

PERSONNEL, FINANCE, SOCIAL DEVELOPMENT & ADMINISTRATION
Monday, January 16, 2012 at 12:00 p.m.
REPORT

PRESENT: Deputy Mayor Verna Flett
 Councillor Jennifer Massan
 Gail Hodkin, Chief Financial Officer
 Albert Meijeirng, Chief Administration Officer
 Jennifer Merry, Executive Assistant

REGRETS: Councilor Heather Botelho

1. CALL TO ORDER

Deputy Mayor Verna Flett called the meeting to order at 12:04 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

3.1 Approval of the accounts for the month ending December 2011

The accounts for the Town for period ending December 2011 were reviewed and the following items were noted:

Cheque # 029984	Mike Lysohirka	Cordless Microphone
Cheque # 030014	Churchill Fire Fund	Payroll for training fire fighters
Cheque # 030017	Herbert Spence	Payroll Casual Employee
Cheque # 030024	Todd Manitoba	Public Works Clothing
Cheque # 030050	Vipond Inc.	Annual Sprinkler Inspection
Cheque # 030052	Churchill Marine Tank Farm	Fuel & Diesel
Cheque # 030081	Churchill Home Hardware	Summer Projects
Cheque # 030110	WJF Instrumentation	Water Treatment Plant Upgrades

3.2 Healthcare

The CAO stated that he received an email from the CRHA and they are working on setting up a weekly Fluoride Rinse for any community members that would wish to have their children participate in.

3.3 Education

There was nothing new to report at this time.

3.4 Churchill Public Library

There was nothing new to report at this time.

3.5 Contracts

The CAO indicated there are no new contracts for discussion at this time.

3.6 Leases

The CAO stated that Administration is working with MIT to move forward on new lease agreements with the CRHA and the school.

4. NEW BUSINESS

4.1 Policy Review Committee

The CAO presented an Issue Sheet regarding developing a Policy Review Committee.

RECOMMEND TO COUNCIL FOR APPROVAL

4.2 Hudson Bay Route Association Membership Renewal

The CAO presented an Issue Sheet regarding the Hudson Bay Route Association membership renewal.

RECOMMEND TO COUNCIL FOR APPROVAL

4.3 Interim Operating Budget

There was a discussion regarding the Interim Operating Budget.

RECOMMEND TO COUNCIL FOR APPROVAL

4.4 Borrowing Resolution

There was a discussion regarding the borrowing resolution for 2012.

RECOMMEND TO COUNCIL FOR APPROVAL

4.5 2010 Audited Financial Statements

There was a discussion regarding the 2010 Audited Financial Statements.

RECOMMEND TO COUNCIL FOR APPROVAL

5. OLD BUSINESS

5.1 Administration Spending Limits

There was a discussion regarding the spending limits for Administration. The CFO stated that her role is the final check and balance and she recommends that the CAO spending limits are higher than the CFO's. It was also recommended that the check and balance for the CFO be the PFSD & A Councillor's.

RECOMMEND TO COUNCIL FOR DISCUSSION

5.2 Tele-Justice

Administration still currently working on getting information from Cross Lake.

DEFERRED TO NEXT PFSD&A MEETING

5.3 Tender Bids

There are currently no new Tender bids.

5.4 Town of Churchill Scholarship

Administration still working on developing a Town of Churchill Scholarship Fund.

DEFERRED TO NEXT PFSD&A MEETING

5.5 Wally Daudrich – Lot Purchase

The CAO stated that a letter was sent regarding the purpose of the lot and he has not received anything back.

5.6 Councillor Per Diem

There was a discussion regarding the Councillor Per Diem. It was suggested that:

- \$160.00 . Per Diem
- \$10.00 . Breakfast
- \$15.00 . Lunch
- \$20.00 . Dinner

RECOMMEND TO COUNCIL FOR APPROVAL

6. IN CAMERA

- 6.1** The committee moved into an in-camera session at 12:45 p.m.
- 6.2** The committee adjourned the in-camera session at 1:03 p.m.

7. NEXT MEETING

- 7.1** February 20, 2012

8. ADJOURNMENT

- 8.1** The meeting adjourned at 1:05 p.m.