

COMPLEX OPERATIONS
Tuesday, October 4, 2011 at 12:00 p.m.
REPORT

PRESENT: Councilor Heather Botelho
Councilor Jennifer Massan
Albert Meijering, Chief Administrative Officer
Tom Hill, Facility Manager
Nazar Mazovsky, Coordinator of Recreation
Jennifer Merry, Executive Assistant

REGRETS:

1. CALL TO ORDER

Councilor Heather Botelho called the meeting to order at 12:08 p.m.

2. APPROVAL OF AGENDA

The agenda was approved with additions.

3. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

3.1 Recreation Report

Nazar Mazovsky, Coordinator of Recreation, presented a written report that stated the following items:

- Canada Day and Aboriginal Day celebrations took place this year and have had great feedback from the community that it was a success.
- Summer Program had some difficulties with the equipment order which was due to the Canada Post strike.
- Payment of \$2413.00 was received from either Urban Green Team or Canada Summer Jobs and the payment is for the salaries for the Summer Program staff.
- Fall Leisure Mart was a success and the most popular program registrations were Adult Curling Program with 26 registrants and Can Skate with 13 registrants.
- Small gym equipment was ordered such as tennis balls, badminton rackets.
- New programming, Volleyball was presented for the public in August, which was scheduled on Sunday nights. This activity is very popular with 15 to 10 people in attendance. The participants are requesting more time for it.
- A grant was received from Manitoba in Motion for \$3000.00 for table tennis equipment which will be worked into the recreation schedule. The only difficulty with this is space to store it.
- With cooperation from Churchill Parent Child Coalition we will be introducing a new program called Wiggle, Giggle and Munch. The program will present a new look on healthy living for parents and kids up to four years old. This will take place once a week for eight weeks.

Councilor Botelho suggested that Recreation should look into purchasing broom ball equipment, with Mitigation funding applications being accepted in December and also to contact the school as well. It could be a popular program for recreation. She also suggested that the sports season schedule to be posted on the Recreation Facebook page.

ACTION: Recreation Department to put volleyball on the schedule more frequently, look into purchasing broomball equipment and to add sports season schedule to the Recreation Facebook page.

4.2 Complex Report

Tom Hill, Facility Manager, presented a written report. The following items were noted

- Pool remains closed. Leaks have been sealed. Pool tank to be cleaned by contractor, refilled and commissioning starting on October 17th. Tentative Opening to public the week of October 24th if all goes well. He suggests that the first week of the pool being open The Town should offer free swimming for everyone.
- Painting of the arena walls and ceiling is complete.
- Lights in arena have been repaired.
- Ice Plant is running and cooling of the slabs is underway.
- New safety netting is here waiting for additional hardware to install, possibly next week.
- Expansion tank for domestic hot water service has been installed correcting the backflow of hot water into the cold water lines.
- MIT is sending a security consultant up within the next three weeks to further research locations for CCTV and panic stations. There are three panic stations and they will be located in the CRHA.

Councilor Massan asked if the complex side would be getting any panic stations and Tom stated that with the CCTV being installed and two security guards on at all times there would be no need for them.

Councilor Botelho asked if there was a certain route that the security guards take when they are patrolling the building. Tom stated yes there is and they also have wands they swipe and it is loaded into a program to ensure they are doing there rounds.

Councilor Massan stated that a light needs to be installed into the polar bear slide.

Councilor Botelho asked about the hallway to the triangle and if the equipment there is just being stored. Tom stated yes it is because there is no room anywhere else in the building. He also stated once the section of the arena bleachers is renovated there will be a lot more room for storage. At this time Councilor Botelho asked if Tom could take them to the arena and show which and how much of the bleachers will be renovated.

Councilor Botelho suggested that the gym floor and the playground need to be put on a regular cleaning schedule and should talk to the school to not allow drinks in the gym.

Both Councilor Botelho and Councilor Massan stated they are very impressed with the

building. Councilor Massan stated she was very impressed with the boiler plant.

ACTION: Committee to forward suggestion to Mayor and Council for waiving all pool fees for first week of opening.

ACTION: The Facility Manager to get a light installed in the polar bear slide.

ACTION: The Facility Manager to arrange a date and time to show the Councilor's which part of the bleachers will be renovated.

ACTION: The Facility Manager to ensure the gym floor and indoor playground are on the cleaning schedule.

5. NEW BUSINESS

5.1 Facility Marketing

Tom Hill stated that the advertisements for the ice will not work for this year. The advertisements for the hockey boards are still available. Tom suggested that the money raised from these ads should go to local community recreational organizations, such as Churchill Minor Hockey, Can Skate, and Churchill Curling Club. The Councilors agreed that this was a great idea and to state that in the sponsorship letters that will be sent to businesses.

ACTION: Sponsorship letters to be sent to local businesses regarding advertising on the hockey arena boards.

5.2 Summer Program Survey

The results of the Summer Program Survey were brought forward for discussion. Recreation will compile the results and work on a list of recommendations and improvements to be brought forward for discussion for next summer's program.

5.3 Recreation Schedule – Mass email list

Councilor Botelho updated Nazar on what was discussed at the last meeting. That a mass email list is to be put together and that program information could then be shared with the community through email.

5.4 2012 Corporate Curling Bonspiel

There was discussion regarding sponsorship letters. Administration needs to clarify with Becky if she was writing the letters on behalf of the Town of Churchill or the Churchill Curling Club.

There was discussion of organizing a fun spiel in Bear Season and also to offer a curling clinic once a week for the tourists.

Councilor Massan asked about the Redman's curling bonspiel and Councilor Botelho stated that it is every 10 years and Churchill is the next destination and it will be taking place in 2013. It was also stated that the Fire Department has \$5000.00 budgeted for the event but need \$20,000.00. It was suggested that a letter be written asking the fire department how the Town of Churchill can assist them in helping the Redman's Curling Bonspiel take place.

ACTION: Administration to write a letter to the Fire Department asking what they

need assistance with.

5.5 2012 Complex Budget

The CAO stated that they are finalizing the 2012 budget with Government Services. He also stated if there were any other suggestions for the budget to please bring them forward. Councilor Massan stated that the Sauna would be a great idea for the elders in the community. It was suggested to get a letter from the Advisory Board from the Churchill Regional Health Authority, to give to Government Services.

ACTION: Administration will contact the Advisory board at the CRHA for a letter.

5.6 Wishing Well

Councilor Botelho asked if the Churchill Joint Group Committee owns the wishing well. She suggested a letter be written to them asking for proof that they own it. If they do not own it The Town should be putting it to good use.

ACTION: Administration to write a letter to Churchill Joint Group Committee.

6. OLD BUSINESS

6.1 Policies – Hours of Operation & Child Abandonment

The policies were presented to the Councillors to review and will be discussed at November meeting.

6.2 Indoor Playground Plans

The plans for the indoor playground were sent but no attachment, We have contacted Stan from MIT to re-send.

6.3 Noon & Afternoon Program

This is all set for 2012.

6.4 Summer Survey Program

Executive Assistant to send the councilors the financial and survey results from the summer program survey.

6.5 Sponsorship

This was discussed during the Facility Manager's report.

7 IN CAMERA

7.1 The committee convened in-camera at 12:45 pm.

7.2 The Committee adjourned the in-camera session at 1:10 pm.

8. NEXT MEETING

8.1 November 1, 2011

9. ADJOURNMENT

9.1 The meeting adjourned at 1:12 p.m.