

UNITY INFRASTRUCTURE
September 13, 2010 @ 12:00 p.m.
REPORT

PRESENT: Councilor Louise Lawrie
Councilor Terry Stover
Albert Meijering, Chief Administrative Officer
Andrew Sprunt, Manager of Public Works and Utilities
Rebecca Allen, Executive Assistant

REGRETS: Patricia Kandiurin, Municipal Support Officer
Roger Knezacek, Fire Chief

1. CALL TO ORDER

Councillor Louise Lawrie called the meeting to order at 12:03 p.m.

2. APPROVAL OF AGENDA

The agenda was reviewed and accepted as presented with the addition of (6.1) Akudlik/Flats, (6.2) Back lane Lights, (6.3) by-laws/Policies & Procedures, (6.4) Tangible Capital Assets, and (6.5) Metal Dump Transfer.

3. APPROVAL OF REPORTS

3.1 August 9, 2010

The minutes of the Community Infrastructure Committee meeting of August 9, 2010 were reviewed and the action items reviewed for updates.

There was discussion on the dogs at the RX Road and what the status is with the new changes to the Animal Care Act as of September 1, 2010. The CAO stated there has been no enforcement yet, but will be addressed in the near future.

4. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

4.1 Public Works and Utilities Department Report

The Manager of Public Works and Utilities, Andrew Sprunt, presented a written report and the following items were noted:

- Big things happened in the last month. The Premier visited, Churchill got 110 mm of rain in 24 hours. This proved a huge credit to the cleaning done on the lines as the flow of rain and drainage was handled very well. The integrity of 636 was tested, and there is still work to be done.
- The past month has been a very difficult month for the Public Works Department as the departments ability has been taxed due to staff shortages and lack of direct supervision. Two full time staff and the manager have been away for two weeks. This has made operations very difficult and has hampered the crews ability to keep up with the weekly work plans.
- The Utilities Department has suffered less and is progressing quite well. They have completed the summer maintenance plan, successfully completed the boiler inspection, and installed the new transfer switch at CR30.

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planning to move forward and get the major projects done by the end of the winter. With a little guidance and increased labor resources, this should be an obtainable goal. There is a must do list for projects that need to be completed before the end of the year.

- Button Street playground has been delayed due to busy schedule
- There are six MHA digs to do
- The Stantec Report indicates major repairs, two of which can be done; Button PVC line (4 meters), and the Fire hall.

There was discussion on the garbage truck and whether it has been fixed. Andrew stated that the new garbage truck is a warranty issue. There is something wrong with the brake system and the computer system. To date there is no confirmed time as to when they will be coming to fix it. The small garbage truck is fixed and on the road again.

There was discussion on the Cold Storage Area study and whether it is moving forward. The CAO stated the study needs to be done by a structural engineer and the town is hoping to piggy back when one is in town.

There was discussion on valves. The CAO stated that there are two valves being replaced this year that are budget for.

There was discussion on what work is still outstanding at Vera Gould's residence. The CAO stated that the town will be providing fill and Vera Gould has been instructed that she can put a pump in that we connect to the town line. This will meet the town's obligation.

There was discussion on the electrical at Utilities. A private contractor was called in. The CAO stated that the town's electrician was away on holidays. He also stated that all liability in the work done falls on the contractor.

4.2 **MSO Report**

There was no MSO Report as the MSO, Patricia Kandiurin, was not present.

4.3 **Fire Department Stats**

There was no Fire Department Report as The Fire Chief, Roger Knezacek, was not present.

5. **OLD BUSINESS**

6. **NEW BUSINESS**

6.1 **Akudlik/Flats Update**

There was discussion on whether there has been progress with the issues at Akudlik and the Flats. There is a committee, but the last meeting was in April of 2010. There have been requests from Musher's to have access to water, lights, and adequate space at Akudlik and it would be good to move forward on the issue.

ACTION: Administration to arrange an Akudlik/Flats Committee Meeting.

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needs to be dealt with as back lane lighting is needed especially for bear season. The CAO stated that he will present an issue sheet to council breaking the back lane light plan into three phases. An issue sheet was presented in the past with a total of \$30,000.00 to deal with the town's entire back lane lighting needs.

ACTION: Administration to draft an issue sheet for Council breaking the back lane light program into three phases.

6.3 By-laws/Policies & Procedures

This was brought forward as a reminder that the by-laws and policies and procedures for the Town of Churchill need to be reviewed by all of Council.

ACTION: Administration to arrange a special meeting to review all town by-laws and policies and procedures in the month of September.

6.4 Tangible Capital Assets

There was discussion that the tangible capital assets for the town only includes large items and should be in more detail. The CAO stated that he will look into this matter and report back.

6.5 Metal Dump Transfer

There was discussion as to what is happening with the metal dump transfer. The CAO stated that Roy Bukowsky and the lawyers are currently working on the transfer details.

7. IN CAMERA

7.1 **The committee went into an in camera discussion at 12:36 p.m.**

7.2 **The committee convened the in camera discussion at 12:55 p.m.**

8. NEXT MEETING

8.1 October 11, 2010

8. ADJOURNMENT

The meeting adjourned at 12:56 p.m.