

UNITY INFRASTRUCTURE
, April 7, 2011 @ 12:00 p.m.
REPORT

PRESENT: Councillor Jennifer Massan
Councillor Gerald Azure
Albert Meijering, Chief Administrative Officer
Roger Knezacek, Fire Chief
Dmytri Kandiurin, Chief Engineer Utilities
Bob Luykx, Lead Hand Public Works
Patricia Kandiurin, Municipal Support Officer
Jennifer Merry, Executive Assistant

1. CALL TO ORDER

Councillor Massan called the meeting to order at 12:04pm

2. APPROVAL OF AGENDA

The agenda was reviewed and approved with an addition.

3. DEPARTMENTAL REPORTS, CORRESPONDENCE AND/OR PRESENTATIONS

3.1 Public Works and Utilities

Bob Luykx gave a verbal report for Public Works department. He stated that they are currently working on getting snow out of the town. He stated that they are seven weeks behind in garbage pick up and transport out of town, due to the fact that tarp for the garbage trailer is torn. There was further discussion regarding the garbage transport.

ACTION: Administration to write a letter to Gardewine regarding the garbage transport.

The Chief Engineer gave a verbal report for utilities. He stated that it was a good winter with only one water main break. He stated that everything is going well they are working on the new meters but there is calibration trouble with the flow meters. He stated that next month they will be short staff so one of the complex engineers will help out with the steaming of pipes around town. There was discussions regarding the training and writing of exams.

3.2 MSO Report

The MSO presented a written report. In which detailed how many dog & Business licenses were issued. It stated how many dogs were impounded and what the outcome of those was. It also stated that the Vet will be coming to Churchill May1st to May 3rd. The MSO requested that the vet come up for a longer period of time but stated they always come up for just three days, but she checked the past visits and Dr. Sawka always stayed five days. She also stated that the buck . a . bag donation letters have been mailed out to businesses and one bike has been donated from Northern Store. June 17th is the set date for the annual community clean up. It was requested that Mayor and Council help with the BBQ that will start at 4pm.

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The Fire Chief stated that he had no calls and nothing to report. It was asked how many fire fighters partake in the training sessions. The fire chief stated that it is every two weeks and it varies from session to session on how many fire fighters are present.

ACTION: The Fire Chief to take attendance at the training sessions.

ACTION: The Fire Chief to check out the website of the fire commissioner and look into getting more funding for training.

ACTION: The Fire Chief to call his contacts for codes for the fire equipment.

4. OLD BUSINESS

4.1 Kennel By-Law

The MSO presented the Councillor with three manuals that she found:

Mush with P.R.I.D.E. Sled Dog Care Guidelines
Code of Practice Canadian Kennel Operations
Guidelines for standards of care in Animal shelters

She also presented another manual that she created with the bylaws and kennel applications from Ontario.

ACTION: The Councillor's will read thru them and come back to discuss at the next meeting.

4.2 Playground Inspection –Priorities

The CAO stated that Families R Us is requesting a list of playground in which priority they would like to inspect first.

ACTION: Administration to come up with a prioritized list of playgrounds for inspection.

4.3 U of M Engineering Department – Water

The CAO stated a letter has been sent to the engineering department to see if any students are interested in investigating the water system in Churchill and present a proposal in making it more cost effective. It was asked by Councillor Massan if all the previous reports had been sent. The CAO stated not yet the letter is to see if there is any interest and all the documentation will be forwarded to any participants that would respond to the letter.

5. NEW BUSINESS

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Councillor Massan asked everyone at the table for a list of generic things that need to be done per department such as how often the equipment needs to be checked, upgraded, inspected, licensing with dates.

ACTION: All department heads to create of a list for Councillor Massan to pick up at office.

The CAO gave each councilor a binder with the draft policy and procedures manual. It is sectioned out to each committee and which policies they will be reviewing and presenting to council to approve. Councillor Massan asked everyone at the table to come back with suggestions and she will pick them up in two weeks.

ACTION: All staff at the meeting will list suggestions of the first four policies and give to Councillor Massan.

There was discussion regarding Emergency Measures.

ACTION: Administration to work on planning a joint mass causality simulation.

6. IN CAMERA

6.1

7. NEXT MEETING

7.1 May 5, 2011

8. ADJOURNMENT

The meeting adjourned at 12:30pm.