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**COMPLEX OPERATIONS**  
**, March 1, 2011 at 12:00 p.m.**  
**REPORT**

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**PRESENT:** Councillor Heather Botelho  
Councillor Jennifer Massan  
Chief Administration Officer, Albert Meijering  
Facility Manager, Tom Hill  
Recreation Coordinator, Nazar Mazovskyy  
Executive Assistant, Jennifer Merry

**1. CALL TO ORDER**

Councillor Heather Botelho called the meeting to order at 12:03 pm

**2. APPROVAL OF AGENDA**

An item was added to the agenda.

5.2 Playgrounds and Parks

**3. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS**

**3.1 Recreation Report**

The recreation coordinator Nazar presented a written report. It stated that he had a staff meeting with the recreation attendants. He also stated that he finalized the Urban Green team and summer job grant applications. The Recreation and staff schedule has been completed for March. He would also like to hire another recreation attendant. Councillor Botelho stated to bring an issue sheet to council for approval.

Nazar stated that there were some complaints about the Canadian Forces being in the gym and having to cancel regular programming at the last minute. He stated that he has all the contact information for the leaders of all programming and will be in touch with them on a regular basis.

In the arena maintenance work is scheduled for Wednesday March 2<sup>nd</sup> and all activities will be cancelled.

In the swimming pool there have been some security issues raised regarding the change rooms anyone has access to them during hours and the attendant does not have control over it because they are by the pool side. This will be discussed further to resolve the issues.

Nazar stated that everything seems to be going well in the gym with badminton being the most popular. Tennis lessons have been cancelled for March but will start again on April 2<sup>nd</sup>. There was an offer to start soccer on the week nights. On the Louis Riel Long weekend extra programming was scheduled which were all free of charge. In February recreation hosted Guide Scout Family & Friends week and all events were planned and scheduled with the Churchill Joint Group Committee which were all successful.

The Facility Manager wanted to add to the report that Nazar has the Facebook page up and running. All the schedules and any cancellations are posted on the page. There was discussion regarding the future of the page and opportunities for posting pictures.

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City Manager have been discussing about aggressive marketing  
to see the building becoming a focal part of the community  
again. They also stated a lot of ideas for each facility and the councillors  
had some input to them and made suggestions.

### 3.2 Complex Report

Tom Hill presented a written report. It stated that Viking Fire only completed partial of the sprinkler system and the completed return date is to be announced. The reason for this is because one of their tools did not arrive. The load bank testing has been pushed back to March 14<sup>th</sup>. Refrigeration plant repairs, maintenance and training completed. Arena hallway renovations are underway. Gardon Construction arriving today to start forms and concrete pads for swimming pool renovation, Gants schedule is yet to come and they are looking at April for shut down for the pool. The training was completed for the CRHA DDC last week, as well as the access to the Frontier School DDC re-established. Tom is currently waiting for the pricing to extend the arena netting. The Hydro Boom truck will be here tomorrow to restring the flag poles and the arena light repairs. There was discussion regarding the cleanliness of the pool and suggestions were made to rectify the problems. There were discussions of some issues in the building and Tom will ensure these issues are rectified.

## 4. NEW BUSINESS

### 4.1 Facility Rentals

There was discussion regarding the facility rentals.

## 5. OLD BUSINESS

### 5.1 Canada Day Fireworks

Prices were presented to the committee and there was discussion regarding the prices. There was discussion to improving Canada Day Festivities.

**ACTION: Administration to find out what was paid to the fire dept. last year for Canada Day.**

### 5.2 Playgrounds & Parks

There was discussion regarding the playgrounds and a report was given to the committee regarding guidelines.

**ACTION: Administration to get a work schedule from public works and plan with Families R Us for an inspection.**

Louise Lawrie granted a big Thank you to Recreation for all the help with the Churchill Joint Group Committee.

## 6. IN CAMERA

## 7. NEXT MEETING



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The meeting adjourned at 1:08 pm.