of crushed rock and or A Base material, as well as two loads of sand to level the paving stones.

There was discussion as to whether the project is ready for completion. Councilor Lawrie stated that the brick layers are ready to come up and complete the project, but will require some assistance from the town. The CAO stated that the Public Works Department is aware and have slotted time to assist with the project pending the priority of other projects.

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**086/10** BE IT RESOLVED THAT Council authorizes the in kind support to the Munck Park Committee for the completion of the medicine wheel located at Munck Park **at an amount not to exceed \$5,000.00.**

**CARRIED**

**ii) Issue Sheet – Town Square Gazebo**

An issue sheet was presented to council to move forward on a gazebo for the Town Square. The plan calls for the development of the gazebo to happen in two stages. A gazebo package was purchased last year and the plan calls to use the package as the first stage of the development. The next stage could be done at a later date. The cost to build the gazebo would be approximately \$6,000.00 for labor.

There was discussion that this needs to be looked at in more detail. There was further discussion that there needs to be something placed in the square, but to look at professionals to help in the decision process to give the community what they want. The community needs to be involved in what the final structure will look like. The project cannot be piecemeal. There is potential for the area to be quite the attraction for local residents and visitors alike.

#### **– AutoCAD design of Sewer and Water System**

presented to council to hire Stantec Consulting Services to create a complete set of Sewer and Water Drawings in the current AutoCAD format to assist in future upgrades and new installations of the town's sewer and water systems. It is necessary to have an accurate set of drawings that indicate where pipes are located, the grade the pipes are, and the size of the piping at various locations. The drawings can be sent to contractors that may be working on the systems and can be updated to reflect changes, allowing them to be current at all times.

There was discussion that this is a budgeted item and has been recommended by Stantec Consultants.

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**087/10 BE IT RESOLVED THAT** Council approves Administration to hire Stantec Consulting Services to create a complete set of sewer and water drawings in the current AutoCAD format **at a cost not to exceed \$25,000.00.**

**CARRIED**

#### **iv) Issue Sheet – Clean and Camera Inspection of Sewer System**

An issue sheet was presented to council to hire Uni-Jet Industrial Pipe Services Limited to clean and televise the existing sewer lines in order to assess the state of the Town's sewer system to evaluate and prioritize repairs and replacements. This was recommended by the engineering consultants as a necessary first step while working on the complete sewer and water system analysis.

There was discussion that this is a budgeted item and has been recommended by Stantec Consultants.

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**088/10 BE IT RESOLVED THAT** Council approves Administration to hire Uni-Jet Industrial Pipe Services Limited to clean and televise the existing sewer lines **at a cost not to exceed \$90,000.00.**

**CARRIED**

#### **v) Issue Sheet – Waste Transfer Station Attendant**

An issue sheet was presented to council to hire an attendant for the operation of the waste transfer station at L5. In October of 2004, the Town of Churchill was given a permit by Manitoba Conservation for the operation of L5 as a transfer station for recyclables and waste. A requirement for the permit is to have an attendant present on site while it is open to ensure that it is being operated within the guidelines that are outlined by the Province.

There was discussion that this is a budgeted item, but there needs to be more review of the actual job description. This is something that needs to be done, but the cost per year seems quite high. The CAO stated that the cost of \$60,000.00 includes wages and benefits. There was further discussion about what will happen once the waste transfer station is up and running. This needs to go back to the committee for further discussion and a solid recommendation to proceed.

#### **DEFERRED BACK TO COMMUNITY INFRASTRUCTURE COMMITTEE**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**089/10 RESOLVED THAT** the report of the Community Infrastructure Services Committee meeting on May 17, 2010 be accepted as presented.

**CARRIED**

#### **5.3 Personnel, Finance, Social Development & Administration, May 19, 2010**

Councilor Iwanowsky presented the Personnel, Finance, Social Development & Administration Committee report. He noted that the accounts for the month of April 2010 were reviewed and there were a few items noted. Once reviewed and discussed, they were accepted as presented and recommended to council for approval.

the contract with Rod McKenzie regarding the work with  
would like to see a formal report on the work up to date that  
the Town of Churchill's behalf. There is a meeting on Tuesday  
for an update on where things are at with projects dealing with Manitoba Hydro.

