

**THE TOWN OF CHURCHILL  
Regular Council Meeting  
18, 2010 at 5:00 p.m. in the Council Chambers**

- PRESENT:** Deputy Mayor Heather Botelho  
Councillor Terry Stover  
Councillor Louise Lawrie  
Councillor Mike Iwanowsky  
Albert Meijering, Chief Administrative Officer  
Rebecca Allen, Executive Assistant
- ALSO PRESENT:** Acting Cpl. Mike Boychuk  
Constable Chris Morissette
- REGRETS:** Mayor Michael Spence  
Roxanne Chan, Chief Financial Officer

**1. CALL TO ORDER**

Deputy Mayor Heather Botelho called the meeting to order at 5:03 p.m.

**2. ACCEPTANCE OF AGENDA**

**Moved by T. Stover and seconded by L. Lawrie**

**024/10 RESOLVED THAT** the agenda be adopted with revisions as read.

**CARRIED**

**3. DELEGATIONS**

**3.1 R.C.M.P Monthly Report**

Acting Corporal Mike Boychuk presented the monthly RCMP report to council. He summarized the crime and traffic statistics for the month of January 2010. He noted that court was held on February 9, 2010 with 58 charges on the docket. He stated the next court dates will be April 26, 2010 and May 19<sup>th</sup> & 20<sup>th</sup>, 2010. He gave an update on the old detachment and stated that it has been advertised, but there are not too many people that have expressed interest in purchasing it. The Federal Government wants market value for the property. He indicated that when the old post office was torn down, there was damage done to the water line which caused a freeze up and pipes bursting. Inside the detachment there is extensive water damage. He introduced new member Constable Chris Morrisette to Mayor and Council.

There was discussion on snowmobile issues. Acting Corporal Boychuk stated that everything has been going well. He indicated that most are wearing their helmets and have been stopping kids when they need to. He stated that Constable John McNevin needs to do a community project and he will be doing it on snowmobile safety. There was discussion that Constable Nevin work in cooperation with the town's Municipal Support Officer in safety training.

**ACTION: Administration to arrange a special meeting with Constable Nevin and the town's Municipal Support Officer to discuss an upcoming project on snowmobile safety.**

Acting Corporal Boychuk stated that the RCMP fiscal year end is coming up and he would like to arrange a meeting with Mayor and Council to discuss a formal plan.

**ACTION: Administration to arrange a special meeting with Acting Corporal Mike Boychuk to discuss the Formal Plan of the local detachment for the 2010 year.**

**4. READING OF MINUTES**

**Moved by M. Iwanowsky and seconded by L. Lawrie**

**025/10 RESOLVED THAT** the following minutes:

Special Council Meeting, January 15, 2010  
Special Council Meeting, January 19, 2010  
Regular Council Meeting, January 21, 2010  
Special Council Meeting, February 5, 2010

be taken as circulated, and approved, all statutory requirements have been fulfilled.

### **5.1 Complex Operations, February 4, 2010**

Deputy Mayor H. Botelho presented the Complex Operations report. She noted the Coordinator of Recreation, Stephen Terichow Parrott, resigned from his position and left the community on January 30, 2010. The position has been posted. The Bowling Alley grand opening was a huge success with approximately 80 people in attendance. The Bowling Alley programming is underway, with a Women's League once a week, a Men's League once per week, and a Mixed League twice per week. All regular programming has remained in effect with the exception of Tuesday and Thursday Public Swimming being cancelled during the change room renovations. Park West Limited have began the work on the pool change rooms and should be completed by the end of June. The pool will be shut down during the final 2 weeks when the filters are changed and a salination system is put into place. The hockey change rooms are currently having mondo flooring installed.

#### **i) Issue Sheet – Plasma Cars & Sled Storage**

A letter was presented to the Complex Operations Committee to discuss storage options for the sleds, plasma cars, trikes and bikes to make them more accessible for everyone. A suggestion was to make a locked storage area in the overpass and have the items signed out when used. This item was brought forward to all of council for discussion. Council feels that a recommendation needs to be made at the committee level and have deferred this item back to the committee for further discussion.

