

**SOCIAL DEVELOPMENT & ADMINISTRATION
Y, April 14, 2010 at 12:00 p.m.
REPORT**

PRESENT: Councilor Mike Iwanowsky
Councilor Terry Stover
Albert Meijering, Chief Administrative Officer
Roxanne Chan, Chief Financial Officer
Rebecca Allen, Executive Assistant

1. CALL TO ORDER

Councillor Mike Iwanowsky called the meeting to order at 12:02 p.m. and advised that the meeting is being recorded.

2. APPROVAL OF AGENDA

The agenda was approved as presented with the addition of (7.1) an in-camera session.

3. APPROVAL OF REPORTS

3.1 The minutes of the committee meeting of March 17, 2010 were reviewed and accepted as presented.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Approval of the accounts for the month ending March 2010

The accounts for the Town for period ending March 2010 were reviewed and the following items were noted:

Cheque #026894	Bobcat of Central Manitoba	Purchase of a new Bobcat
Cheque #026872	Steris Canada Inc.	materials
Cheque #026877	Anachemia Science	Testing
Cheque #026890	RFE Souvenir Sales	Employee Fleece

There was discussion on the payment to Bobcat of Central Manitoba. This is the bobcat for L5.

There was discussion on the payment to Steris Canada Inc. This was for fuses that were purchased for repairs at the CRHA. It is being billed back to the CRHA.

There was discussion on the payment to Anachemia Science. This is the company we purchase tester drops, goggles, etc for the engineers of the Complex.

There was discussion on the payment to RFE Souvenir Sales. This was for the purchase of employee fleece and is being paid back.

There was discussion on the Day Inn in Thompson, Manitoba. The contact name is the old Financial Assistant. The change will be made.

to have the Financial Assistant change the contact
it for The Day's Inn in Thompson, Manitoba.

RECOMMENDED TO COUNCIL FOR APPROVAL

5. NEW BUSINESS

5.1 Manitoba Municipal Administration Course Grade – Information Only

Rebecca Allen, Executive Assistant, presented her grade for the Municipal Administration Course that she recently completed. She indicated that she is now registered in the 2nd course of the 5 course certificate program.

6. OLD BUSINESSS

6.1 Issue Sheet – Additional Security Officer – Midnight Shift

This issue sheet was presented at the Committee Meeting in March, 2010 and recommended to Council for discussion. There was discussion at the Regular Council Meeting in regards to the security job description and adding extra custodial type duties to the midnight shift.

There was discussion at the committee level that we hire the positions for what they are for. If we need extra cleaning staff, then we should be advertising for extra cleaning staff.

RECOMMENDED TO COUNCIL FOR APPROVAL

6.2 Request for Purchase of Land

An issue sheet was presented for Frontiers North to purchase the lot next to the lot they currently own. In 2005, the lot was offered to Tundra Buggy for \$15,000.00, but no final sale occurred. They are now inquiring about the purchase again. They received a letter in June of 2007 indicating that if they did not respond and finalize the sale; the property would have to go up for tender again. No response was ever received.

There was discussion that this is the second time it has come to committee due to more information being required. The CFO indicated that it went up for tender many years ago and they responded with the \$15,000.00 amount. The amount was informally accepted, but never finalized. There was further discussion that the value of the land needs to be determined and a minimum bid established.

ACTION: Administration to look back at old records to determine a fair value of the property and bring information forward to council for discussion.

6.3 2010 Budget – Public Hearing

A date needs to be set for the Public Hearing for the 2010 Budget. Council also needs to sit down to go over the proposed draft budget and a mill rate needs to be determined. The final budget needs to be addressed to the Minister's office by the 15th of May, 2010. There was discussion that a meeting needs to be set for Council to look at all budgets as well as the CFO's mill rate assessment. The date will be discussed at the Regular Council Meeting on April 22, 2010. The date for the Public Hearing will be May 13, 2010.

ACTION: Administration to arrange and advertise the Public Hearing for the budget on May 13, 2010 for 7:00pm.

7. IN CAMERA

7.1 The committee went into an in camera discussion at 12:20 p.m.



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April 14, 2010

Page 3

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first in camera discussion at 12:25 p.m.

9. ADJOURNMENT

The meeting adjourned at 12:26 p.m.