**i) Issue Sheet – CGA Annual Dues**

An issue sheet was presented to council to authorize the 2010 annual CGA professional dues for the Chief Financial Officer, Roxanne Chan. The annual dues must be current to maintain membership and the professional designation.

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**090/10 BE IT RESOLVED THAT** Council authorizes the expenditure for the 2010 Annual CGA Professional Dues for the Chief Financial Officer, Roxanne Chan, **at a cost not to exceed \$871.50.**

**CARRIED**

**ii) Issue Sheet – Churchill Tax Task Force**

At the Regular Council Meeting of April 2010, this was deferred back to the committee for further discussion. The committee discussed alternative taxation, such as hotel tax. This is standard world wide. With the visiting public, this is the most logical route to go.

There was discussion that this needs to move forward in order to have implemented by next year. The Churchill Chamber of Commerce and Destination Churchill need to be involved as they will have questions and concerns that will need to be addressed. The public also needs to be involved as they may have input on how to go about this and what projects the taxes go to fund. This issue has been brought forward in the past and there was apprehension because people feel they are taxed enough. A hotel tax does not mean the hotelier pays more in taxes, but those that are staying at the hotel.

**ACTION: Administration to arrange a special meeting to start the process of implementing an Accommodation Tax for the Town of Churchill.**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**091/10 RESOLVED THAT** the report of the Personnel, Finance, Administration and Social Development Committee meeting held on May 19, 2010 be accepted as presented.

**CARRIED**

**6. OTHER REPORTS**

**6.1 Mayor's Report**

Mayor Spence gave a verbal report. He stated that while he was out for a Manitoba Hydro Meeting he had an opportunity to meet with Bob Brennan and Minister Blaikie with regards to cottage development and river diversion. It was a good meeting. Bob Brennan indicated that Manitoba Hydro is willing to purchase the land for cottage development from the province and transfer the ownership to the Town of Churchill. Manitoba Hydro is prepared to help the community with regards to cottage development. If the land is owned by Manitoba Hydro it will be just a simple transfer. He stated that the budget process was completed the beginning of May with a 2% increase. He stated that there was a scheduled meeting with the AMM, but it was cancelled due to weather issues. He also stated that Council met with the RCMP with regards to 2010-2011 goals and objectives. He indicated that while he was away he also contacted Barry Rempel, the Director of Winnipeg Airports, to find out what was happening with Transport Canada and the management of the Churchill Airport. Barry Rempel stated there is interest of other parties with the management of the airport. Another meeting will need to be arranged to discuss the issue further. He stated that he has checked with Minister Robinson's office on the VIA Rail issue. Minister Ashton's office is still working on it and a meeting has not yet been scheduled. He indicated that there is discussion with Government Services with regards to funding for the landfill. There are issues with buildings collapsing towards the Churchill Northern Studies Centre and waste disposal. The town is currently in discussions to assist with this process and gain funding for the town's landfill.

**6.2 CAO Report**

The CAO, Albert Meijering, gave a verbal report. He stated that the budget was completed the middle of May. The plans will move forward to continue the sewer

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take place throughout town this summer. A general clean up will be done. The fire at L5 continues to smoulder. It is being monitored daily for both heat and smoke. The fire is still considered suspicious and the RCMP still has no leads on how the fire started. The work plan for the summer is very aggressive and will require a lot of work to get everything done. The Trades Training Program has stalled as they need to re-evaluate the syllabus. The plan is to proceed with a start date of September 1<sup>st</sup>. This is an election year. Nominations for Mayor opened May 1<sup>st</sup> and Council June 1<sup>st</sup>.