#### **DEFERRED BACK TO COMPLEX OPERATIONS COMMITTEE**

#### **ii) Issue Sheet – Outdoor Play Area**

Karen McCall came forth to the committee to discuss an outdoor play area be put in right behind the daycare where there are currently three cement pads. She is requesting to use the area as a shared space between Daycare and the Community and that it be an area that the town could gate.

There was discussion to have a special meeting and invite community organizations and members to discuss plans for the area and then come back to Council with a recommendation.

#### **DEFERRED BACK TO COMPLEX OPERATIONS COMMITTEE**

#### **iii) Issue Sheet – Development of the Retail Food Service Space**

An issue sheet was presented to have the Town Centre Cafeteria developed into retail and food service space for Nanuk Entertainment. Nanuk has approached administration for the ability to have sewer and water installed into the space they currently occupy in order to provide beverages to the public. The town has been looking at ways to develop the space in the complex and offer food service to the public.

There was discussion and council feels more information is required. The CAO stated that providing water to the space that Nanuk currently occupies is not a simple task. The cafeteria area has water available and Government Services has verbally agreed to \$50,000.00 to revitalize the area. There was further discussion to send the issue back to the committee to come up with a recommendation for council to approve.

#### **DEFERRED BACK TO COMPLEX OPERATIONS COMMITTEE**

#### **iv) Issue Sheet – 2010 Graduation Committee – Request for gym rental waiver**

A letter was received from the 2010 Graduation Committee requesting use of the gymnasium on June 25, 2010 for their graduation dinner.

There was discussion and this is a request that comes in every year and it is beneficial for the community.

seconded by M. Iwanowsky

of Marlborough School will be having the 2010 Graduation on

AND WHEREAS this event is beneficial to the youth of Churchill;

RESOLVED THAT Council authorizes the waiver of the Gymnasium rental fees on June 25, 2010.

**CARRIED**

Moved by L. Lawrie and seconded by T. Stover

027/10 RESOLVED THAT the report of the Complex Operations Committee meeting of February 4, 2010 be accepted as presented.

**CARRIED**

### 5.2 Community Infrastructure, February 8, 2010

Councillor Lawrie presented the Community Infrastructure report. She noted that both the Public Works and Utilities Departments have been running smoothly. Utilities have been busy working on the recommendations from the Drinking Water Officer and the Boiler Inspector. They have had good consumptions, not too many leaks and all staff is covered. The Public Works Department has been keeping up with the snow removal. They are getting ready for spring clean up. The MSO has been keeping busy with the vet clinic. There have been complaints about loose dogs, but none in writing. People have been coming in and renewing their business licenses. Letters will be going out reminding those who have not purchased a license yet. The Fire Department had a few incidences in the last few months that they managed to contain. They currently have 17 members on the department. The maximum that they can have is 20 members with 5 trainees. He is currently working on his budget for the 2010 year.

Moved by L. Lawrie and seconded by M. Iwanowsky

028/10 RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on February 8, 2010 be accepted as presented.

**CARRIED**

### 5.3 Personnel, Finance, Social Development & Administration, February 18, 2009

Councilor Iwanowsky presented the Personnel, Finance, Social Development & Administration Committee report. He noted that the accounts for the period ending January 2010 were reviewed and there were a few items that were questioned. Once reviewed and discussed they were accepted as presented. The CAO presented that accounts receivable trial balance for the committee to review.

Moved by M. Iwanowsky and seconded by T. Stover

029/10 RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee held on February 18, 2009 be accepted as presented.

**CARRIED**

## 6. OTHER REPORTS

### 6.1 Mayor's Report

Mayor Michael Spence was unable to attend the regular council meeting of February 18, 2010. The CAO will touch on the Mayor's report as the Deputy Mayor did not have the opportunity to meet with Michael Spence before he left town.

