

PLEX OPERATIONS
July 6, 2010 at 12:00 p.m.
REPORT

PRESENT: Deputy Mayor Heather Botelho
Councilor Louise Lawrie
Albert Meijering, Chief Administrative Officer
Joel McAuley, Coordinator of Recreation
Rebecca Allen, Executive Assistant

1. CALL TO ORDER

Deputy Mayor Heather Botelho called the meeting to order at 12:02 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented with the addition of (6.1) Policies & Procedures.

3. APPROVAL OF REPORTS

3.1 May 4, 2010

The minutes of the Complex Operations Committee meeting of June 8, 2010 were reviewed and the action items discussed for updates.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Recreation Report

The Coordinator of Recreation, Joel McAuley, presented a verbal report. The following items were noted:

- All facilities are running smoothly with the swimming pool continuing to be the most popular. Ball Hockey in the Arena has been seeing great attendance. The Bowling Alley has seen a decline in the public user times, but continues to see great attendance in the private rentals.
- National Kids Day was a huge success. It was a hot day and it started off slow, but ended up seeing great attendance and a lot of fun.
- Tai Chi has seen a great start with 8 to 10 participants at any given time.
- The Churchill Mitigation Trust Fund Proposal that was submitted for floor hockey has been approved and the equipment has been ordered.

There was discussion on the Summer Program. The Coordinator of Recreation has hired one summer program coordinator and 3 summer program assistants.

There was discussion on other summer programming. The Coordinator of Recreation stated that there is currently ball hockey, open sports in the gym, and swimming. He will be introducing Beach Volleyball, T-Ball, and Teen Baseball to the summer programming.

4.2 Complex Report

In the absence of a Complex Manager, the CAO presented a verbal report. The following points were noted:

- The gymnasium floor has been refinished.
- The lockers from the curling rink hallway have been removed.

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The Pioneer Gallery has started and will be completed by.

- The facility manager office has been removed.
- The pictures of the elders are currently being redone and will be ready in time for homecoming.
- The painting in the complex has been approved and confirmed. The curling rink is included and will be completed by homecoming.
- Ambassador Mechanical has started their contract at the CRHA.
- Stan Rhoda from Government Services will be up to inspect the pool change rooms to finalize the project.

There was discussion on the cleaning of the gym floor. The CAO stated that he has spoken with the school and it is now clarified that the school is responsible for the cleaning of the gym floor throughout the day, and the town looks after all cleaning requirements in the evenings and on weekends.

There was discussion on the elder pictures. The old pictures could be offered for sale to the families first and then placed up for public tender. An issue sheet will be brought forward to council for approval.

There was discussion on the gym walls. The CAO stated that the walls will be cleaned. They will be painted prior to the homecoming and premiers visit if time allows.

There was discussion on the trailer parked beside the CRHA. It is currently blocking the roadway. The CAO stated he will request to have the trailer removed from the roadway and placed out of the way.

ACTION: Administration to have the CRHA Contractor Storage Trailer relocated from the roadway access behind the complex.

5. NEW BUSINESS

6. OLD BUSINESS

6.1 Policies and Procedures

Councilor Lawrie inquired about the status of the policies and procedures. The CAO stated that a meeting will be arranged to go over the recommendations and approve the final draft.

ACTION: Administration to arrange a special meeting of council to finalize the policies and procedures for the Town of Churchill.

7. NEXT MEETING

7.1 August 2, 2010

8. ADJOURNMENT

The meeting adjourned at 12:45 p.m.