## 7. COMMUNICATIONS

<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1 Vera Gould	87 Hearne Street	Action
7.2 Minister of Canadian Heritage	Canada Day Funding Approval	Info
7.3 Minister of Infrastructure & Transportation	Acknowledgment	Info
7.4 Canadian Cancer Society	Information	Info
7.5 Parks Canada	Wapusk National Park	Info
7.6 Design North	Wolves to Whales Campaign	Info
7.7 Manitoba Hydro	Thank you	Info
7.8 Manitoba Hydro	Approval of Contract	Info
7.9 Frontier School Division	Newsletter	Info
7.10 Northern Association of Community Councils Inc.	Request for Sponsorship	Info
7.11 Aurora Winter fest	Thank you to Public Works Staff	Info
7.12 Aurora Winter fest	Thank you to Scott Penwarden	Info
7.13 Frontier School Division	Invitation	Info
7.14 Manitoba Hydro	Lower Churchill River . 2010 Spring Break-up	Info
7.15 University College of the North	Building Construction Training Program	Info
7.16 Manitoba Hydro	Discharges at Missi Falls	Info
7.17 Churchill RHA	Re: Acquisition of the former Duke of Marlborough School	Action
7.18 Minister of Housing & Community Development	Community Places . Refinish Arena Seating & Common Areas	Info
7.19 RBC Foundation	Re: After school grant	Info
7.20 Manitoba Culture, Heritage, Tourism & Sport	Cleaning of Complex Tapestries	Info
7.21 Eric Robinson . MLA Rupertsland	Community Places Funding	Info
7.22 Minister of Local Government	Federal Gas Tax Funding . 2010 to 2014	Info

Vera Gould came forward to council to discuss the ongoing issues she has faced with her property located at 87 Hearne Street. She stated that since 2006 she has been assured that the problem regarding her house constantly flooding would be fixed and to date it has not. She would like to have this issue resolved.

The CAO stated that in the summer of 2009 a drain was installed. The plan was that her yard would have to be raised in order for the excess water to drain. In the midst of the work Ms. Gould changed her mind and refused to allow town staff on the property to finish the job. He stated that he has been monitoring the situation and he indicated that the water is coming from the melting of large amounts of snow around her property. She is located in a low spot and snow accumulates and when it melts it causes substantial flooding in the spring time.

Ms. Gould stated that there was an agreement that the drainage system would be fixed three years ago. To date it has not been fixed and therefore has caused major problems on her property.

**ACTION: Administration to arrange a meeting with Ms. Gould to discuss her concerns at 87 Hearne Street and come to a solution to fix the problems.**

**ACTION: Administration to arrange a meeting with the CRHA to discuss the acquisition of the old school.**

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**Approval of Accounts for April 2010**

Councilor Lawrie stated that she was not in favor of approving the accounts for April 2010 as she felt not enough information was given in regards to payroll in overtime or time in lieu hours. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence	X			
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover				X
Councillor Michael Iwanowsky	X			
Councillor Louise Lawrie		X		

**Moved by M. Iwanowsky and seconded by T. Stover**

**092/10 WHEREAS** the accounts of The Town of Churchill for the balance of the period ending April 2010 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** general cheques in the amount of \$283,290.07 for April 2010 last cheque #026993 and payroll debits in the amount of \$103,115.09 be approved.

**CARRIED**

**8.2 Designated year for tax sale purposes (2009)**

The CFO stated that anyone in arrears of their property taxes is eligible for tax sale. Notices have been sent and those in arrears are aware of this process.

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**093/10 WHEREAS** subsection 365(2) of the Municipal Act provides that the Council may in any year designate the immediately preceding year or any earlier year as the year for which properties the taxes in respect of which are in arrears for the year must be offered for sale by auction to recover the tax arrears and costs;

**NOW THEREFORE BE IT RESOLVED THAT** 2009 shall be the designated year for tax sale purposes for The Town of Churchill.

**CARRIED**

**9. BY-LAWS**

**10. UNFINISHED BUSINESS**

**10.1 Fluoridation of the town water supply – Open House**

Mayor Spence stated that the open house has been advertised. The CAO stated that representatives from Manitoba Health and the Department of Water Stewardship will be in town to discuss the positives of fluoride in the town water supply. A meeting will follow afterwards giving the positive and negative effects of fluoride in the town's water supply.

**10.2 Letter regarding Complex Operations Committee Representation**

There was discussion with regards to a letter presented to Councilor Lawrie regarding interference in the daily operations of the Town Centre Complex.