### 6.2 CAO's Report

CAO Albert Meijering presented a verbal report. He stated that Mayor Spence attended a meeting in Ottawa with the Deputy Minister of Transportation to discuss the future of the Churchill Airport. The Town of Churchill has identified the need to develop the airport more in terms of marketing. This does not fall under the mandate of Transport Canada. In August of 2009 during the Churchill Business Mission, the Winnipeg Airport Authority saw the potential for Churchill to play a role in the inland port. They were encouraged by Hudson Bay Ports promotion of their facilities with the RFP to develop a container dock and bulk handling facility. The Winnipeg Airport Authority has come forward to team up with the Town of Churchill to go to the Department of Transport requesting that they turn the Churchill Airport over to the Winnipeg Airport Authority. The Deputy Minister of Transport

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She like the vision and felt it was a good step forward and is the town to develop the idea, the next step is for the Winnipeg town of Churchill to develop a business plan. The CAO gave a VIA Rail update. He stated the HBR has been negotiating with Via Rail to maintain three trains per week to Churchill. The talks have been cordial and optimistic. They are discussing sticking with the current line to accommodate both Churchill and the rail line communities.

The CAO stated that everything has been very good for the sewer and water crew. The Public Works Department has been busy preparing for the Aurora Winter fest and the Hudson Bay Quest. He stated that all positions with the Town of Churchill should be filled by March of 2010. The Municipal Election packages have arrived. The Health Needs Assessment will be here next week. He met with Kevin Affleck, the Building Manager from Government Services and they have allocated \$360,000.00 towards upgrades to the complex.

There was discussion on the cell service for Churchill. The CAO stated it is slated for April 1, 2010. The range will be 12 kilometers and the tower will be located by the current MTS building on James Street.

## 7. COMMUNICATIONS

<u>From</u>	<u>Subject</u>	<u>Disposition</u>
7.1 Kivalliq Chamber of Commerce	Annual Business Symposium	Info
7.2 Frontier School Division	Newsletter	Info
7.3 AFOA Canada	National Conference	Info
7.4 CES Urban & Rural Vitalization	Building Relationships	Action
7.5 Minister of Housing & Community Development	Thank you	Info
7.6 Northwest Law Enforcement Academy	By-law Enforcement Officer Training	Info
7.7 Destination Winnipeg	Manitoba Homecoming	Info
7.8 Deputy Minister of Aboriginal & Northern Affairs	Acknowledgement	Info
7.9 Manitoba Hydro	Discharges at Missi Falls	Info
7.10 610 CHTM	21 <sup>st</sup> Annual Trade Show & Exhibition	Info
7.11 Minister of Infrastructure & Transportation	Acknowledgement	Info
7.12 Manitoba Hydro	Churchill River Diversion Augmented Flow Program	Info
7.13 Manitoba Hydro	Request for deviation	Info
7.14 Manitoba Community Planning Services	Request for permit	Info
7.15 Manitoba Hydro	Churchill River Diversion Augmented Flow	Info
7.16 Western Economic Diversification	Offer of Financial Assistance	Info
7.17 Manitoba Agriculture, Food & Rural Initiatives	Financial Assistance Info	Info
7.18 Radline Adventures	Offer of services	Info
7.19 Vivian Sklopsky	Pictures	Action

There was discussion of the CES Urban & Rural Vitalization. The CAO stated that this is an organization that is putting together projects for climate change. There was further discussion that this should be forwarded to the Churchill Sustainable Plan Committee.

**ACTION: Administration to forward the CES Urban & Rural Vitalization information to the Churchill Sustainable Plan Committee to review and research.**

There was discussion on the financial assistance information from Manitoba Agriculture, Food & Rural Initiatives. They have declined financial assistance for the new proposed landfill site. The CAO stated that he has forwarded a letter to the Minister appealing this decision.

ictures received from Vivian Sklopsky. Written permission is  
the pictures, and a cost to do so need to be determined.

**ACTION: Administration to draft a letter to Vivian Sklopsky requesting permission to copy her pictures. Administration to research the cost of copying the pictures.**

## 8. FINANCIAL

### 8.1 Approval of accounts for January 2010

Councilor Lawrie stated that she was not in favor of approving the accounts for January 2010 as she felt not enough information was given in regards to payroll in overtime or time in lieu hours. A recorded vote was taken:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor Michael Spence				X
Deputy Mayor Heather Botelho	X			
Councillor Terry Stover	X			
Councillor Michael Iwanowsky	X			
Councillor Louise Lawrie		X		

**Moved by T. Stover and seconded by M. Iwanowsky**

**030/10 WHEREAS** the accounts of The Town of Churchill for the balance of the period ending January 2010 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** general cheques in the amount of \$1,029,008.95 for January 2010 last cheque #028746 and payroll debits in the amount of \$143,901.09 be approved.

