

COMPLEX OPERATIONS
January 6, 2011 at 12:00 p.m.
REPORT

PRESENT: Deputy Mayor Verna Flett
Councillor Jennifer Massan
Chief Administration Officer, Albert Meijering
Facility Manager, Tom Hill
Executive Assistant, Jennifer Merry

REGRETS: Councillor Heather Botelho

1. CALL TO ORDER

Councillor Jennifer Massan called the meeting to order at 12:10pm

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. APPROVAL OF REPORTS

3.1 December 3, 2010

The minutes of the Complex Operations Committee meeting of December 3, 2010 were reviewed and the action items discussed for updates.

RECOMMENDED TO COUNCIL FOR APPROVAL

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Recreation Report

The CAO presented a verbal report. He stated that everything was working out well, the arena had a problem with the ice plant but it has been rectified. He also mentioned that Guardon will be coming up to start the pool project and the pool will be shut down from March to June.

4.2 Complex Report

Tom Hill presented a written report which stated that a candidate for vacant engineer position is coming up on January 9th to 11th for an interview. One of the engineers will be off work for 2-6 weeks starting January 20th, 2011 due to medical reasons, so there will be a lot of overtime incurring again with the engineer.

The arena was closed December 28th to 29th due to ice plant problem and it created a problem with the ice so the arena attendant needed to re-create the ice. This ice plant problem has been rectified. Councillor Massan asked if there were any leaks and the Tom stated that there was none. It was also asked if security checks the ice plant and Tom stated that they check outside the plant but do not have keys to the ice plant room but the engineers do their rounds.

The transfer switch is on manual operation right now due to main computer chip failing because of all the power bumps earlier this week, there are 2 replacement chips being sent. MIT will be tendering for renovations to the main hallway by the hockey arena before March 31, 2011. The work that will be done is replacing existing wood work, repairing existing dry wall, re-sheeting

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with InPro Board, replacing ceiling tile and painting grid and
fixtures with recessed energy efficient lighting.

The curling lounge stairwell work has been completed and a deficiency inspection to be scheduled.

The swimming pool retrofit contract has been awarded to Guardon Construction, we are waiting for GANT to schedule the work to be done which will be switching over to saltwater, drains, heaters, filters re-circulated.

Ambassador Mechanical will be back this month to address the deficiencies in the CRHA upgrade, March the OP upgrade in CRHA will be done. Viking Fire will be coming this month to complete the sprinkler work.

Security scanning software has been installed and guards now have 21 points to scan on their rounds. Assessment made for CCTV locations more information to follow at a later date.

5. NEW BUSINESS

6. OLD BUSINESS

7. IN CAMERA

The meeting went In Camera at 12:50pm.

The meeting concluded out of camera at 1:29pm.

8. NEXT MEETING

8.1 January 6, 2010

9. ADJOURNMENT

The meeting adjourned at 1:30pm.