**ACTION: Administration to arrange a meeting between Councilor Lawrie and the Personnel and Finance Committee to review the correspondence detailing the accusations against her.**

**ACTION: Administration to arrange a meeting with all of council to discuss the letter of misconduct regarding the Complex Operations Committee.**

**11. NEW BUSINESS**

**11.1 Landfill Funding**

Mayor Spence stated that a meeting will be set for June 8<sup>th</sup> to review documentation regarding funding to move forward with the landfill.

In-Camera session at 6:35 pm.

**Moved by M. Iwanowsky and seconded by H. Botelho**

**094/10** RESOLVED THAT the Council for the Town of Churchill convene into an In-Camera session.

**CARRIED**

**12.2 Council convened the In-Camera session at 6:50 p.m.**

**Moved M. Iwanowsky and seconded by L. Lawrie**

**095/10** RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

### **13. ADJOURNMENT**

**Moved by H. Botelho and seconded by M. Iwanowsky**

**096/10** WHEREAS the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 6:51p.m.

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Michael Spence  
Mayor

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Albert Meijering  
Chief Administrative Officer

### **Recapitulation**

#### **Motions:**

**Moved by H. Botelho and seconded by L. Lawrie**

**083/10** RESOLVED THAT the agenda be adopted with revisions as read.

**CARRIED**

**Moved by H. Botelho and seconded by M. Iwanowsky**

**084/10** RESOLVED THAT the following minutes:

Special Meeting, May 5, 2010

13, 2010  
y 14, 2010  
April 22, 2010

be taken as circulated, and approved, all statutory requirements have been fulfilled.

**CARRIED**

**Moved by H. Botelho and seconded by L. Lawrie**

**085/10** WHEREAS the Children's Christmas Party Committee is having a raffle to raise funds for the 2010 Children's Christmas Party;

**AND WHEREAS** this event is beneficial to the children of Churchill;

**AND WHEREAS** they are requesting a two hour swimming pool rental and a two hour bowling alley rental to include in their raffle;

**RESOLVED THAT** Council authorizes a two hour swimming pool rental and a two hour bowling alley rental **at an amount not to exceed \$120.00.**

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**086/10** BE IT RESOLVED THAT Council authorizes the in kind support to the Munck Park Committee for the completion of the medicine wheel located at Munck Park **at an amount not to exceed \$5,000.00.**

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**087/10** BE IT RESOLVED THAT Council approves Administration to hire Stantec Consulting Services to create a complete set of sewer and water drawings in the current AutoCAD format **at a cost not to exceed \$25,000.00.**

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**088/10** BE IT RESOLVED THAT Council approves Administration to hire Uni-Jet Industrial Pipe Services Limited to clean and televise the existing sewer lines **at a cost not to exceed \$90,000.00.**

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**089/10** RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on May 17, 2010 be accepted as presented.

**CARRIED**

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**090/10** BE IT RESOLVED THAT Council authorizes the expenditure for the 2010 Annual CGA Professional Dues for the Chief Financial Officer, Roxanne Chan, **at a cost not to exceed \$871.50.**

**CARRIED**

**Moved by M. Iwanowsky and seconded by H. Botelho**

**091/10** RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee meeting held on May 19, 2010 be accepted as presented.

**CARRIED**

**Moved by M. Iwanowsky and seconded by T. Stover**

**092/10** WHEREAS the accounts of The Town of Churchill for the balance of the period ending April 2010 have been examined and found to be in order;

RESOLVED THAT general cheques in the amount of \$283,290.07 for 6993 and payroll debits in the amount of \$103,115.09 be

**CARRIED**

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**093/10** WHEREAS subsection 365(2) of the Municipal Act provides that the Council may in any year designate the immediately preceding year or any earlier year as the year for which properties the taxes in respect of which are in arrears for the year must be offered for sale by auction to recover the tax arrears and costs;

**NOW THEREFORE BE IT RESOLVED THAT** 2009 shall be the designated year for tax sale purposes for The Town of Churchill.

**CARRIED**

**Moved by M. Iwanowsky and seconded H. Botelho**

**094/10** RESOLVED THAT the Council for the Town of Churchill convene into an In-Camera session.

**CARRIED**

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**095/10** RESOLVED THAT the In-Camera session of the Council for the Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

**Moved by H. Botelho and seconded by M. Iwanowsky**

**096/10** WHEREAS the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at 6:51p.m.