**CARRIED**

### 8.2 Churchill Chamber of Commerce Membership Renewal

The Town of Churchill has been a long term member of the Churchill Chamber of Commerce and this is for the annual dues. There was discussion on the benefit to being a member and council would like the opportunity to meet with the Chamber of Commerce for an explanation of the value to being a member.

**ACTION: Administration to arrange a meeting with the Churchill Chamber of Commerce to discuss the benefits and value to being a member of the organization.**

**Moved by M. Iwanowsky and seconded by T. Stover**

**031/10 BE IT RESOLVED THAT** Council authorizes the membership dues of the Churchill Chamber of Commerce at a cost not to exceed \$200.00.

**CARRIED**

### 8.3 Northern News Subscription Renewal

**This is the annual renewal for the Nunatsiaq News newspaper.**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**032/10 BE IT RESOLVED THAT** Council authorizes the subscription renewal for Nunavut News North at a cost not to exceed \$70.00.

**CARRIED**

### 8.4 Kivalliq Chamber of Commerce Renewal

This was addressed in discussion with the renewal of the Nunatsiaq News. The Town of Churchill has been a long term member of the Kivalliq Chamber of Commerce and it is beneficial to maintain relations with the Kivalliq region.

**Moved by T. Stover and seconded by L. Lawrie**

**033/10 BE IT RESOLVED THAT** Council authorizes the membership dues of the Kivalliq Chamber of Commerce at a cost not to exceed \$300.00.

**CARRIED**

## 9. BY-LAWS

### 10. UNFINISHED BUSINESS

#### 10.1 Issue Sheet – Play Space Design Workshop

An issue sheet was presented regarding the shared costs to sending out a representative for the workshop. In May of 2009, Echo Finlay went to the workshop and the understanding was that the Town of Churchill would share the cost with the Churchill Regional Health Authority. There was concern that this workshop did not certify anyone in

The CAO stated that the town has a good relationship with the authority in terms of training and that half of the cost should be

**Moved by T. Stover and seconded by L. Lawrie**

**034/10** WHEREAS in July of 2009, the Town of Churchill agreed to partner with the Churchill RHA to have a community member trained in play space design and inspection;

**AND WHEREAS** Echo Finlay, on behalf of the Churchill Parent Child Coalition, attended the workshop and has inspected the play spaces in the community;

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Town of Churchill approves the shared costs for the training of Echo Finlay for Play space Design and Inspection **at a cost not to exceed \$734.97.**

**CARRIED**

**10.2 FCM Conference**

**The 2010 FCM Conference is being held in Toronto May 28, 2010 to May 31, 2010. All of Mayor and Council are interested in attending, but Councillor Iwanowsky is unable to attend due to work related matters. There was discussion that this conference is beneficial for all of Mayor and Council as well as the CAO to attend. It was agreed that 5 representatives from the Town of Churchill would attend.**

**Moved by T. Stover and seconded by M. Iwanowsky**

**035/10** BE IT RESOLVED THAT Council authorizes 5 members to attend the Federation of Canadian Municipalities (FCM) Annual Convention in Toronto from May 28, 2010 to May 31, 2010.

**CARRIED**

**11. NEW BUSINESS**

**12. IN CAMERA**

**12.1 Council Moved into an In-Camera session at 6.38 pm.**

**Moved by T. Stover and seconded by L. Lawrie**

**036/10** RESOLVED THAT the Council for The Town of Churchill convene into an In-Camera Session.

**CARRIED**

**12.2 Council convened the In-Camera session at ??**

**Moved by T. Stover and seconded by M. Iwanowsky**

**037/10** RESOLVED THAT the In-Camera session of the Council for The Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

**13. ADJOURNMENT**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**038/10** WHEREAS the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at ??

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Heather Botelho  
Deputy Mayor

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Albert Meijering  
Chief Administrative Officer

**Recapitulation**

**Moved by T. Stover and seconded by L. Lawrie**  
**024/10 RESOLVED THAT** the agenda be adopted with revisions as read.

**CARRIED**

**Moved by M. Iwanowsky and seconded by L. Lawrie**  
**025/10 RESOLVED THAT** the following minutes:

Special Council Meeting, January 15, 2010  
Special Council Meeting, January 19, 2010

Council Meeting, January 21, 2010  
Council Meeting, February 5, 2010

be taken as circulated, and approved, all statutory requirements have been fulfilled.

**CARRIED**

**Moved by T. Stover and seconded by M. Iwanowsky**

**026/10** WHEREAS the Duke of Marlborough School will be having the 2010 Graduation on June 25, 2010;

**AND WHEREAS** this event is beneficial to the youth of Churchill;

**RESOLVED THAT** Council authorizes the waiver of the Gymnasium rental fees on June 25, 2010.

**CARRIED**

**Moved by L. Lawrie and seconded by T. Stover**

**027/10** RESOLVED THAT the report of the Complex Operations Committee meeting of February 4, 2010 be accepted as presented.

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**028/10** RESOLVED THAT the report of the Community Infrastructure Services Committee meeting on February 8, 2010 be accepted as presented.

**CARRIED**

**Moved by M. Iwanowsky and seconded by T. Stover**

**029/10** RESOLVED THAT the report of the Personnel, Finance, Administration and Social Development Committee held on February 18, 2009 be accepted as presented.

**CARRIED**

**Moved by T. Stover and seconded by M. Iwanowsky**

**030/10** WHEREAS the accounts of The Town of Churchill for the balance of the period ending January 2010 have been examined and found to be in order;

**NOW THEREFORE BE IT RESOLVED THAT** general cheques in the amount of \$1,029,008.95 for January 2010 last cheque #028746 and payroll debits in the amount of \$143,901.09 be approved.

**CARRIED**

**Moved by M. Iwanowsky and seconded by T. Stover**

**031/10** BE IT RESOLVED THAT Council authorizes the membership dues of the Churchill Chamber of Commerce at a cost not to exceed \$200.00.

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**032/10** BE IT RESOLVED THAT Council authorizes the subscription renewal for Nunavut News North at a cost not to exceed \$70.00.

**CARRIED**

**Moved by T. Stover and seconded by L. Lawrie**

**033/10** BE IT RESOLVED THAT Council authorizes the membership dues of the Kivalliq Chamber of Commerce at a cost not to exceed \$300.00.

**CARRIED**

**Moved by T. Stover and seconded by L. Lawrie**

**034/10** WHEREAS in July of 2009, the Town of Churchill agreed to partner with the Churchill RHA to have a community member trained in play space design and inspection;

**AND WHEREAS** Echo Finlay, on behalf of the Churchill Parent Child Coalition, attended the workshop and has inspected the play spaces in the community;

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Town of Churchill approves the shared costs for the training of Echo Finlay for Play space Design and Inspection at a cost not to exceed \$734.97.

**CARRIED**

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**seconded by M. Iwanowsky**

**036/10** **RESOLVED THAT** Council authorizes 5 members to attend the Federation of Canadian Municipalities (FCM) Annual Convention in Toronto from May 28, 2010 to May 31, 2010.

**CARRIED**

**Moved by T. Stover and seconded by L. Lawrie**

**036/10** **RESOLVED THAT** the Council for The Town of Churchill convene into an In-Camera Session.

**CARRIED**

**Moved by T. Stover and seconded by M. Iwanowsky**

**037/10** **RESOLVED THAT** the In-Camera session of the Council for The Town of Churchill be adjourned. Council agrees that all information discussed in the In-Camera session shall remain confidential until released for public knowledge by Council as a whole.

**CARRIED**

**Moved by L. Lawrie and seconded by M. Iwanowsky**

**038/10** **WHEREAS** the business of this meeting has now been completed;

**BE IT RESOLVED THAT** Council do now adjourn.

**CARRIED**

The meeting concluded at ??